To: Darlene Dinkins (Dinkins.Darlene@epa.gov)[Dinkins.Darlene@epa.gov]; Schaible, Stephen[Schaible.Stephen@epa.gov]
From: Keigwin, Richard
Sent: Fri 5/5/2017 7:12:34 PM
Subject: FW: Action Needed: FY 2018 Press Conference and Appropriations Committee Hearings – Call for Fact Sheets
FY 2018 Press Conference Hearing Fact Sheet BLAD.docx
FY 2018 Press Conference Hearing Fact Sheet C&T.docx
FY 2018 Press Conference Hearing Fact Sheet Chlorpyrifos.docx
FY 2018 Press Conference Hearing Fact Sheet Citrus Greening.docx
FY 2018 Press Conference Hearing Fact Sheet ESA.docx
FY 2018 Press Conference Hearing Fact Sheet FIFRA balance legislative fix.docx
FY 2018 Press Conference Hearing Fact Sheet FQPA 10X for OPs.docx
FY 2018 Press Conference Hearing Fact Sheet Glyphosate.docx
FY 2018 Press Conference Hearing Fact Sheet OPP Laboratories.docx
FY 2018 Press Conference Hearing Fact Sheet Pollinators.docx
FY 2018 Press Conference Hearing Fact Sheet PRIA4.docx
FY 2018 Press Conference Hearing Fact Sheet RNAi.docx
FY 2018 Press Conference Hearing Fact Sheet Synergy.docx
FY 2018 Press Conference Hearing Fact Sheet Wolbachia and Oxitec Mosquito Registrations.docx
FY 2018 Press Conference Hearing Fact Sheet WPS.docx
FY 2018 Press Conference Hearing Fact Sheet Zika.docx

While these will likely go through several additional iterations, let's include this in my hearing notebook. Thanks!

From: Keigwin, Richard
Sent: Friday, May 05, 2017 3:12 PM
To: Scott, Gregory <Scott.Gregory@epa.gov>
Cc: Berkley, Bruce <Berkley.Bruce@epa.gov>; Moore, Deon <Moore.Deon@epa.gov>; Arnold Layne (Layne.Arnold@epa.gov) <Layne.Arnold@epa.gov>
Subject: RE: Action Needed: FY 2018 Press Conference and Appropriations Committee Hearings – Call for Fact Sheets

Greg—

Here are the fact sheets that OPP committed to develop, with two exceptions:

•□□□□□□□□ After further discussion, we no longer think the antimicrobial copper fact sheet is necessary.

•□□□□□□□□ We've combined two of the fact sheets into one: a) PRIA/FIFRA legislative language proposals and b) status of unobligated FIFRA fee collections.

Please let us know if you have any questions or comments.

--Rick

From: Scott, Gregory
Sent: Monday, May 01, 2017 4:51 PM
To: Keigwin, Richard <Keigwin.Richard@epa.gov>; Layne, Arnold <Layne.Arnold@epa.gov>; Morris, Jeff <Morris.Jeff@epa.gov>; Cunningham-HQ, Barbara <Cunningham-HQ.Barbara@epa.gov>; Mottley, Tanya <Mottley.Tanya@epa.gov>; Barone, Stan <Barone.Stan@epa.gov>; Graves, Inza <Graves.Inza@epa.gov>
Cc: Berkley, Bruce <Berkley.Bruce@epa.gov>; Moore, Deon <Moore.Deon@epa.gov>
Subject: Action Needed: FY 2018 Press Conference and Appropriations Committee Hearings – Call for Fact Sheets
Importance: High

Good afternoon,

Thank you all for your submission of fact sheet topics, please develop a fact sheet for each of the topics in the list below and submit to the SBO shop by no later than Noon Monday May 8th, please submit on a rolling basis if any are ready for submission.

Please review the attached template from OCFO, it has been modified from the version that I sent out last week – *OCFO is no longer asking for a Question and Answer format, just background and talking points on the issue*. Please be sure to review the formatting and page limit requirements, if we exceed the page limit or do not meet other formatting requirements OCFO will send back the fact sheet. For the budget fact sheet topics (eliminations, reductions, etc) where the resource table is necessary, the SBO shop will populate resources at the Program Project level for the fact sheets after you submit them; for the non-budget fact sheet topics, we are waiting to hear back from OCFO if we are required to provide resource information, please leave the resource table in for now. To aid in the narrative description of the funding changes, attached is a table that provides FY 16 – FY 18 resource levels for the OCSPP program projects.

Please let us know if you have any questions or if we can be of any assistance.

Thank you,

Greg

OPP

- Ex. 5 - Deliberative Process

- Ex. 5 - Deliberative Process

OPPT

- Ex. 5 - Deliberative Process

OSCP

- Ex. 5 - Deliberative Process

Gregory Scott
Resource Management Staff
Office of Chemical Safety and Pollution Prevention
(202) 564-7897 - DC

(919) 541-5350 - RTP

(202) 713-8338 - Cell

From: Scott, Gregory
Sent: Wednesday, April 26, 2017 4:25 PM
To: Keigwin, Richard <Keigwin.Richard@epa.gov>; Layne, Arnold <Layne.Arnold@epa.gov>; Morris, Jeff <Morris.Jeff@epa.gov>; Cunningham-HQ, Barbara <Cunningham-HQ.Barbara@epa.gov>; Mottley, Tanya <Mottley.Tanya@epa.gov>; Barone, Stan <Barone.Stan@epa.gov>; Graves, Inza <Graves.Inza@epa.gov>
Cc: Berkley, Bruce <Berkley.Bruce@epa.gov>; Moore, Deon <Moore.Deon@epa.gov>
Subject: Action Needed: FY 2018 Press Conference and Appropriations Committee Hearings – Call for Fact Sheets
Importance: High

Good afternoon –

OCFO has just issued the guidance in the email below for developing fact sheets to support the FY 2018 President's Budget release press conference and Congressional budget hearings. Final fact sheets are due to OCFO by COB Wednesday May 10th, in order to provide sufficient time for IO review we will need fact sheets submitted by the program offices by COB Friday May 5th.

