One EPA, One Great Place to Work Campaign

SKILLS MARKETPLACE AND VIRTUAL COLLABORATION PROGRAM

Skills Marketplace Pilot Champions Meeting | April 18, 2013

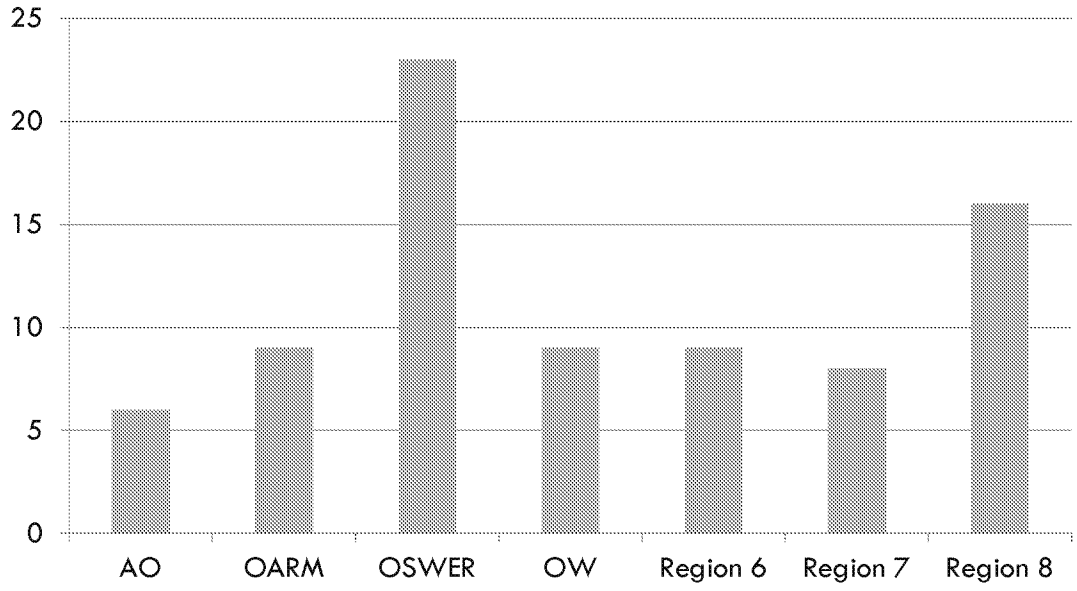
Please consider saving ink and paper and do not print this presentation unless necessary.

