Message

From: Rico, Christine@Waterboards [Christine.Rico@waterboards.ca.gov]
Sent: 10/16/2018 3:43:09 PM
To: Smith, DavidW [Smith.DavidW@epa.gov]
CC: Hashimoto, Janet [Hashimoto.Janet@epa.gov]; Fitzgerald, Rebecca@Waterboards [Rebecca.Fitzgerald@waterboards.ca.gov]; Webber, Lori@Waterboards [Lori.Webber@waterboards.ca.gov]
Subject: U.S. EPA Water Quality Standards Academy- In CA April 1-5

Good morning David,

My name is Christine Rico and I work in the Division of Water Quality within the California State Water Resources Control Board. I was previously working with Janet Hashimoto regarding the details for the upcoming U.S. EPA Water Quality Standards Academy here in California April 1-5, 2019. It is my understanding that you will be my contact while Janet is on a year long assignment. Please correct me if I am wrong.

Yesterday we met with our Water Board Training Academy to discuss the proposed U.S. EPA Water Quality Standards Academy. Our Training Academy will be assisting our office with the logistics for the training. Below are the questions that were captured in the meeting. Would you be able to help get the answers?

Questions:

- Do you have a list of topics that will be presented at the training? I found a description of the modules on EPA website. We would like to have a topic that presents the California perspective. We also need a list of modules that will be presented in order for us to get a cost estimate for video and editing. We would like to hire a videographer. Is the one below appropriate?
    - https://www.epa.gov/sites/production/files/2018-02/documents/epa_wqs_academy_course_information_for_web.pdf
- The class capacity is 70 students classroom style with a table in front of each student. We were thinking to have 50 Water Board staff and 20 EPA/Tribes staff be invited.
    - Are you ok with the 50/20 number?
- How do you plan to register your EPA/Tribe attendees?
    - We have an electronic system that is limited to Water Board attendees only.
- How do you track registration?
- How do you plan to send out selective announcements?
- Question for the instructors.
    - What would be the best take home materials to provide to the attendees?
    - Do the instructors plan to have any breakout sessions? If so, this may change the initial setup for the room and we will need to know ahead of time.

Feel free to reach out to me if you have any additional questions.
Thank you,

Christine Rico
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