We are asked to provide fact sheets for any major budget issues for FY 17 & 18, significant reductions or eliminations, or issues related to Congressional correspondence. As we do not want to develop Fact Sheets that we do not ultimately send forward, please provide a list of potential fact sheet topics to the me by Noon Monday May 1st, we will then run the list of topics by Wendy for approval and provide a list of final topics to you for development.

Please be sure to review the fact sheet requirements and formats in the email below and the attachment. The SBO shop will provide all resource information for the resource tables in your fact sheets after you submit the final versions on May 5th.

Please let us know if you have any questions or if we can be of assistance.

Thanks,
Greg

Gregory Scott
Resource Management Staff
Office of Chemical Safety and Pollution Prevention
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(202) 713-8338 - Cell

From: Budget and Planning
Sent: Wednesday, April 26, 2017 3:36 PM
To: OCFO-SBO <OCFOSBO@epa.gov>; OCFO-Regional-Comptroller <OCFORegionalComptroller@epa.gov>
Cc: Bloom, David <Bloom.David@epa.gov>; Osborne, Howard <Osborne.Howard@epa.gov>; OCFO-SBO-STAFF <OCFOSBOSTAFF@epa.gov>; OCFO-OB-Media Analysts <OCFOOBMedia_Analysts@epa.gov>; Terris, Carol <Terris.Carol@epa.gov>; Williams, Maria <Williams.Maria@epa.gov>; Beg, Gul <Beg.Gul@epa.gov>; Ripley, Laura <Ripley.Laura@epa.gov>; Blizzard, James <Blizzard.James@epa.gov>; Walsh, Ed <Walsh.Ed@epa.gov>; Boyd, Wyatt <Boyd.Wyatt@epa.gov>; Baden, Beth <Baden.Beth@epa.gov>; Richardson, RobinH <Richardson.RobinH@epa.gov>; Nguyen, Khanh <Nguyen.Khanh@epa.gov>; Baker, Lucille <Baker.Lucille@epa.gov>; Jones, JackJr <jones.jackjr@epa.gov>; Smith, Caleb <smith.caleb@epa.gov>; Volin, Phyllis <Volin.Phyllis@epa.gov>
Subject: FY 2018 Press Conference and Appropriations Committee Hearings – Call for Fact Sheets
Importance: High

Dear Budget Community,

This is the annual request for fact sheets which will be used to support the Administrator during the FY 2018 press conference and Congressional appropriations committee hearings, which we anticipate will be held in late May or early June. The hearings will address both policy and budget issues for the agency. Please submit fact sheets to the Office of Budget Congressional Hearings Database in Lotus Notes by May 10, 2017. We may ask for additional fact sheets and/or updates as we get closer to the release of the Congressional Justification.

Fact sheets should be produced to address any budget issues (including FY 2017), any significant resource or FTE changes, and recent or upcoming issues stemming from correspondence with Congressional members. Be sure to provide short answers that the Administrator can use in a press conference or hearing. Please ensure that you work with your appropriate Congressional liaisons and public affairs staff.

As in previous years, National Program Managers are responsible for issues of national significance. Regional fact sheets are necessary for member-specific issues for all hearings.

We have attached the template to be used for both the press conference and the hearings. To best prepare the Administrator, your fact sheets should meet the following criteria:

- Limit fact sheets to one page in length.
- Include only one question per fact sheet.
- Use brief, 2 or 3-bullet lists for talking points rather than lengthy paragraphs.
- Include resource information.

Fact Sheet Submission Schedule*

Staff	Action Item	Date
Regions	Submit all fact sheets to SBOs	Mon, May 8, 2017
SBOs	NPM fact sheets due in OB Database	Weds, May 10, 2017
MAs	Review/Approve Fact Sheets	Thurs-Mon, May 11-15, 2017
OB	Senior staff review (rolling)	Mon-Weds, May 15-17, 2017
OCIR/OCFO	Review fact sheets	TBD as required
Formulation Team	Assemble Press Conference Book	Thurs-Fri, May 18-19, 2017

*Assumes May 22 release and a hearing the week of May 22; subject to change

Fact Sheet Submission Process

1. Regional Program Offices must provide any fact sheets to their Regional Congressional Liaisons.

2. Each Assistant Administrator and Regional Administrator should personally review all fact sheets prior to submission.

3. Regional Offices send fact sheets to SBOs for review. SBOs must work with Regional Offices to resolve any discrepancies in policy, funding, etc. prior to finalization. SBOs also will need to ensure messaging is consistent.

4. SBOs are responsible for uploading Regional and Headquarter submissions into the Office of Budget Congressional Hearings database.

If you have any questions or require additional information, please contact Caleb Smith at 202-564-0378 or Jack Jones at 202-564-9966.

Thank you in advance for your assistance.

Caleb Smith

OCFO/Office of Budget

Smith.caleb@epa.gov

(202)564-0378