Message

From: Usa Delegazione G7 [usa.delegazioneg7@governo.it]
Sent: 6/3/2017 6:22:09 PM
To: Rourk, Alexis [Rourk.Alexis@epa.gov]; Usa Delegazione G7 [usa.delegazioneg7@governo.it]
CC: Ex. 6 - Personal Privacy; Finman, Hodayah [Finman.Hodayah@epa.gov]; Besch, Brianna [besch.brianna@epa.gov]; Kasman, Mark [Kasman.Mark@epa.gov]; Phillips, Anna [Phillips.Anna@epa.gov]; Doroski, Brenda [Doroski.Brenda@epa.gov]; demarsce1@state.gov; Buckley, Katherine [Buckley.Katherine@epa.gov]; Liaison Delegazione G7 [liaison.delegazioneg7@governo.it]
Subject: R: Request for bilateral room reservations from U.S. Delegation & Badging Questions

Dear Alexis,

Regarding the bilat with commissioner Vella, I will check it with my colleague in charge of him.

The precedence of the use of bilat rooms is given to the delegations that have already set bilateral meetings, in any case, I will consider your schedule of internal briefings and check the availability of these rooms.

I will forward the request to add a chair for the US office.

Regarding the badges, the office in charge is evaluating the process of the additional request.
As I told previously I will updated you on this situation soon.
Best,

Mauro Raphael Di Buono

Presidency of the Council of Ministers
Liaison Officer U.S.A.
Task Force for the Italian G7 Presidency
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usa.delegazioneg7@governo.it

Da: Rourk, Alexis
Inviato: venerdì 2 giugno 2017 17:16
A: Usa Delegazione G7
Cc: Ex. 6 - Personal Privacy; Finman, Hodayah; Besch, Brianna; Kasman, Mark; Phillips, Anna; Doroski, Brenda; Ex. 6 - Personal Privacy Buckley, Katherine
Oggetto: RE: Request for bilateral room reservations from U.S. Delegation & Badging Questions

Dear Mauro,

I am writing to request one additional time slot for the bilateral meeting room for a meeting between U.S. EPA and EU Commission Vella. It will be on Sunday, June 11 from 6:00-6:30pm.

While we still prefer use of a bilateral room for briefings, we also want to plan for effective use of our delegation room by members during the overall EMM. I understand that the delegation rooms currently have 5 chairs. Would it be possible to add 1 more chair to the U.S. delegation room please?

Also, if you have received any information on the number that can fit in the bilateral meeting rooms, that would also be much appreciated.

For your easy reference, here is an updated list of all of our **bilateral meeting room requests to-date**.

Saturday, June 10:
12:00pm to 1:00 pm – 10 people for U.S. delegation briefing

*5:00pm to 6:30pm – 20 people for bilateral meetings with additional countries (At least 2 currently being scheduled)

6:30pm to 7:00pm – 20 people for briefing with U.S. delegation and U.S. side event participants

Sunday, June 11:
7:45-8:15am – Meeting with U.S. EPA and Japanese Minister of Environment Koichi Yamamoto

10:30-11:00am – Meeting with U.S. EPA and German Minister of Environment Barbara Hendricks

6:00-6:30pm – Meeting with U.S. EPA and EU Commissioner Karmenu Vella

6:30pm to 7:30pm – 10 people for U.S. delegation briefing (moved to accommodate EU bilateral meeting)

Thanks Mauro!

Alexis

From: Rourk, Alexis
Sent: Thursday, June 01, 2017 2:47 PM
To: 'Usa Delegazione G7' <usa.delegazioneg7@governo.it>
Cc: Ex. 6 - Personal Privacy; Finman, Hodayah <Finman.Hodayah@epa.gov>; Besch, Brianna <besch.brianna@epa.gov>; Kasman, Mark <Kasman.Mark@epa.gov>; Phillips, Anna <Phillips.Anna@epa.gov>; Doroski, Brenda <Doroski.Brenda@epa.gov>; Ex. 6 - Personal Privacy; Buckley, Katherine <Buckley.Katherine@epa.gov>
Subject: RE: Request for bilateral room reservations from U.S. Delegation & Badging Questions

Dear Mauro,

I'm happy to share an update of two confirmed bilateral meetings we have with Japan and Germany, and request your assistance with reserving the meeting rooms. Please feel free to confirm with the other embassies as needed.

