To: Daly, Eric[Daly.Eric@epa.gov]; Pane, Mark[Pane.Mark@epa.gov]
From: Hoppe, Shawna K
Sent: Thur 7/13/2017 6:22:09 PM
Subject: RE: Daly: Invoice Issues

Hey Eric-

If you reviewed the invoice and approve the charges, go ahead and send Mark Pane an email and he'll approve it for you. Enjoy your vacation!

From: Daly, Eric
Sent: Thursday, July 13, 2017 1:29 PM
To: Hoppe, Shawna K <Hoppe.Shawna@epa.gov>; Pane, Mark <Pane.Mark@epa.gov>
Cc: Kodama, Doug <Kodama.Doug@epa.gov>; Mosher, Eric <Mosher.Eric@epa.gov>
Subject: Daly: Invoice Issues

Good Afternoon:

I actually contacted FMC customer email with this issue yesterday. I checked again just now and I still don't have the most recent NFB Invoice available to approve in EasyLite. I am supposed to start vacation tomorrow and not returning to the office until July 24th. I will do my best to address.

Thanks

From: Hoppe, Shawna K
Sent: Thursday, July 13, 2017 10:46 AM
To: Chong, Margaret <Chong.Margaret@epa.gov>; Gaughan, Daniel <Gaughan.Daniel@epa.gov>; Bechtel, Jeff <Bechtel.Jeff@epa.gov>; Daly, Eric <Daly.Eric@epa.gov>; Garrison, Geoffrey <Garrison.Geoffrey@epa.gov>; Graham, Don <Graham.Don@epa.gov>
Cc: Pane, Mark <Pane.Mark@epa.gov>
Subject: Invoice Issues

You all have invoices either currently in EZ Lite or due to go in. Some of you were having trouble going in and approving them after being notified they were in there. I just spoke with Clint Thompson from RTP and there are over 300 invoices stuck in the system in limbo in EZ Lite that people are unable to approve. They are currently working on the issue and will let us know when they're available for approval. Thanks for your patience.

Shawna

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