To: Fine, Steven[fine.steven@epa.gov]
Cc: DeBell, Kevin[debell.kevin@epa.gov]; Minoli, Kevin[Minoli.Kevin@epa.gov]; Willis, Sharnett[Willis.Sharnett@epa.gov]
From: Darwin, Henry
Sent: Fri 1/26/2018 4:43:45 PM
Subject: RE: FOIA Overdue Report

Thanks Steve. I will have Sharnett find us some time next week.

Henry

From: Fine, Steven
Sent: Friday, January 26, 2018 10:36 AM
To: Darwin, Henry <darwin.henry@epa.gov>
Cc: DeBell, Kevin <debell.kevin@epa.gov>; Minoli, Kevin <Minoli.Kevin@epa.gov>
Subject: RE: FOIA Overdue Report

Henry,

The short answer is that we have the technical capability to produce that measure, but it would be worthwhile for us to meet to discuss the exact definitions of the measures to ensure everyone is on the same page and that the proposed interpretation is acceptable. For instance, should this be percentage instead of sum? Also, what to count for an extension, etc.

I'd suggest that participants include Larry Gottesman, Kevin Minoli (CC'ed, since his office will be responsible for these in the future), and me.

Steve

From: Darwin, Henry
Sent: Wednesday, January 24, 2018 12:51 PM
To: Fine, Steven <fine.steven@epa.gov>

Cc: DeBell, Kevin <debell.kevin@epa.gov>
Subject: FOIA Overdue Report

Steve:

We are about to release the agency-wide performance measures that will be included in every NPM and RO bowling chart. One of the new measures has to do with Overdue FOIA Requests. I currently have metric being calculated as:

Sum of the number of pending requests that have not been processed within working 20 days, or 30 working days with an extension; include those that have an agreed upon extension with the requestor that is overdue.

I also have the Data Source as FOIA online.

Is there an existing standing report that can be used to generate this data? If not, is there one that is close? If not, how would we be able to gather this data or something close to it?

If there is such a report or one that is close, can you please have someone send me an example?

If you think a meeting would be best to go over this, please let me know who to invite.

Thanks

Henry