Sunday, June 11
7:45-8:15am – Meeting with U.S. EPA and Japanese Minister of Environment Koichi Yamamoto

10:30-11:00am – Meeting with U.S. EPA and German Minister of Environment Barbara Hendricks

For the internal briefings listed below, we understand that these rooms will only be made available if others do not reserve them for bilateral meetings. We appreciate you keeping us in mind if they are in fact available.

As always, please feel free to get in touch with any questions at all.

Kind regards,

Alexis

From: Rourk, Alexis
Sent: Thursday, June 01, 2017 9:52 AM
To: 'Usa Delegazione G7' <usa.delegazioneg7@governo.it>
Cc: Ex. 6 - Personal Privacy Finman, Hodayah <Finman.Hodayah@epa.gov>; Besch, Brianna <besch.brianna@epa.gov>; Kasman, Mark <Kasman.Mark@epa.gov>; Phillips, Anna <Phillips.Anna@epa.gov>; Doroski, Brenda <Doroski.Brenda@epa.gov>; d Ex. 6 - Personal Privacy
Subject: RE: Request for bilateral room reservations from U.S. Delegation & Badging Questions

Hi Mauro,

Thank you. Below is the information requested on the number of people for the rooms. I've also added a request for an additional time below (*) and note that we would be happy to have the same room from 5:00-7:00pm since both are for 20 people. I understand more information is required on the bilateral meeting request and will share that as soon as I have it.

Please let me know if you have any questions at all.

Thanks again,

Alexis

Saturday, June 10:
12:00pm to 1:00 pm – 10 people for U.S. delegation briefing

***5:00pm to 6:30pm – 20 people for bilateral meetings with several countries, currently being confirmed**

6:30pm to 7:00pm – 20 people for briefing with U.S. delegation and U.S. side event participants

Sunday, June 11:
6:00pm to 7:00pm – 10 people for U.S. delegation briefing

From: Usa Delegazione G7 [mailto:usa.delegazioneg7@governo.it]
Sent: Wednesday, May 31, 2017 6:27 PM
To: Rourk, Alexis <Rourk.Alexis@epa.gov>; Usa Delegazione G7 <usa.delegazioneg7@governo.it>
Cc: Ex. 6 - Personal Privacy; Finman, Hodayah <Finman.Hodayah@epa.gov>; Besch, Brianna <besch.brianna@epa.gov>; Kasman, Mark <Kasman.Mark@epa.gov>; Phillips, Anna <Phillips.Anna@epa.gov>; Doroski, Brenda <Doroski.Brenda@epa.gov>
Subject: R: Request for bilateral room reservations from U.S. Delegation & Badging Questions

Dear Alexis,

I will take note of this.
How many people do you expect to join these internal briefings? Have you already prepared a schedule for these internal meetings?

Let me know, and I will get back to you soon.

Best,

Mauro Raphael Di Buono

Presidency of the Council of Ministers
Liaison Officer U.S.A.
Task Force for the Italian G7 Presidency
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Da: Rourk, Alexis
Inviato: mercoledì 31 maggio 2017 23:58
A: Usa Delegazione G7
Cc: Ex. 6 - Personal Privacy; Finman, Hodayah; Besch, Brianna; Kasman, Mark; Phillips, Anna; Doroski, Brenda
Oggetto: RE: Request for bilateral room reservations from U.S. Delegation & Badging Questions

Hi Mauro,

We are still working on finalizing the information on our bilateral meetings, but given the size of the delegation room, would like to request use of the bilateral meeting spaces for a few internal briefings. Please let us know if this will be possible. Also, approximately how many people do the bilateral rooms seat?

Saturday, June 10:
12:00pm to 1:00 pm
6:30pm to 7:00pm

Sunday, June 11:
6:00pm to 7:00pm

Many thanks!

