To: Krenik, Edward[edward.krenik@bracewell.com]
Cc: Vandenberg, John[Vandenberg.John@epa.gov]; Thayer, Kris[thayer.kris@epa.gov]; Davis, Allen[Davis.Allen@epa.gov]; Yamada, Richard (Yujiro)[yamada.richard@epa.gov]; Simons, Andrew[Simons.Andrew@epa.gov]; Holloman, Vincia[Holloman.Vincia@epa.gov]; Moser, Rebecca[Moser.Rebecca@EPA.GOV]
From: Kirby, Kevin
Sent: Thur 10/26/2017 7:58:04 PM
Subject: RE:
17002 Technical Meeting Agenda 20171030.doc

Hello Ed,

I Hope that you're enjoying these beautiful entry days into fall. We are looking forward to meeting you here at EPA HQ in Federal Triangle next week, Oct. 30 at 3:00. We will be meeting specifically in the EPA West building located at 1301 Constitution Ave.

Attached is the Agenda that I will be circulating to individuals participating in our RFC meeting next week. If you have any additional materials, such as the presentation you referenced, please send them to me by COB Friday so that I can circulate these as well. There is no need to bring any projection equipment, but you do need to send me the materials *prior to the meeting* so that I can scan them and load them.

For logistics, please plan on entering EPA West through our main entrance at 1301 Constitution Ave. NW We will be meeting in Conference Room 6122, Yellowstone. You and your colleagues will be required to go through security and be escorted to the room once on premise. You may reach me at my desk 202 566-1656 or via cell at 703 489-2862.

See you Monday,

Kevin Kirby

US EPA

From: Krenik, Edward [mailto:edward.krenik@bracewell.com]
Sent: Tuesday, October 24, 2017 5:15 PM
To: Kirby, Kevin <KIRBY.KEVIN@EPA.GOV>
Cc: Vandenberg, John <Vandenberg.John@epa.gov>
Subject:

Hi Kevin,

I hope you are well. Attached is the agenda and attendees list for the upcoming meeting. I will be sending you our power point presentation at the end of this week so that you can get it to some of the EPA attendees who may be on by phone or video. Couple logistic questions, which door should we come to for the meeting? Where ORD is in the RR Building or another entrance? Also, since we would like to show a power point will projector equipment be available or should we bring our own?

Thanks much. See you Monday.

Ed

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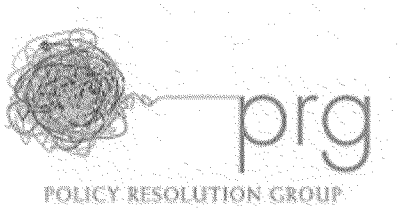

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