To: Darwin, Henry[darwin.henry@epa.gov]
From: White, Elizabeth
Sent: Mon 2/12/2018 3:49:03 PM
Subject: FW: FOIA Lean Update

Henry - I understand the FOIA Lean event has been scheduled for February 20 (my staff received the email below and they forwarded to me so that's how it was confirmed to me). At

Ex. 5 - Deliberative Process

Thanks,

Beth

Beth White

Director, Office of the Executive Secretariat

U.S. Environmental Protection Agency

(202) 564-1781 direct

Ex. 6 - Personal Privacy cell

From: "Dolph, Becky" <Dolph.Becky@epa.gov>
Date: February 9, 2018 at 4:54:30 PM EST
To: "Bailey, KevinJ" <Bailey.KevinJ@epa.gov>, "Ingram, Earl" <Ingram.Earl@epa.gov>, "Tyree, James" <Tyree.James@epa.gov>, "Zipf, Lynn" <Zipf.Lynn@epa.gov>, "Evanko, Peter" <Evanko.Peter@epa.gov>, "Newman, Maya" <Newman.Maya@epa.gov>, "McLendon, Wanda" <McLendon.Wanda@epa.gov>, "Newton, Jonathan" <Newton.Jonathan@epa.gov>, "Ferris, Lena" <Ferris.Lena@epa.gov>, "Ferguson, Rafaela" <Ferguson.Rafaela@epa.gov>, "Robinson, Milton" <Robinson.Milton@epa.gov>, "Walker, Denise" <Walker.Denise@epa.gov>, "Miller, Kevin" <Miller.Kevin@epa.gov>, "Krysa, Jan" <krysa.jan@epa.gov>
Cc: "Minoli, Kevin" <Minoli.Kevin@epa.gov>, "Saltman, Tamara" <Saltman.Tamara@epa.gov>, "Poole, Laura" <Poole.Laura@epa.gov>, "Gottesman, Larry" <Gottesman.Larry@epa.gov>
Subject: FOIA Lean Update

Hi – I am writing to update you on the "Leaning" of the Agency's FOIA process. As you were previously notified, the initial event for this undertaking will be taking place the week of Feb. 20. However, after further discussions with our Black Belt Kaizen facilitators for the project, it is necessary to adjust the participant list for the initial event to fewer people than we had originally envisioned. As a result, while we will not be able to have you attend the event scheduled for the week of Feb. 20, we can assure you that this will not be the only opportunity to engage on this project. We are excited to begin this breakthrough process and will be looking for your input and participation further down the road. Please know that we will still have a mix of regional and Headquarters participants at the initial event, just fewer that we thought.

I apologize for the confusion but after discussions with our facilitators we believe this will be the most efficient way to start the process.

If you have any questions, please contact me at 202-564-5771.

Thanks,

Becky

Becky Dolph | Director, FOIA Expert Assistance Team Office

U.S Environmental Protection Agency

Office of General Counsel | 7309B WJCN | 202-564-5771