Technical Assistance Services *for* Communities

Columbia Falls Aluminum Company

CIP Draft Outline

Contract No.: EP-W-13-015
Task Order No.: 15
Technical Directive No.: Region 8 Columbia Falls Aluminum Company (CFAC)

Columbia Falls Aluminum Company (CFAC) site
Community Involvement Plan – Draft Outline

Cover Page with Title and Image

Section 1: Purpose/Introduction [What is a CIP?]

Section 2: Site Background and History [very brief section that discusses the following:]

A. Site overview (location, size, surroundings, past activities, other key characteristics)
B. Site location and context maps
C. Potential contaminants and risks
D. National Priorities List proposal [include discussion of final listing if it takes place, and if it takes place before the CIP is finalized]
E. Prior community involvement activities
F. Environmental justice [this seems to be a pretty standard section to include; we can keep it brief]
G. [Add additional sub-sections as needed after further research and analysis of CIP interview responses]

Section 3: Community Profile

A. Aluminum City, Columbia Falls and the greater Flathead Valley
B. Demographics
C. Income
D. Education
E. Government structure
F. Current community conditions, issues and opportunities

Section 4: Community Involvement Plan Interviews [include brief overview of interviewees]

A. Community awareness of site conditions and status
B. Infographic: community concerns and feedback on sampling and future cleanup work
C. Community communication preferences

ED_002345B_00008207-00001

Section 5: Community Involvement Activities/Actions [recap of existing activities and actions as appropriate]

A. Communication preferences
B. Information distribution
C. Web page
D. Public meetings
E. Newspaper communications
F. Television communications
G. Radio communications
H. [Add additional sub-sections as needed after further analysis of CIP interview responses]

Section 6: General Community Involvement Tools [the community involvement action plan – this section will be revised after further analysis of CIP interview responses]

A. Mailing list
B. Email notification
C. Printed information materials: fact sheets, newsletters and brochures
D. Advertisements, public notices, display ads and flyers
E. Media
F. Community meetings
G. Community interviews
H. Web page
I. Public comment periods
J. Technical assistance programs [include brief description and link for relevant programs as appropriate]
K. Community Advisory Group
L. Job trainings [include brief descriptions and links as appropriate]
    a. Superfund Job Training Initiative
    b. Brownfields Job Training Grants
M. Environmental Justice Grants [include brief description and link as appropriate]

Section 7: The Superfund Process [infographic]

[Add additional sections as needed after further analysis of CIP interview responses]

Appendix A: **Contacts** [agency and municipal contacts; media contacts and site information repository]

Appendix B: Fact Sheets [as appropriate]

Appendix C: Community Involvement Plan Questionnaire [insert questionnaire used during interviews, with slight modifications based on questions added and removed during actual interviews]

Appendix D: Community Involvement Requirements in the Superfund Process [brief section; adapt as needed if site listing decision occurs before CIP is finalized]

ED_002345B_00008207-00002

TASC Contact Information

Project Manager
Blair Stone Schneider
(434) 975-6700 Ext. 240
bsschneider@skeo.com

Task Order Manager
Sarah Alfano
(434) 975-6700 Ext. 265
salfano@skeo.com

Deputy Program Manager
Krissy Russell-Hedstrom
(434) 975-6700 Ext. 279
krissy@skeo.com

Director of Finance and Human Resources
Briana Branham
434-975-6700 Ext. 232
bbranham@skeo.com

TASC Quality Control Monitor
Eric Marsh
434-975-6700 Ext. 276
emarsh@skeo.com

ED_002345B_00008207-00003