PROJECT CHARTER	
Project Information	
Project Name	Reissuance of The Statewide General Waste Discharge Requirements for Sanitary Sewer Systems
Department / Division	State Water Resources Control Board / Division of Water Quality
Supervising Senior	Afrooz Farsimadan (Chief of the NPDES Wastewater Unit)
Project Staff Lead	Gil Vazquez (Sanitary Sewer Overflow Program Manager and NPDES Wastewater Unit staff)
Managerial Sponsor	Diana Messina
Project Attorney	Tim Regan
Revision dates	See Attachment A - SSS WDR Renewal Schedule
Project Overview	
Problem Statement	The State Water Resources Control Board adopted the Sanitary Sewer Systems Waste Discharge Requirements General Order (SSS WDR) in 2006 to initiate a new statewide regulatory program to reduce sanitary sewer overflows. The State Water Board amended the corresponding Monitoring and Reporting Program in 2013. In 2017 through 2018, State and Regional Water Board staff participated in eight permit implementation workshops in partnership with the California Water Environment Association. During the workshops stakeholders communicated items that need to be addressed in the proposed SSS WDR reissuance. Staff is beginning development of the proposed SSS WDR.
Objective	Update of the SSS WDR to implement updated regulatory requirements and new Board initiatives through a proposed Board permit reissuance action.
Project Scope	
Project Scope:	a. Update the existing SSS WDR to be consistent with new federal and state regulations. b. Address implementation problems without making major changes. c. Improve implementation efficiency and reduce unnecessary compliance costs to SSS WDR enrollees. d. Include new provisions to address climate change impacts on sanitary sewer system construction, operations and maintenance. e. Add owners of large private sewer systems and laterals to the required enrollees. f. File a CEQA exemption. Note: Per OCC, existing WDRs did not include CEQA during 2006 adoption. OCC advises to file a CEQA exemption with this project, unless/until the CEQA process for this project is challenged through public comments, and the Board chooses to develop a negative or mitigated negative declaration.
Project Stakeholders	
• Municipalities, districts and other public agencies owning/operating sanitary sewer systems; • Private companies that own/operate large private sewer systems and laterals (including home owners' associations and light industrial parks); • Focused professional associations including the California Water Environmental Association (CWEA) and the California Association of Sanitation Agencies (CASA); • The State Water Board Office of Enforcement staff and Regional Water Board staff;	

- The general public (via the Sanitary Sewer Overflow Reduction Program Order Review Lyris list); and
- The U.S. EPA.

Deliverables To Be Developed by Staff

- Charter (to be continuously updated through the Order development);
- Presentations for Board meetings, focused stakeholder workshops and other outreach events;
- Draft Statewide SSS WDR Order;
- Agenda package documents, briefing notes, and routing documents.

Project Staff Roles and Responsibilities

Supervising Senior - Afrooz Farsimadan:

- Provide staff guidance and direction of the development, adoption and implementation of the reissued SSS WDR;
- Review the draft SSS WDR and associated work products;
- Brief Board members and executive managers;
- Participate in decision-making and stakeholder discussions regarding permitting issues.

Lead staff - Gil Vazquez:

- Serve as the project manager and public contact;
- Prepare the draft SSS WDR and corresponding documents;
- Coordinate and follow up with all steps during the SSS WDR development process;
- Coordinate CIWQS database updates;
- Lead the public Data Review Team;
- Maintain master documents;
- Brief Board members and executive managers;
- Participate in the decision-making and stakeholder discussions regarding permitting issues.

Managerial Project Sponsor, Diana Messina:

- Participate in decision-making and stakeholder discussions regarding permitting issues;
- Review Senior-reviewed project documents;
- Participate in Board member and executive briefings, and Board meetings.

Project Attorney, Tim Regan

- Review all documents for legal aspects prior to executive review;
- Provide California Environmental Quality Act process-related advice to Program staff;
- Respond to legal questions and comments.

Issues and Decisions			
Issue	**Decision Type**	**Last Decision Approver**	**Date of Decision**
Include provisions to address climate change impacts on sanitary sewer system construction, operations and maintenance.	Policy	Diana Messina	2/6/2018
Add owners/operators of large private sewer systems and laterals to the required enrollees.	Policy	Diana Messina	2/6/2018
Reduce frequency of required agency-led audits, and change due dates to correspond with Sanitary System Management Plan (SSMP) updates.	Cost of Compliance	Diana Messina	
Consider incorporation of requirements in Regional Board 9 SSS WDRs to eliminate inconsistency in the statewide permit requirements.	Cost of Compliance	Diana Messina	2/6/2018
File CEQA exemption instead of developing mitigated negative declaration.	CEQA	Advice from Tim Regan	

Project Charter Review and Management Approval:

Initial Signatures for Charter	Revision 1	Revision 2	Revision 3	Revision 4
Afrooz Farsimadan *Signature:*				
Date 4/24/18				
Diana Messina *Signature:*				
Date 4/24/2018				
Paul Hann *Signature:*				
Date 4/24/18				
Karen ~~Larsen~~ Mogus *Signature:*				
Date 6/25/18				

List of pending issues to discuss with stakeholders, CWEA, CASA and SSS WDR Data Review Group:

1. Reduce the Sewer System Management Plan audit to once per Sewer System Management Plan re-certification.
2. Add contingency plan requirements to the Sanitary Sewer Management Plan.
3. Add climate change-related requirements to the Sanitary Sewer Management Plan.
4. Clarify Sanitary Sewer Management Plan Change Log requirements to require high-level changes.
5. Add Sanitary Sewer Management Plan Change Log template to the SSS WDR.
6. Add Sanitary Sewer Management Plan Change Log examples to the Sanitary Sewer Management Plan development guide provided on the Program website for outreach purposes.
7. Add requirements to regulate larger private collection systems and laterals under the SSS WDR.