Message

From: Rico, Christine@Waterboards [Christine.Rico@waterboards.ca.gov]
Sent: 10/18/2018 2:42:22 PM
To: Maurano, Stephen [Maurano.Stephen@epa.gov]
CC: Fitzgerald, Rebecca@Waterboards [Rebecca.Fitzgerald@waterboards.ca.gov]; Webber, Lori@Waterboards [Lori.Webber@waterboards.ca.gov]; Smith, DavidW [Smith.DavidW@epa.gov]; Hashimoto, Janet [Hashimoto.Janet@epa.gov]
Subject: RE: U.S. EPA Water Quality Standards Academy- In CA April 1-5

Sounds great. Thanks Stephen.

Christine Rico
Environmental Scientist
Water Quality Assessment Unit
State Water Resources Control Board
(916) 341-5512
Christine.rico@waterboards.ca.gov

From: Maurano, Stephen <Maurano.Stephen@epa.gov>
Sent: Wednesday, October 17, 2018 9:56 AM
To: Rico, Christine@Waterboards <Christine.Rico@waterboards.ca.gov>
Cc: Fitzgerald, Rebecca@Waterboards <Rebecca.Fitzgerald@waterboards.ca.gov>; Webber, Lori@Waterboards <Lori.Webber@waterboards.ca.gov>; David W. Smith <smith.davidw@epa.gov>; Hashimoto, Janet <Hashimoto.Janet@epa.gov>
Subject: RE: U.S. EPA Water Quality Standards Academy- In CA April 1-5

Thanks Christine. I'll send an invite that includes folks from CA (Christine Rebecca, Lori), our HQ (Melissa, Manjali, Heather), and our R9 office (Dave, myself). Ideally we can use that call to confirm some of the parameters with the managers, and then we can work at the staff level (Melissa, yourself, myself) on our respective tasks.

I spoke with Janet, and she had a more precise idea of which groups were more or less likely to send attendees. These are just best estimates rights now, but the managers can confirm whatever numbers are best for projecting and allocating the headcount. Our estimates are based on the following for CA (3 students x 9 regional boards) + (13 students x 1 state board), and considering proximity for others (3 students for AZ & NV, but 2 for HI & Tribes, 1 each for territories). The USFWS/NMFS is speculative. So far, for general public, we know EBMUD in the Bay Area requested attendance at the DC training in December, but may want to switch to this Sacramento training instead. There's a tribal specific training after ours, so most tribes would choose to attend that instead.

Projected Attendees for 2019 OTR WQS Academy, Sacramento, CA (October 17, 2018 Estimate)

#	Affiliation
40	California State Water Resources Control Board
10	US EPA Attendees
5	General Public
3	Arizona Department of Environmental Quality
3	Nevada Division of Environmental Protection
2	Hawaii State Department of Health
2	Tribes
1	Guam
1	American Samoa Environmental Protection Agency

1 CNMI Bureau of Environment and Coastal Quality
1 US Fish and Wildlife Service
1 National Marine Fisheries Service
70 = sum of attendees

I asked HQ folks yesterday and unfortunately they said they generally don't allow filming of the training, but they'll figure out what the specific restrictions are, and we can see if there's any flexibility.

I'll fold these items into an agenda for the meeting.

Thanks,

Stephen Maurano
U.S. Environmental Protection Agency, Region 9
Water Division, Ecosystems Branch, Assessment Section
75 Hawthorne Street (WTR-2-1), San Francisco, CA 94105-3901
(415) 972-3477 maurano.stephen@epa.gov

From: Rico, Christine@Waterboards [mailto:Christine.Rico@waterboards.ca.gov]
Sent: Wednesday, October 17, 2018 9:10 AM
To: Maurano, Stephen <Maurano.Stephen@epa.gov>
Cc: Fitzgerald, Rebecca@Waterboards <Rebecca.Fitzgerald@waterboards.ca.gov>; Webber, Lori@Waterboards <Lori.Webber@waterboards.ca.gov>; Smith, DavidW <Smith.DavidW@epa.gov>; Hashimoto, Janet <Hashimoto.Janet@epa.gov>
Subject: RE: U.S. EPA Water Quality Standards Academy- In CA April 1-5

Hi Stephen,

Thanks for the follow up. Great suggestion to have a phone conversation. Please include Rebecca and Lori. Below are a few dates / times.

