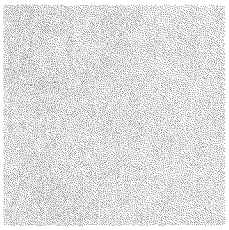
To: Juett, Lynn[Juett.Lynn@epa.gov]
From: Njo, Heather
Sent: Tue 5/10/2016 3:35:58 PM
Subject: RE: WL Update Meeting



Lynn, hi.

I am available and happy to assist you in any way that I can. Please let me know.

It will be nice to meet with you.

-Heather

Heather Njo

EPA/OSWER/OSRTI/ARD/SARDB

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(703) 603-9246

From: Juett, Lynn
Sent: Monday, May 09, 2016 5:20 PM
To: Stalcup, Dana <Stalcup.Dana@epa.gov>; Njo, Heather <njo.heather@epa.gov>
Cc: Stoy, Alyse <Stoy.Alyse@epa.gov>
Subject: WL Update Meeting

Hi Dana – I wanted to go ahead and reach out to you to get a hold on calendars for the afternoon of June 8th if possible to have a meeting or meetings on West Lake. Mary Peterson, Alyse and I are planning on a trip (Mary will already be there for the SES meeting that week) to DC on the 8th and 9th. Mark will also be in DC that week and wants to try to meet with Mathy. I am having Mark's executive office manager check Mathy's

calendar for June 8 – seems like Mark's schedule is pretty tight that day and I imagine so is Mathy's.

The purpose is to bring everyone up to date on where we are with the RI Addendum and FFS, generally discuss past HQ and NRRB comments and how we have/are addressing those, and discuss with you the timeline for the rest of the year. Are you able to block out some time the afternoon of the 8th or the morning of the 9th? I would also hope to meet with Doug, Amy, Heather, Amy and maybe Dave Bartenfelder while we are there, either all at the same time or in separate meetings.

Heather – would you be able to help me orchestrate this?

BTW - Alyse and I are also planning to meet with OECA and OGC while we are there in town.

Thank you,

Lynn M. Juett

Branch Chief

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