Message

From: Rourk, Alexis [Rourk.Alexis@epa.gov]
Sent: 5/30/2017 12:01:45 PM
To: G7 Logistica [g7logistic@gmail.com]
CC: A: G7logistica [G7logistica@minambiente.it]; Usa.delegazioneg7@governo.it; Besch, Brianna [besch.brianna@epa.gov]; Finman, Hodayah [Finman.Hodayah@epa.gov]; Kasman, Mark [Kasman.Mark@epa.gov]; Phillips, Anna [Phillips.Anna@epa.gov]; Ex. 6 - Personal Privacy
Subject: RE: G7 Environment Ministerial Meeting Registration - QUESTION ON ROOM SPACING & SEATING

Thank you Alessandra! We will work with Mauro on reserving the bilateral meeting rooms and in determining the approximate locations of these and the overflow room.

Alexis

Alexis Rourk
Global Affairs and Policy
Office of International and Tribal Affairs
(202) 564-3179 l Rourk.Alexis@epa.gov

U.S. Environmental Protection Agency
http://www2.epa.gov/international-cooperation

-----Original Message-----
From: G7 Logistica [mailto:g7logistic@gmail.com]
Sent: Sunday, May 28, 2017 5:23 AM
To: Rourk, Alexis <Rourk.Alexis@epa.gov>
Cc: A: G7logistica <G7logistica@minambiente.it>; Usa.delegazioneg7@governo.it; Besch, Brianna <besch.brianna@epa.gov>; Finman, Hodayah <Finman.Hodayah@epa.gov>; Kasman, Mark <Kasman.Mark@epa.gov>; Phillips, Anna <Phillips.Anna@epa.gov>; Ex. 6 - Personal Privacy >
Subject: Re: G7 Environment Ministerial Meeting Registration - QUESTION ON ROOM SPACING & SEATING

Dear Alexis,

Yes, there is an overflow room where rest of the delegates can follow the plenary Best regards Alessandra

> Il giorno 26 mag 2017, alle ore 14:42, Rourk, Alexis <Rourk.Alexis@epa.gov> ha scritto:
>
> Many thanks! We hear our contacts have already been working with Mauro on the ground in Taomina and we greatly appreciate his help. There is one big question that I hope I can confirm today – is there an overflow room in the hotel where others in our delegation can watch the live proceedings?
>
> From: A: G7logistica [mailto:G7logistica@minambiente.it]
> Sent: Friday, May 26, 2017 5:52 AM
> To: Rourk, Alexis <Rourk.Alexis@epa.gov>
> Cc: Besch, Brianna <besch.brianna@epa.gov>; Finman, Hodayah
> <Finman.Hodayah@epa.gov>; Kasman, Mark <Kasman.Mark@epa.gov>;
> Phillips, Anna <Phillips.Anna@epa.gov>
> Subject: R: G7 Environment Ministerial Meeting Registration - QUESTION
> ON ROOM SPACING & SEATING
> Importance: High
>
> Dear Alexis,
>
> We communicate e.mail address of the Focal Point assigned to you : Mr. Mauro Di Buono - Usa.delegazioneg7@governo.it<mailto:Usa.delegazioneg7@governo.it> (mobile phone Ex. 6 - Personal Privacy) You can contact him from next Monday 29 May.
>
> Our logistic answers below in light blue
>
> Kind regards
>
>
> G7 Environment Logistic Secretariat
>
> [cid:image001.png@01D2D5FC.0A26B730] [cid:image002.jpg@01D2D5FC.0A26B730]
>
> Da: Rourk, Alexis [mailto:Rourk.Alexis@epa.gov]
> Inviato: giovedì 25 maggio 2017 21:33
> A: A: G7logistica
> Cc: Besch, Brianna; Finman, Hodayah; Kasman, Mark; Phillips, Anna
> Oggetto: RE: G7 Environment Ministerial Meeting Registration -