Alexis

Alexis Rourk
Global Affairs and Policy
Office of International and Tribal Affairs
(202) 564-3179 1 Rourk.Alexis@epa.gov

U.S. Environmental Protection Agency
https://urlsand.esvalabs.com/?u=http%3A%2F%2Fwww2.epa.gov%2Finternational-cooperation&e=6aa9da3f&h=bf4fbc2b&f=n

-----Original Message-----
From: Rourk, Alexis
Sent: Tuesday, May 30, 2017 8:45 AM
To: Usa.delegazioneg7@governo.it
Cc: Ex. 6 - Personal Privacy; Finman, Hodayah <Finman.Hodayah@epa.gov>; Besch, Brianna <besch.brianna@epa.gov>; Kasman, Mark <Kasman.Mark@epa.gov>; Phillips, Anna <Phillips.Anna@epa.gov>; Doroski, Brenda <Doroski.Brenda@epa.gov>
Subject: FW: Request for bilateral room reservations from U.S. Delegation & Badging Questions

Dear Mauro,

I hope this email finds you well. I wanted to follow up on our email requesting reservations for a bilateral meeting room during the G7 EMM. The times we are requesting are listed below. Please advise on how we can reserve.

We also have some questions about the gray badges for our security personnel and on the floating red badges. What is the process for securing those? In the meantime, I am registering everyone on the accreditation website. If it is easier for me to call you, please let me know and I will be happy to. Thank you much in advance!

Alexis

Alexis Rourk
U.S. EPA
U.S. Focal Point for G7 EMM
+1 202 564 3179

Saturday, June 10:
12:00pm to 1:00 pm

Sunday, June 11:
10:30 am to 11:00am
4:00pm to 4:30pm
6:00pm to 7:00pm

Monday, June 12:
11:00am to 11:30am

Alexis Rourk
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U.S. Environmental Protection Agency
https://urlsand.esvalabs.com/?u=http%3A%2F%2Fwww2.epa.gov%2Finternational-cooperation&e=6aa9da3f&h=bf4fbc2b&f=n

-----Original Message-----
From: G7 Logistica [mailto:g7logistic@gmail.com]
Sent: Sunday, May 28, 2017 5:12 AM
To: Rourk, Alexis <Rourk.Alexis@epa.gov>
Cc: A: G7logistica <G7logistica@minambiente.it>; Usa.delegazioneg7@governo.it; Finman, Hodayah <Finman.Hodayah@epa.gov>; Kasman, Mark <Kasman.Mark@epa.gov>; Besch, Brianna <besch.brianna@epa.gov>; Phillips, Anna <Phillips.Anna@epa.gov>; Doroski, Brenda <Doroski.Brenda@epa.gov>; Ex. 6 - Personal Privacy
Ex. 6 - Personal Privacy
Subject: Re: Request for bilateral room reservations from U.S. Delegation

Dear Alexis,

The meeting venue has 3 bilateral rooms for the G7 delegations so you need to book one of them through your liaison officer that will have the schedule of all bilateral meetings.
Thank you for cooperation

G7 logistic Secretariat
Alessandra

> Il giorno 26 mag 2017, alle ore 17:54, Rourk, Alexis <Rourk.Alexis@epa.gov> ha scritto:
>
> Dear Mauro,
>
>
>
> Thank you in advance for your support of our delegation. We look forward to working with you. The U.S. delegation would like to request and reserve the use of one of the bilateral meeting rooms during the following dates and times please. We understand that there will be several bilateral meeting rooms which are available on a first-come, first-serve basis, so we hope this email will serve as a reservation. Please do confirm when you are able and let us know which of the rooms we should expect to be available.
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> Many thanks!
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> Alexis
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> Saturday, June 10:
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> 12:00pm to 1:00 pm
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> Sunday, June 11:
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> 10:30 am to 11:00am
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> 4:00pm to 4:30pm
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> 6:00pm to 7:00pm
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> Monday, June 12:
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> 11:00am to 11:30am
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