10/30- 2:30PM
10/31- 2:30PM
11/1- 9:15AM or 2:30PM
11/7- anytime between 10:00 – 3:00PM
11/15- anytime between 9:00 – 3:00PM
11/16 anytime between 10:30 – 3:00PM

Please check with HQ about videoing the event. I'd like to reach out to the WB Training Academy with a list of modules to get a cost estimate for the videoing. At the moment, I don't believe there are any specific restrictions.

Your breakdown looks great for the attendees. We can work together prior to announcing the training.

Ebrite is great and we can use that. Similar to how you registered for the CABW. Outside WB attendees will likely have to be manually inputted once the Ebrite list has been finalized.

Thanks for assisting with the training.

Christine Rico
Environmental Scientist
Water Quality Assessment Unit

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From: Maurano, Stephen <Maurano.Stephen@epa.gov>
Sent: Tuesday, October 16, 2018 3:01 PM
To: Rico, Christine@Waterboards <Christine.Rico@waterboards.ca.gov>
Cc: Fitzgerald, Rebecca@Waterboards <Rebecca.Fitzgerald@waterboards.ca.gov>; Webber, Lori@Waterboards <Lori.Webber@waterboards.ca.gov>; David W. Smith <smith.davidw@epa.gov>; Hashimoto, Janet <Hashimoto.Janet@epa.gov>
Subject: RE: U.S. EPA Water Quality Standards Academy- In CA April 1-5

Good Afternoon Christine,

Thank you for the message and looking forward to working with you. I'd suggest that we set up a time at your convenience to talk and sort through some of the logistics (if you send me a few times you're available, I can check schedules on this end and send a meeting invite)? We're drafting up a MOU/Sponsorship Agreement that outlines tasks for the meeting, dates, and how we'll divide the work – we should be able to share a draft in the near future. My answers to your questions are in bold below:

- Do you have a list of topics that will be presented at the training? I found a description of the modules on EPA website. We would like to have a topic that presents the California perspective. We also need a list of modules that will be presented in order for us to get a cost estimate for video and editing. We would like to hire a videographer. Is the one below appropriate? https://www.epa.gov/sites/production/files/2018-02/documents/epa_wqs_academy_course_information_for_web.pdf
  - Yes, that link is a good starting point for topics. I have the PowerPoints from previous versions of the trainings if there are any topics that you'd like to see the specific content.
  - I'd suggest that we work together to identify any of the modules that are of especially high or low interest. Some of the modules are really fundamental to the training (uses, criteria, antideg), whereas others are certainly related, but not strictly essential depending on the audience.
  - I'll need to check with HQ about videoing the event, any considerations or restrictions we should be aware of.

- The class capacity is 70 students classroom style with a table in front of each student. We were thinking to have 50 Water Board staff and 20 EPA/Tribes staff be invited. Are you ok with the 50/20 number?
  - We were thinking something close to those numbers and we're happy to discuss further:

#	Affiliation
45	California State Water Resources Control Board
5	US EPA Staff
5	General Public
2	Arizona Department of Environmental Quality
2	Hawaii State Department of Health
2	Nevada Division of Environmental Protection
2	Tribes
1	Guam
1	American Samoa Environmental Protection Agency
1	Commonwealth of the Northern Mariana Islands Bureau of Environment and Coastal Quality
2	Other Federal (e.g. US Fish and Wildlife Service, National Marine Fisheries Service, etc)
2	NGO's (e.g. Southern California Coastal Water Research Project, San Francisco Estuary Institute)
70	= sum of students (additionally there will be 5-10 EPA instructors)

- How do you plan to register your EPA/Tribe attendees? We have an electronic system that is limited to Water Board attendees only. How do you track registration? How do you plan to send out selective announcements?
  - We normally use Eventbrite. Is it possible to combine the state system with another registration method (e.g. I'm attending the CABW meeting next week where I registered via email while Water Board employees registered on the Academy Intranet site)? We track and send out (either selective or open announcement, depending on event) via Eventbrite URLs.