> QUESTION ON ROOM SPACING & SEATING
>
>
> Dear Logistica colleagues,
>
>
>
> Thanks again for the speedy response to our questions on registration. We can imagine you are receiving a great number of questions and are so appreciative of your help. As we continue to plan the trip for Administrator Pruitt and U.S. delegation, we have a few more questions about the space and arrangements on-site that will help us best plan his schedule and ensure we register correctly.
>
> 1. We assume that 1 person from our delegation will be seated next to the EPA Administrator and 1 additional person will be seated behind him during the ministerial sessions. Is this correct? HdD + 1 delegate with Red badge with name + 2 red flotters If so, we will plan to request 5 Delegate Red badges to include these three seated people, plus one negotiator, plus one security team member through the online registration process. Security will have a grey badge and Security can access the plenary with its own grey badge
>
> 2. We also assume there will be an overflow room for remaining delegation members to sit and watch a stream of the event, and also understand that a delegation room would be made available during the ministerial meeting. As we plan and time bilateral meetings, some additional details would be greatly appreciated:
>
> • How many people will the U.S. delegation room seat? Delegations' offices were set up on the basis of 1 + 4 delegates. There will be one desk with chair, computer and printer – one table with 4 chairs
>
> • Could the delegation room be used to host bilateral meetings or should we identify another space for official meetings? Delegations' office are not very large anyway there are 3 bilateral rooms available (to be booked on a first come first serve basis)
>
> • How close are both the delegation room and the overflow room are to the ministerial meeting rooms? Any estimate in terms of time it takes to walk between would be great. They are both within the Savoia Hotel Regency, a few meters away
>
> • Will there be printing facilities available in the delegation room or elsewhere during the meeting? A large shared printer is available in the common area outside of the delegations' offices)
>
>
>
> 3. We assume the seating order is in the order of G7 presidencies and that the U.S. will be in between France and the U.K.. Is this correct?
> Again, we thank you for your assistance. Please do hesitate to let us know if we can be of help to you in any way.
>
> Kind regards,
>
> Alexis
>
> Alexis Rourk
> Global Affairs and Policy
> Office of International and Tribal Affairs
> (202) 564-3179 l Rourk.Alexis@epa.gov<mailto:Rourk.Alexis@epa.gov>
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> U.S. Environmental Protection Agency
> http://www2.epa.gov/international-cooperation
>
> From: A: G7logistica [mailto:G7logistica@minambiente.it]
> Sent: Thursday, May 25, 2017 5:48 AM
> To: Rourk, Alexis <Rourk.Alexis@epa.gov<mailto:Rourk.Alexis@epa.gov>>
> Subject: R: G7 Environment Ministerial Meeting Registration - QUESTION
> ON DELEGATE TYPE
>
> Dear Alexis,
>
> here the response to your questions.
>
>
> 1) Red badges allows to access to the Ministerial Meeting Room. Blue badges allows to enter the conference venue. Side events apply blue badges.
>
> 2) Yes. Drivers too will have blue badges to enter the conference venue.
>
> 3) Security members don't need badges to visit the meeting venue on June 5.
>
> 4) You will be informed by the Focal Point assigned to you (Mr. Mauro Di Buono 342.0474615)
>

> Best regards
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> Da: Rourk, Alexis [mailto:Rourk.Alexis@epa.gov]
> Inviato: martedì 23 maggio 2017 22:40
> A: A: G7emm; A: G7logistica
> Oggetto: FW: G7 Environment Ministerial Meeting Registration -
> QUESTION ON DELEGATE TYPE
>
> Hello,
>
> Many thanks for sharing the registration link! Hoping to get your help with a quick question or two before I begin submitting them for our delegation.
>
>
>
> • What is the difference between red and blue area delegates? How do side events apply?
>
> • Do drivers need badges to enter the ground of the Savoia?
>
> • We will have some advance and security members visiting the meeting site on June 5. Do they need badges to enter at that time? If so, how should they plan to get them?
>
> • How will delegations generally proceed to pick up badges and on what date is best for you?
>
> Thanks again!
>
> Alexis
>
> Alexis Rourk
> Global Affairs and Policy
> Office of International and Tribal Affairs
> (202) 564-3179 l Rourk.Alexis@epa.gov<mailto:Rourk.Alexis@epa.gov>
>
> U.S. Environmental Protection Agency
> http://www2.epa.gov/international-cooperation
>
> From: G7 2017 Registration [mailto:no-reply@g7italy.org]
> Sent: Tuesday, May 23, 2017 9:01 AM
> To: Rourk, Alexis <Rourk.Alexis@epa.gov<mailto:Rourk.Alexis@epa.gov>>
> Subject: G7 Environment Ministerial Meeting Registration
>
> We kindly inform you that registration of delegations is available
> online at http://www.g7italy.it/en/accreditation
>
> at the following “Accreditation” link:
>
> https://accreditation.g7italy.org/150/deleglogin.aspx
>
> The On-line accreditation system is already available, using the following credentials:
>
>
>
> Username: usa
> Password: 678B-GB6S
>
> We remind you that you can change your password after login.
>
> Please don't reply to this email. For technical assistance, please write to registration.assistance@g7italy.org<mailto:registration.assistance@g7italy.org>. For other issue, please refer to your Liaison Officer. Best regards.