Briefing Outline

- Analysis of Launch Projects
- Skills Marketplace Tool-kit

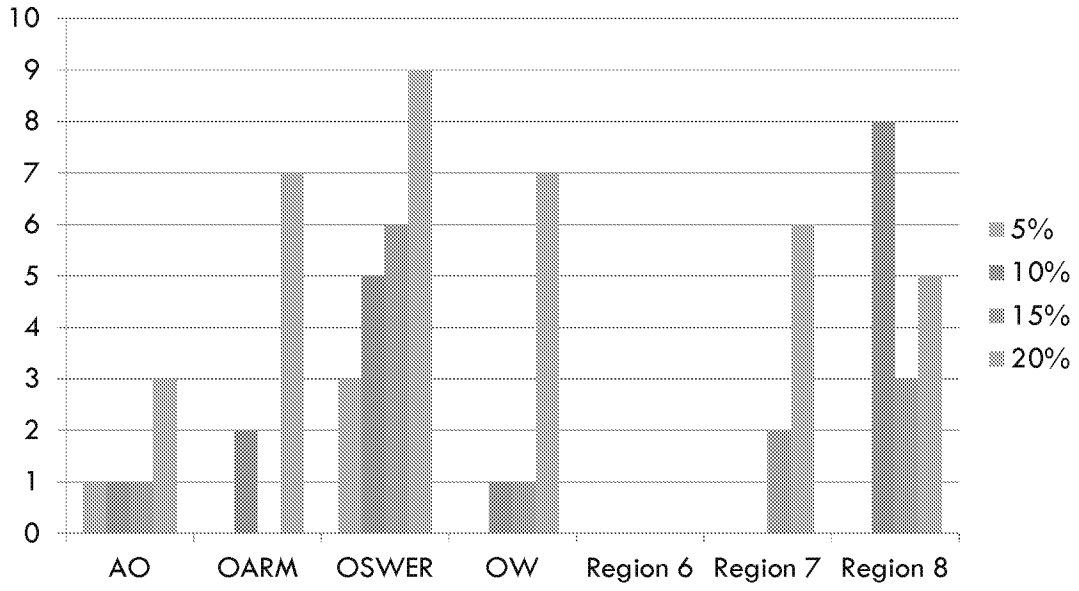
Launch Projects: Number of Projects

3



Launch Projects: Expected Time Commitment

4



Launch Projects: Skill Development vs. Skills Transfer

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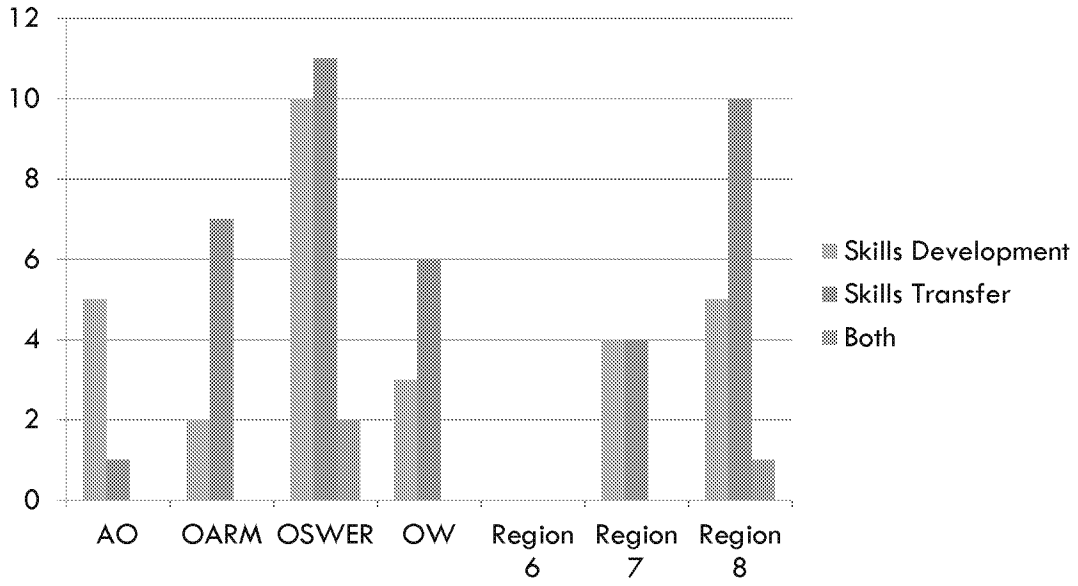


