Message

From: Almodovar, Lisa [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=A482F8BE961A41EB8D149B40F7CB8F4B-LALMOD02]
Sent: 2/20/2018 9:49:55 PM
To: Hong, Nadtya [Hong.Nadtya@epa.gov]
CC: Jordan, Marta [Jordan.Marta@epa.gov]
Subject: FW: CEC ministerial representational funds

Nadtya,

I have the green light to fund the activities from the representational funds. Can you ask Natalie to send us the contracts. Thanks

Lisa

From: Ellison, Mardiko
Sent: Tuesday, February 20, 2018 4:40 PM
To: Almodovar, Lisa <Almodovar.Lisa@epa.gov>
Cc: McCluney, Lance <McCluney.Lance@epa.gov>; Hurt, Tiffany <Hurt.Tiffany@epa.gov>; Smoot, Nicole <Smoot.Nicole@epa.gov>; Hong, Nadtya <Hong.Nadtya@epa.gov>
Subject: RE: CEC ministerial representational funds

Good Afternoon Lisa,

Yes the funds are available. Please send me the documents and I will take care of approval and funding. Thank you.

From: Almodovar, Lisa
Sent: Friday, February 16, 2018 10:38 AM
To: Ellison, Mardiko <Ellison.Mardiko@epa.gov>
Cc: McCluney, Lance <McCluney.Lance@epa.gov>; Hurt, Tiffany <Hurt.Tiffany@epa.gov>; Smoot, Nicole <Smoot.Nicole@epa.gov>; Hong, Nadtya <Hong.Nadtya@epa.gov>
Subject: CEC ministerial representational funds
Importance: High

Hi Mardiko,

You know me from all the fund cite for the Administrators travel. Now I've been asked to assist with the review of cost and allocation for the CEC representational funds (19K).

I have received the breakdown of cost from the CEC: (representational fund would pay for)

1) 100% of Closing dinner (including alcohol)
2) 50% of Security detail
3) 100% of the Private Booth at BallPark

At this time CEC is ready to work on contracts for all of the above items.

We are in a time constraint so these are my questions: Do you have the money available to proceed with the contracts? If so, would you prefer to move the money to the CEC and they make the payments or do you want us to send you the contracts and you manage the signatures and payments?

Awaiting your response.

Thanks
Lisa

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Lisa Almodovar
Deputy Director, ORBA