- Question for the instructors.
  - What would be the best take home materials to provide to the attendees?
    - Student manual. See strawman table of contents attached in Word.
  - Do the instructors plan to have any breakout sessions? If so, this may change the initial setup for the room and we will need to know ahead of time.
    - No plans for breakout sessions.

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From: Rico, Christine@Waterboards [mailto:Christine.Rico@waterboards.ca.gov]
Sent: Tuesday, October 16, 2018 9:55 AM
To: Hashimoto, Janet <Hashimoto.Janet@epa.gov>; Maurano, Stephen <Maurano.Stephen@epa.gov>
Cc: Fitzgerald, Rebecca@Waterboards <Rebecca.Fitzgerald@waterboards.ca.gov>; Webber, Lori@Waterboards <Lori.Webber@waterboards.ca.gov>; Smith, DavidW <Smith.DavidW@epa.gov>
Subject: RE: U.S. EPA Water Quality Standards Academy- In CA April 1-5

Thanks Janet.

Stephen, can you assist with me the questions below?

Christine Rico
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From: Hashimoto, Janet <Hashimoto.Janet@epa.gov>
Sent: Tuesday, October 16, 2018 8:52 AM
To: Rico, Christine@Waterboards <Christine.Rico@waterboards.ca.gov>; David W. Smith <smith.davidw@epa.gov>; Stephen Maurano <maurano.stephen@epa.gov>
Cc: Fitzgerald, Rebecca@Waterboards <Rebecca.Fitzgerald@waterboards.ca.gov>; Webber, Lori@Waterboards <Lori.Webber@waterboards.ca.gov>
Subject: RE: U.S. EPA Water Quality Standards Academy- In CA April 1-5

Hi Christine: Please work directly with Stephen Maurano on further details about the training (cc'd here). He is coordinating the planning of the WQS Academy with our HQ office. Thanks. Janet

United States Environmental Protection Agency
Janet Y. Hashimoto

Manager, Water Quality Assessment Section
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From: Rico, Christine@Waterboards [mailto:Christine.Rico@waterboards.ca.gov]
Sent: Tuesday, October 16, 2018 8:43 AM
To: Smith, DavidW <Smith.DavidW@epa.gov>
Cc: Hashimoto, Janet <Hashimoto.Janet@epa.gov>; Fitzgerald, Rebecca@Waterboards <Rebecca.Fitzgerald@waterboards.ca.gov>; Webber, Lori@Waterboards <Lori.Webber@waterboards.ca.gov>
Subject: U.S. EPA Water Quality Standards Academy- In CA April 1-5

Good morning David,

My name is Christine Rico and I work in the Division of Water Quality within the California State Water Resources Control Board. I was previously working with Janet Hashimoto regarding the details for the upcoming U.S. EPA Water Quality Standards Academy here in California April 1-5, 2019. It is my understanding that you will be my contact while Janet is on a year long assignment. Please correct me if I am wrong.

Yesterday we met with our Water Board Training Academy to discuss the proposed U.S. EPA Water Quality Standards Academy. Our Training Academy will be assisting our office with the logistics for the training. Below are the questions that were captured in the meeting. Would you be able to help get the answers?

Questions:

- Do you have a list of topics that will be presented at the training? I found a description of the modules on EPA website. We would like to have a topic that presents the California perspective. We also need a list of modules that will be presented in order for us to get a cost estimate for video and editing. We would like to hire a videographer. Is the one below appropriate?
    - https://www.epa.gov/sites/production/files/2018-02/documents/epa_wqs_academy_course_information_for_web.pdf
- The class capacity is 70 students classroom style with a table in front of each student. We were thinking to have 50 Water Board staff and 20 EPA/Tribes staff be invited.
    - Are you ok with the 50/20 number?
- How do you plan to register your EPA/Tribe attendees?
    - We have an electronic system that is limited to Water Board attendees only.
- How do you track registration?
- How do you plan to send out selective announcements?
- Question for the instructors.
    - What would be the best take home materials to provide to the attendees?
    - Do the instructors plan to have any breakout sessions? If so, this may change the initial setup for the room and we will need to know ahead of time.

Feel free to reach out to me if you have any additional questions.
Thank you,

Christine Rico
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