Message

From: Burke, NadiaHollan [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=9FF053AAF74C4A17A574A2A9A8C8B70D-NHOLLAN]
Sent: 1/2/2015 9:50:13 PM
To: OSullivan, Jessica [Jessica.OSullivan@tetratech.com]
Subject: RE: Documents for Treasure Island

Looks good to me, thanks very much.

Nadia Hollan Burke, Environmental Engineer
Remedial Project Manager (Superfund)
U.S. Environmental Protection Agency, Region IX
75 Hawthorne St. (SFD-8-1)
San Francisco, CA 94105
Phone: 415-972-3187 Fax: 415-947-3526
E-mail: Burke.NadiaHollan@epa.gov

From: OSullivan, Jessica [mailto:Jessica.OSullivan@tetratech.com]
Sent: Friday, January 02, 2015 1:32 PM
To: Burke, NadiaHollan
Subject: RE: Documents for Treasure Island

Great – good to know. We are in the midst of RODs and RACRs – for those we'll send drafts and finals as hard copy with a CD. Otherwise, there is a good deal of work plans and other investigation reports – I'll note those as CD only.

Here's what I'll tell Navy – correct me before I send, if you wouldn't mind!

Nadia has requested that she receive CD-only copies of work plans, post-construction reports, SMPs, FS, proposed plans, meetings, etc. However, for major decision documents (ROD, RACR, 5-Year Reviews, FOST/FOSL), she would like the hard copy and CD.

Jessica O'Sullivan | Project Manager
Direct: 510.302.6235 | Main: 510.302.6300 | Fax: 510.433.0830
jessica.osullivan@tetratech.com

PLEASE NOTE: This message, including any attachments, may include privileged, confidential and/or inside information. Any distribution or use of this communication by anyone other than the intended recipient is strictly prohibited and may be unlawful. If you are not the intended recipient, please notify the sender by replying to this message and then delete it from your system.

From: Burke, NadiaHollan [mailto:Burke.NadiaHollan@epa.gov]
Sent: Friday, January 02, 2015 1:24 PM
To: OSullivan, Jessica
Subject: RE: Documents for Treasure Island

Yes, CD-only on documents except for major decision documents, like RODs, FOSTS, and Five Year Reviews. Perhaps also Final Site Closure Reports (RACRs,etc.). If that makes it too complicated, they can just send CD, and I can make a special request for a hard copy if I ever need one? But for the on-going and routine reports, work plans, meetings, etc. those all can come electronically. Thanks for checking.

Nadia Hollan Burke, Environmental Engineer
Remedial Project Manager (Superfund)
U.S. Environmental Protection Agency, Region IX
75 Hawthorne St. (SFD-8-1)
San Francisco, CA 94105
Phone: 415-972-3187 Fax: 415-947-3526
E-mail: Burke.NadiaHollan@epa.gov

From: OSullivan, Jessica [mailto:Jessica.OSullivan@tetratech.com]
Sent: Friday, January 02, 2015 1:18 PM
To: Burke, NadiaHollan
Subject: RE: Documents for Treasure Island

One more thing: I want to clarify this so I get it right with the Navy – documents should come to you as CD only, no matter what version or review phase.

Jessica O'Sullivan | Project Manager
Direct: 510.302.6235 | Main: 510.302.6300 | Fax: 510.433.0830
jessica.osullivan@tetratech.com

PLEASE NOTE: This message, including any attachments, may include privileged, confidential and/or inside information. Any distribution or use of this communication by anyone other than the intended recipient is strictly prohibited and may be unlawful. If you are not the intended recipient, please notify the sender by replying to this message and then delete it from your system.

From: Burke, NadiaHollan [mailto:Burke.NadiaHollan@epa.gov]
Sent: Tuesday, December 23, 2014 5:47 PM
To: OSullivan, Jessica
Cc: Stensby, David
Subject: RE: Documents for Treasure Island

Jessica,

Hi, I wanted to clarify that I am indeed getting documents, I rec'd about 3 or 4 this past week that were addressed to me. However, I would like to request that I not get hard copies. For filing purposes, I can use electronic copies, so I only need the CD or pdf copy via email. Would you be able to assist with this request? Feel free to call or have Navy or other contractors call me if they need clarification. Happy Holidays!

Nadia Hollan Burke, Environmental Engineer
Remedial Project Manager (Superfund)
U.S. Environmental Protection Agency, Region IX
75 Hawthorne St. (SFD-8-1)
San Francisco, CA 94105
Phone: 415-972-3187 Fax: 415-947-3526
E-mail: Burke.NadiaHollan@epa.gov

From: OSullivan, Jessica [mailto:Jessica.OSullivan@tetratech.com]
Sent: Tuesday, December 23, 2014 1:49 PM
To: Stensby, David
Cc: Burke, NadiaHollan
Subject: RE: Documents for Treasure Island

No problem, I can remind them. I think what happens is that they use a prior distribution letter, and then they don't update Nadia's name.

Nadia, has your floor/address changed since you emailed me your contact info?

Jessica O'Sullivan | Project Manager
Direct: 510.302.6235 | Main: 510.302.6300 | Fax: 510.433.0830
jessica.osullivan@tetratech.com

PLEASE NOTE: This message, including any attachments, may include privileged, confidential and/or inside information. Any distribution or use of this communication by anyone other than the intended recipient is strictly prohibited and may be unlawful. If you are not the intended recipient, please notify the sender by replying to this message and then delete it from your system.

From: Stensby, David [mailto:Stensby.David@epa.gov]
Sent: Tuesday, December 23, 2014 1:47 PM
To: OSullivan, Jessica
Cc: Burke, NadiaHollan
Subject: Re: Documents for Treasure Island

Sorry, I wasn't clear in my communication. I meant all contractors and the Navy should change the distribution to Nadia. We just moved our office to a different floor, so I had not picked up the mail in over a week until yesterday. There was one document from CB&I, a letter from Keith Foreman, and a third document that I don't recall. I just gave them all to Nadia, so she has them. If I need to do this through the Navy, I will be happy to email Keith Foreman. Let me know what works best.

Thanks

From: OSullivan, Jessica <Jessica.OSullivan@tetratech.com>
Sent: Tuesday, December 23, 2014 1:27 PM
To: Stensby, David
Subject: RE: Documents for Treasure Island

Can you tell me which document(s) were just sent to you? (It might have been the FOST 4 replacement page, but I think I sent to you so that you could find the document faster....)

I'll remind Navy to make the changes ☺

Jessica O'Sullivan | Project Manager
Direct: 510.302.6235 | Main: 510.302.6300 | Fax: 510.433.0830
jessica.osullivan@tetratech.com

PLEASE NOTE: This message, including any attachments, may include privileged, confidential and/or inside information. Any distribution or use of this communication by anyone other than the intended recipient is strictly prohibited and may be unlawful. If you are not the intended recipient, please notify the sender by replying to this message and then delete it from your system.

From: Stensby, David [mailto:Stensby.David@epa.gov]
Sent: Tuesday, December 23, 2014 1:25 PM
To: OSullivan, Jessica
Cc: Burke, NadiaHollan; Henning, Loren
Subject: Documents for Treasure Island

Hi Jessica,

Thanks for keeping me on the email distribution for TI. However, I'm still getting paper documents sent to me. They should be sent to Nadia, now that she's taken over. She may want to convert to electronic-only receipt, but I'll let her weigh in on that. Please do still keep sending me the emails about the BCT Meetings, etc.. If you need Nadia's contact and mailing information let me know and I will get it to you. Also, let me know if you need anything else.

Thanks and Happy Holidays,

David Stensby
US EPA Region 9