Skills Marketplace Pilot Program

Project proposals

- **FY14 Regional Plan Development – TMS-F** R8 only?
  - Facilitate discussions with R8 SLT to determine the regions highest priorities for FY14 and how to best measure the priorities. Priorities will fall within the framework of the national EPA Strategic Plan, but will also address unique work and challenges faced in R8. Region will communication this plan to R8 employees, external State/tribal partners for comment. Will ultimately use information as additional tool for input into regional decision making.

**Commented [s1]:** Not clear what sort of worksharing/skill support is needed here? Do they need a facilitator?

- **Region 8 START Program Enhancement – TMS-HR** Natl
  - Lotus Notes programmer needed to implement enhancements to the R8 START database. Currently there are some technical issues with the current START program in the areas of administrator functionality, user friendliness, etc.
- **"Deputy for a Quarter"** R8 only
  - Aligns with and is intended to strengthen EPAs workforce and capabilities as outlined in the 2011-2015 Strategic Plan. Goal is to develop the next generation of leaders for R8 by allowing participants to gain hands on experience and give opportunities to use their leadership skills in real world supervisor activities by ~~action~~ acting as a "Deputy of the Quarter" for a current R8 supervisor.
- **Automated NPDES Inspection Report Writing Database – ECEJ-NPDES Enforcement** Natl
  - Streamlining the report writing process. Project will include the creation of a variety of automated NPDES Inspection checklists using Microsoft Access or other tools as suggested. Using the current set of questions and create an easy to use and "Y/N" answers, occasional text descriptions and pictures linked to a particular question. Work with candidates to determine deadlines and milestones to include providing an outline, required components of the checklist, etc.
- **Columbia Falls Aluminum Smelter Preliminary Assessment – EPR-AR** Natl
  - Prepare a technical memo that describes the processes, materials, and waste management practices utilized at the CFAS and identifies hazardous materials anticipated to be found at the facility and the media to be sampled. The info is to be summarized in a technical memo. Requires coordination with R8 project

staff and include the review inspection reports, facility compliance monitoring, and facility records.

- **Air Quality NEPA Desk Guide – NEPA – EPR-N** Natl
  - Provide assistance in updating air quality sections of a NEPA desk guide. This guide covers various aspects of air quality analysis that are relevant to U.S. Forest Svc activities. Will be a national document used by forest staff across the country when they are writing air quality sections for NEPA actions. Will enable the FS to better meet EPA expectations, will lead to closer coordination btwn EPA and FS and strengthened relationships and provide participants with a better understanding of the perspective of the other agency. Ultimate goal is to achieve cleaner air as this desk guide is implemented.
- **NPDES Inspection Type Reference Guide – ECEJ/NPDES Enforcement Unit** Natl
  - Creating a 'cheat sheet' to assist inspectors and train new inspectors for the most complex types of inspections. The cheat sheets would be an easy to read summary that combines relevant information from industry info, guidance, regulations, and policy documents summarized into a brief format.
- **Optimization of Region 8 Vehicle Fleet – TMS-I** Natl
  - Project proposes an in-depth examination of current fleet utilization rates and factors, costs associated with available GSA lease options, and Agency best practices to make recommendations for optimization of the Region 8 fleet.
- **Region 8 Field Equipment Pilot – Identification, Tracking & Training – TMS-IO** R8 only?
  - Leading a pilot project to identify, track and manage field equipment in R8. The project is part of a high profile initiative to institutionalize consistent Field Operations in R8. Will apply leadership and interpersonal skills within and across R8 ARAships to identify existing field equipment, and to populate that information into a tracking system. Responsible for training R8 staff and mgmt involved in field activities to use and maintain the system.
- **Organization/Facilitation of national meeting – TMS-G** Natl?
  - Organizing and facilitating a Federal senior management meeting to be scheduled by September, 2013 to discuss and reach decisions regarding the Multi Agency Pilot for Tribal Technical Assistance for Grants and Financial Management in North and South Dakota.
- **EP Support for NEPA document review – EPR-AP** Natl
  - Assistance needed in reviewing energy sector related project documents. Hydrologist, hydrogeologists, engineers, scientists, or others with a water background that apply will have an opportunity to utilize technical knowledge and protect water resources by reviewing NEPA documents to identify concerns.