Launch Projects: Type of Work

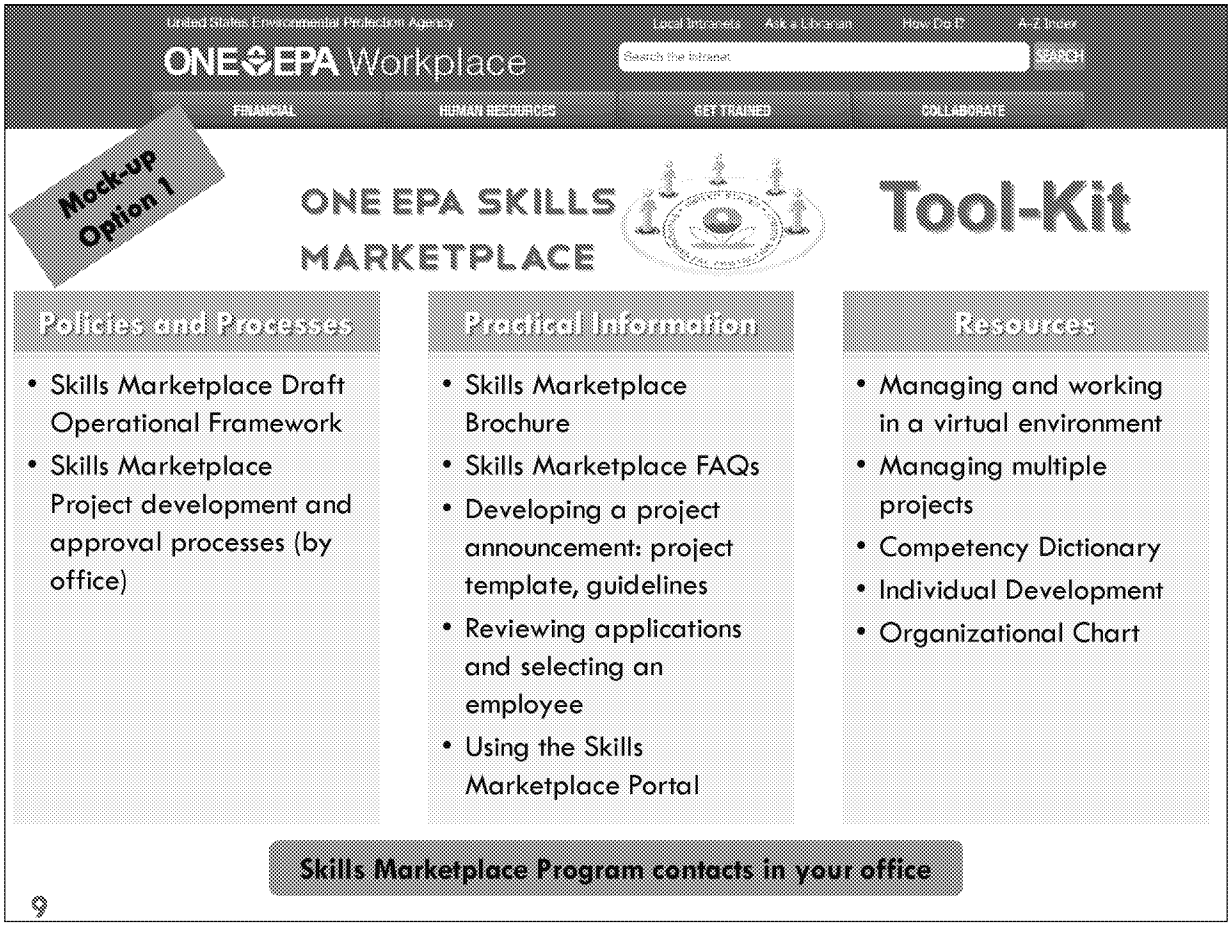
Office	Type of work
AO	Information Management/ GIS/ web; Generalist; Administrative
OARM	Generalist; Contracts and Grants; Information Management/ web; Financial; Administrative
OSWER	Generalist; Information Management/ web; Policy; Science/ Engineering; Financial; Contracts/ Grants
OW	Information Management/ web; Generalist; Financial
Region 6	
Region 7	Science/ Engineering; Policy; Legal; Administrative: Financial; Contracts/ Grants; Generalist; Information Management/ Web
Region 8	

Launch Projects: Discussion

- Quality and diversity of projects
- Number of projects
- Ensuring that the projects are realistic and can be accomplished without requiring more than 20% of an employee's time…
- Ensuring projects foster cross-office collaboration/ give employees opportunity to work in another part of the Agency. ***Are projects that are limited to employees of a specific office or geographic location suitable for the Skills Marketplace?***
- ?

Tool-Kits Overview

- **Purpose:** Provide in an easily accessible location for information that would be useful for employees and managers participating in the Skills Marketplace pilot
- **Contents:**
  - Program policies, processes and guidelines
  - Practical information
  - Useful resources
  - Contacts


United States Environmental Protection Agency
ONE EPA Workplace
Local Intranet
Ask a Question
How Do I?
A-Z Index
Search the Intranet
SEARCH
FINANCIAL
HUMAN RESOURCES
GET TRAINED
COLLABORATE
Mock-up Option 1
ONE EPA SKILLS MARKETPLACE
Tool-Kit
Policies and Processes
• Skills Marketplace Draft Operational Framework
• Skills Marketplace Project development and approval processes (by office)
Practical Information
• Skills Marketplace Brochure
• Skills Marketplace FAQs
• Developing a project announcement: project template, guidelines
• Reviewing applications and selecting an employee
• Using the Skills Marketplace Portal
Resources
• Managing and working in a virtual environment
• Managing multiple projects
• Competency Dictionary
• Individual Development
• Organizational Chart
Skills Marketplace Program contacts in your office
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Mock-up Option 2
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• EPA Organization Chart
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• Reviewing applications and selecting an employee
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Information for Employees
• Managing multiple projects
• Managing and working in a virtual environment
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Project Development Information
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• Developing a project announcement: project template, guidelines and examples
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ONE EPA SKILLS MARKETPLACE

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Weeks to launch

http://intranet.epa.gov/skillsmarketplace.html