Section 3 Scoping Draft Agenda (day and a half meeting)

1) Review SOW Expectations for Section 3 - 30 minutes, EPA lead
    a. Relationship to other sections (2, 4 & 5)
    b. Components of BAPT
    c. Steps and outcomes

2) Overall Expectations and Goals for Section 3 – Defining Success – 30 minutes, All Attendees
    a. Input from each party and SME
    b. Identify any areas of key differences

3) Key Background Documents and Summary of Previous Efforts – 15 minutes, Navy/DLA

4) Presentation on Enterprise Study – Upgrade Alternatives and associated release detection
    a. Presentation with Questions – 2.5 hours, Navy/DLA lead
    b. Discuss Presentation – 30 minutes, all

5) Alternatives to be included in Scope of Work – 1 hour, Navy/DLA lead
    a. Discussion based on Enterprise Study and other factors
    b. Decide which technologies will be addressed in Scope of Work

6) BAPT Evaluation Process and Methodology – Feasibility Criteria – 1 hour, Navy/DLA lead
    a. Discuss criteria (constructable, inspectable, testable, repairable)
    b. Decide on feasibility criteria to be used

7) BAPT Components and Evaluation Criteria for Feasible Alternatives – 2-3 hours, Navy/DLA lead
    a. BAPT Components – identify components of the alternative that will be described in the TUA Report in order to select BAPT (e.g., upgrade technology and corresponding TIRM and leak detections procedures).
        i. Present
        ii. Discuss and Decide
    b. BAPT Evaluation Criteria – identify evaluation criteria that will be presented in the TUA Report in order to select BAPT from the alternatives evaluated
        i. Present
        ii. Discuss and Decide

8) QA/QC Program Requirements – 30 minutes, Navy/DLA lead
    a. Present components
    b. Discussion

9) Summary – 1 hour, Navy/DLA lead
    a. Outline Section 3.2 Scope of Work Content
        i. Identify gaps and areas unresolved

10) Action Items and Next Steps – 1 hour, Navy/DLA lead
    a. Decide whether an additional scoping meeting is needed