JULY 7, 2016 BOARD REVISIONS

Citizens Technical Environmental Committee 2016 – 2017 Work Plan

On June 20th, 2016, the Citizens Technical Environmental Committee CTEC) met to prepare a work plan for the coming year, based on its 2012 Strategic Planning Goals, which are:

1. To educate the general population through the assembly, analysis, interpretation, translation and dissemination of environmental information to those people in the area and to collect their questions, fears, needs, desires and opinions.
2. To develop and effectively convey community-based recommendations, advice and criticism, independent of government or industry-based special interests; to include both consensus and dissenting views about particular issues.
3. To assure the sustainability of CTEC, so that we may fulfill our mission to foster meaningful, informed public discourse about issues of environmental concern in our community, now and in the future.

The work plan is presented in the table below, which lists specific activities and tasks, the associated goal(s), those responsible for implementation, budget considerations and outcomes.

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CTEC Work Plan – 2016-2017

Objective	Goal	Lead	CTEC Budget Considerations	Outcomes	Specific Tasks / Metrics / Products
A. Seek improved engagement between and among CTEC and local, state and federal agency representatives; work collaboratively to provide information and educational programming to the public.	1	Dave Williams, CTEC Board Bill—Steering Joe, Dave H, Dave W	Administrative hours; Technical Advisor; Website monitor & maintenance	Increased public awareness and understanding of the status and purpose of the existing and proposed remedies; increased opportunities for public input, questions and comment	1. Community Engagement Steering Committee; 2. Arrange public meetings that emphasize public input; 3. Website update or removal; 4. Facebook; 5. Establish public voice for CTEC; 6. Reach out to PRPs
B. Increase reciprocal attendance at CTEC and agency meetings including the Unilateral Administrative Order (UAO) Committee;	1,2	Joe Griffin, CTEC Board;	Technical Advisor; Volunteer Hours	Improved contributions from community citizens to technical decision-making; Improved awareness of community concerns by agencies	1. Regular inclusion in UAO (and similar) technical meetings by CTEC representatives
C. Facilitate CTEC's role as the "umbrella" entity for public involvement in the Superfund process through continued and expanded engagement with other non-governmental entities (e.g., Clark Fork Watershed Education Committee (CFWEP) & Restore Our Creek)	1, 2	Bill MacGregor, Joe Griffin and CTEC Board	Volunteer Hours; Design consultant hired to visualize ROCC public inputs; Technical advisor	Increased effectiveness of public involvement in decision making	A. CTEC science fair award; B. High School Engagement — e.g., after school, assemblies, in-curricular themes; C. CTEC-sponsored meetings & other activities to ensure Adequate

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CTEC Work Plan – 2016-2017					
Objective	Goal	Lead	CTEC Budget Considerations	Outcomes	Specific Tasks / Metrics / Products
					Responsiveness to public input
D. Address the constraints on public engagement imposed by the court-ordered confidentiality for consent decree negotiations; Clarify the justification(s) for the order, Define the scope of the order, and Assess the effects the order has had both on the negotiations and on public trust in the process; Develop strategies to encourage agency and public engagement within the limitations of the confidentiality order.	1	CTEC Board with Technical Support Staff	Technical Consultant hours	Greater public understanding of the legal constraints placed on the consent decree negotiation process; increased public willingness to provide input	1. Solicit and publicize EPA's comprehensive perspective on public involvement & trust in context of confidentiality order; 2. CTEC position paper clarifying public involvement we expect to see
E. Facilitate meetings to explore obstacles to publicly generated solutions with agency and Restore Our Creek representatives	2	CTEC Board	Technical Consultant hours	Improved public understanding of & participation in process; Improved openness of process; Improved technical remedies	1. CTEC representatives will have substantive involvement in technical agency sponsored meetings
F. Publish articles in the *Montana Standard,* the *Butte Weekly,* and on-line on a regular basis on Superfund-related topics; consider a variety of formats including, but not limited to a monthly or bi-weekly column, editorials, question and answer	1, 2	CTEC Board Members	Technical Consultant hours; Volunteer hours	Improved public interest; greater opportunity for public discussion and input; Increased public awareness of CTEC's role in encouraging understanding and dialog about Superfund issues	1. Generate topics; determine frequency; technical issues; legal / agency issues; assign writers; visuals 2. Metric = # of articles and/or frequency;

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CTEC Work Plan – 2016-2017					
Objective	Goal	Lead	CTEC Budget Considerations	Outcomes	Specific Tasks / Metrics / Products
dialogues (reflecting public concerns/fears) and feature articles; meet with the *Standard* editor to determine level of interest and available resources.					3. Alternate media products
G. Improve (or create) visual representations of Superfund activities in public education and outreach efforts, in articles, posters and presentations.	1	O. Everett, D. Hutchins, Administrative staff, CTEC Board BSB staff?	Materials, Graphic Design Services, printing, Technical Consultant hours	Improved understanding of information, resulting in greater public awareness	1. Website / Facebook presence; 2. Timeline / engagement calendar; 3. Imagine Butte contributions
H. Expand functionality of CTEC office; Continue the producing CTEC postcards and Pit Watch (particularly those that provide a good overview and history).	1	Administrative Staff, Technical Consultant	Materials, Graphic Design Services, printing, Technical Consultant hours	Improved understanding of information, resulting in greater public awareness	Same as above
I. Interpret and present remedy concepts to the public using a variety of media (e.g., storm water and groundwater Power Point© slide shows for students and the general public including both in-person and video presentations, accessed via the Internet).	1	Joe Griffin, CTEC Board	Materials, Administrative Staff, Technical Consultant hours	Greater dissemination of information to the public, reflecting the variety of ways that people access that information	1. Stormwater Powerpoint; 2. Groundwater Powerpoint; 3. Presentations to public; 4. Youtube? Or other Online dissemination

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CTEC Work Plan – 2016-2017					
Objective	Goal	Lead	CTEC Budget Considerations	Outcomes	Specific Tasks / Metrics / Products
J. Work with CFWEP and Robert Pal, Assistant Professor in Biological Sciences at Montana Tech in identifying corrective actions associated with the CAP maintenance program.	1	Joe Griffin, CTEC Board	Volunteer hours, Technical Consultant hours	Specific recommendations regarding the long-term success/viability of the CAP program	1. BNRC + CTEC editorial on remedy vs restoration; 2. Organize technical workgroup w/ BSB, Tech, CTEC, EPA
K. Obtain and review the EPA Surface Water Characterization Report; distill and summarize report's content.	2	Joe Griffin, CTEC Board	Technical Consultant hours	Informed outreach efforts resulting in greater public engagement and input	1. Technical review & written comment; 2. Public meetings
L. Continue to work with EPA on Environmental Justice Initiatives	1	John Ray	Volunteer hours; Survey residents	1. include the EJ community in Butte in Superfund decision making; 2. outreach to the EJ community regarding ways to protect themselves from the harmful effects of toxic exposure; 3. designing, developing and implementing remedial actions, giving special attention to the differential effects of toxic waste exposure on low-income citizens	1. Collaborate with CLEJ, on EJ issues; 2. Identify EJ components of every upcoming Superfund decision; 3. Help facilitate Direct Outreach to EJ neighborhoods
M. Continue participation in the Butte-Silver Bow Environmental Health Study committee	2	Technical Consultant, CTEC Board	Technical Consultant hours	Ongoing monitoring and understanding of study progress that assures public awareness of findings	1. Help frame health study parameters and agenda; 2. Ensure public is aware of ongoing study

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