From: Microsoft Outlook
Location: Administrator's Office
Importance: Normal
Subject: Meeting Forward Notification: Administrative Tasks
Start Date/Time: Tue 2/21/2017 9:00:00 PM
End Date/Time: Tue 2/21/2017 9:45:00 PM

Your meeting was forwarded

Anderson, Denise has forwarded your meeting request to additional recipients.

Meeting
Administrative Tasks

Meeting Time
Tuesday, 21 February 2017 16:00-16:45.

Recipients
Allen, Reginald
Fine, Steven
Howard, James
Garcia, Will

All times listed are in the following time zone: (UTC-05:00) Eastern Time (US & Canada)

Sent by Microsoft Exchange Server