To: Ryan P Andersen[RPAndersen@paalp.com]
From: Waldon, MARGARET
Sent: Wed 9/2/2015 4:51:45 PM
Subject: Re: UC Brief - 02 SEP 2015

I will not be on today's call.

Maggie Waldon
Federal On Scene Coordinator
US EPA
San Francisco
415.940.1109

> On Sep 2, 2015, at 9:30 AM, "Ryan P Andersen" <RPAndersen@paalp.com> wrote:
>
> Good Morning,
>
> As a reminder the UC Brief is scheduled for today. Attached is the Situation Report. Below is the agenda:
>
> Teleconference Information:
> Phone Number – 1-877-613-0799
> Code - 6289789154
>
> Purpose: Brief the Refugio Incident Unified Command on progress, challenges and future plans.
>
> When: Wednesdays 10:00 Pacific Standard Time
>
> Attendees: Unified Command, Command Staff, General Staff, ENVL, DOCL
>
> Ground Rules: Turn all phones to vibrate. Mute phone when not speaking. State name and agency when making a statement. Follow the agenda. Don't speak out of turn. Hold alibis and questions until the end.
>
> Agenda:
>
> 1) Review Purpose, Agenda and Ground Rules
>
> 2) Roll Call
>
> 3) Safety Update
>
> 4) Situation Update
>
> 5) UC – Provide opening remarks or tasking
>
> 6) Review Open Action Tracker (ICS 233)
>
> 7) Liaison update on interagency issues
>
> 8) Public Information update on media or community issues
>
> 9) Finance update on fiscal issues
>

> 10) Logistics update on support and service issues
>
> 11) Operations update on progress and challenges
>
> 12) Planning update
>
> 13) Environmental update on concerns and progress
>
> 14) Safety closing comments
>
> 15) Unified Command closing comments
>
>
>
> Respectfully,
>
> Ryan Andersen
> Emergency Response Program Manager
> Plains All American
> Office: 713-993-5097
> Mobile: 281-224-9891
> [Description: Description: Description: Description: Description: Description: Description: PAA_PMS]
>
>
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