Message

From: Hupp, Millan [hupp.millan@epa.gov]
Sent: 10/18/2017 9:30:27 PM
To: Troche, Luis [Troche.Luis@epa.gov]; ktalbert@visitokc.com
CC: Kasman, Mark [Kasman.Mark@epa.gov]; Greenwalt, Sarah [greenwalt.sarah@epa.gov]
Subject: FW: CEC Scoping Mission - OKC, OK
Attachments: Scoping Mission Council 2018.doc

Luis – I am forwarding to Keith Talbert as he will be taking care of us during this trip. Once he has a chance to look at the table, it might be good for the three of us to hop on the phone to prepare for next week.

Thank you very much,

Millan Hupp
Director of Scheduling and Advance
Office of the Administrator
Cell: 202.380.7561 Email: hupp.millan@epa.gov

From: Troche, Luis
Sent: Wednesday, October 18, 2017 5:10 PM
To: Hupp, Millan <hupp.millan@epa.gov>; moneill@visitokc.com
Cc: Greenwalt, Sarah <greenwalt.sarah@epa.gov>; Kasman, Mark <Kasman.Mark@epa.gov>
Subject: RE: CEC Scoping Mission - OKC, OK

Thanks Milan. Hello Morgan,

As requested, attached is a table with a sample program for the Council Session and venue/room needs. For this scoping visit, the first table is a good summary of needs.
The additional tables detail the set up and specific requirements that our Secretariat would look when they visit to secure a venue .

We are looking forward to our visit.

With Warm Regards,

Luis Troche

Senior Advisor for North American Affairs
CEC General Standing Committee
Office of Regional and Bilateral Affairs
Office of International and Tribal Affairs
U.S. Environmental Protection Agency
Ph. 202.564.2870 | www.epa.gov/international

From: Hupp, Millan
Sent: Tuesday, October 17, 2017 6:39 PM
To: moneill@visitokc.com
Cc: Greenwalt, Sarah <greenwalt.sarah@epa.gov>; Kasman, Mark <Kasman.Mark@epa.gov>; Troche, Luis <Troche.Luis@epa.gov>
Subject: CEC Scoping Mission - OKC, OK

Morgan,

It was so good to talk with you. Attached you will find the proposed agenda Luis has prepared for our scoping mission next week. Hopefully this will assist you all in preparing for our meeting on Wednesday, October 25th. We will be coming in the night before so a 9AM meeting would work well for us if at your convenience, you could kindly confirm on your end.

Those attending will be the following...

Mark Kasman – Director, Office of International and Tribal Affairs
Luis Troche – Senior Advisor for North American Affairs/ Serves on CEC General Standing Committee
Sarah Greenwalt – Senior Advisor to the Administrator for Water and Cross-Cutting Issues (she's a fellow Okie!)
Myself

Luis – Morgan requested the reference table that you provided to Sarah and myself so that she may begin anticipating what our needs will be. Could you please share with her?

Looking forward to next week.

Thank you so much,

Millan Hupp
Director of Scheduling and Advance
Office of the Administrator
Cell: 202.380.7561 Email: hupp.millan@epa.gov