To: Martin, Molly[Martin.Molly@epa.gov]
From: Yelensky, Erica
Sent: Thur 6/8/2017 4:36:03 PM
Subject: FW: Projection and Budget Amendment for Summer Interns
US EPA 320 - PROJECTION OF EXPENSES through 9-30-2017.pdf
US EPA 320 - Budget vs Actuals - thru March 31-2017.pdf
Justification for Summer Interns.pdf
US EPA 320 - Budget Change Summary 2016-2017.pdf

From: Marcelo Villagomez [mailto:mvillagomez@santamonicabay.org]
Sent: Tuesday, June 06, 2017 1:49 PM
To: Carr, Danielle <Carr.Danielle@epa.gov>; Yelensky, Erica <Yelensky.Erica@epa.gov>; Tom Ford <tford@santamonicabay.org>
Subject: Projection and Budget Amendment for Summer Interns

Hi Danielle and all,

I am happy to see the summer intern project coming to fruition. Danielle, we have been talking for some months about the hiring of summer interns, to be paid with savings (funds not spent) on our budget due to essentially a change in scope and cost savings from a contractor (Scott Valor) and personnel, especially a vacancy left by one our employees (Ariadne Reynolds, $20k). Back in January we expected at least $36k when Scott announced his tentative departure, but we were able to retain him. We project enough funds to pay for the proposed $36,000 for the summer interns. I am attaching:

a) BUDGET vs ACTUALS Report: our total expenses target through the closing of last quarter was $300,000 but we only had $275,501 in actuals, and likely to increase by the end of the FY with current spending rates

b) PROJECTED EXPENSES Report: this is a projection of expenses through the end of the fiscal year, including the proposed $36,000.

c) I am attaching the Justification with details of what the interns will be doing.

d) Line Item Change Summary

We are working now with LMU on paperwork and details about this relationship.

Danielle, we are proposing this $36,000 summer project to be paid with budget savings, please let us know after your review if approval by our Program Officer, Erica Yelensky, suffices or if we need to have a formal amendment.

Erica, please let me know if I can answer any questions you may have.

Thank you all.

Marcelo Villagomez
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