Appointment

From: Troche, Luis [Troche.Luis@epa.gov]
Sent: 5/16/2018 9:00:06 PM
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CC: Harris, Monisha [harris.monisha@epa.gov]; Saha, Shubhayu (CDC/ONDIEH/NCEH) [hsf5@cdc.gov]

Subject: Interagency-- Brief and logistics on CEC Council Session 2018
Attachments: Council Session short version for interagency.docx; NWCForeignNationalVisitorForm2018_OSYClearance (003).docx
Location: DCRoomRRB31203/Ronald-Reagan-Building

Start: 5/23/2018 7:00:00 PM
End: 5/23/2018 8:00:00 PM
Show Time As: Busy

Call information:

Ex. 6 - Personal Privacy

Dear Interagency-

I'd like to give you an overview of the current draft CEC Council Session Program and share with you the logistics for registration, hotels, etc.
- Attached is a highlight of the Council Program.
- Below is registration and hotel information with links to resources.

This information is for the US Government delegation.

Step 1 - **Registration with the CEC Secretariat for CEC Council Session (all delegates must register)**

Please ask everyone to register for the meeting using the following link:

EN : https://moose.cec.org/m/me.cfm?f=76

FR : https://moose.cec.org/m/mf.cfm?f=76

ES : https://moose.cec.org/m/ms.cfm?f=76

When prompted in the registration form, please enter the appropriate code:

- Delegations: **del2018**

- NAC/GAC: **nacgac2018**

It is important that all delegates be registered **by 22 June**, after which registration will be closed. Everyone needs to pre-register as there will not be any on-site registration.

Step 2 - Hotel reservations *Marriott Renaissance Hotel, Oklahoma City*

Book your group rate for 25TH Regular Session of the CEC Council
25TH Regular Session of the CEC Council
Note that the group rate is US$108.42 (including taxes).

The deadline for reservations at the Marriott Renaissance is **30 May**, after which the block of rooms will be closed.

Step 3 - Access to National Weather Center—Only for anyone who is not a US Citizen

Attached is the NWC Foreign National Visitor form that is required by all foreign national visitors to the National Weather Center to obtain access to visit the federal spaces in that facility. These forms need to be completed (if applicable) **no later than 12 June** to allow time for processing. The forms must be completed in their entirety and returned to Patrick Hyland via email at pat.hyland@ou.edu or to the fax number provided on the form.