From: CHENG, CHRISTINA
To: Barton, Dana; Lyons, John
Cc: Manzanilla, Enrique
Subject: RE: Concur Itinerary 01/09/2015: TRIP FROM OAKLAND TO LOS ANGELES (Z2H6Z8)
Date: Tuesday, January 06, 2015 8:46:41 AM

Thank you, John and Dana!

Here is Enrique's flight schedules for Friday 1/9….

Southwest – depart Sacramento 7:00am and arrive LAX 8:20am.
Southwest – depart LAX 6:45pm and arrive Sacramento 8:05pm.

From: Barton, Dana
Sent: Monday, January 05, 2015 1:27 PM
To: Owyang-Chin, Leslie; CHENG, CHRISTINA
Subject: FW: Concur Itinerary 01/09/2015: TRIP FROM OAKLAND TO LOS ANGELES (Z2H6Z8)

EPAR09SFD	Montrose Chemical	Select the label Montrose Chemical from organization EPAR09SFD	K.2015.T.09K.303DD2.....0926.....

Please use the Montrose Chemical accounting code above for John and Enrique's travel on Friday.

Thank you,

Dana Barton
Section Chief, Superfund Division
U.S. Environmental Protection Agency
75 Hawthorne Street (SFD-7-2)
San Francisco, CA 94105
tel: 415.972.3087

From: Lyons, John
Sent: Monday, January 05, 2015 1:12 PM
To: Owyang-Chin, Leslie
Cc: Barton, Dana
Subject: FW: Concur Itinerary 01/09/2015: TRIP FROM OAKLAND TO LOS ANGELES (Z2H6Z8)

Leslie

I will need to travel on Friday – see Dana's iterinary. Can you prepare a TA for me for this travel today?

Dana – can you forward the PP Montrose billing code for this site specific travel to Leslie?

Thanks!
John

From: Barton, Dana
Sent: Monday, January 05, 2015 1:05 PM
To: Lyons, John; Wetmore, Cynthia; Manzanilla, Enrique
Subject: FW: Concur Itinerary 01/09/2015: TRIP FROM OAKLAND TO LOS ANGELES (Z2H6Z8)

Here are my travel details for Friday. Enrique, there is a 7am flight from Sacramento airport that arrives at the same time (8:20am) as ours from OAK. I reserved a full size car for us on my TA.

Dana Barton
Section Chief, Superfund Division
U.S. Environmental Protection Agency
75 Hawthorne Street (SFD-7-2)
San Francisco, CA 94105
tel: 415.972.3087

From: Concur Travel [mailto:TravelWizard@concursolutions.com]
Sent: Monday, January 05, 2015 12:45 PM
To: Barton, Dana
Subject: Concur Itinerary 01/09/2015: TRIP FROM OAKLAND TO LOS ANGELES (Z2H6Z8)

Trip Overview

Trip Name: Trip from Oakland to Los Angeles
Start Date: Jan 9, 2015
End Date: Jan 9, 2015
Created: Jan 5, 2015, DANA BARTON *(Modified: Jan 5, 2015)*
Description: Meeting with community to discuss pCBSA
Agency Record Locator: Z2H6Z8
Passengers: Dana D Barton
Total Estimated Cost: $**237.87** USD

Reservations must be approved and ticketed no later than: 01/08/2015 9:55 PM Eastern
The trip will be automatically cancelled if it is not approved before the deadline.

Reservations

Friday, January 9, 2015

Flight Oakland, CA (OAK) to Los Angeles, CA (LAX)

Southwest 1625

Departure: 07:00 AM
Seat:No seat assignment
Metro Oakland Intl Arpt (OAK)
Duration: 2 hours
Nonstop

Confirmation: FDBE5J
Status: **Booked directly in Southwest /FDBE5J**

Arrival: 08:20 AM
Los Angeles Intl (LAX)

Additional Details

Distance: 337 miles

E-Ticket

Emissions: 144.9 lbs CO_2

Cabin: Anytime (Y)

Enterprise Car Rental at: Los Angeles US (LAX)

Pick-up at: Los Angeles US (LAX)

Pick Up: 08:20 AM ***Fri Jan 9***
Pick-up at:Los Angeles US (LAX)
Number of Cars:1

Confirmation: 590889423COUNT
Status:**Confirmed**
Rate Code:EM1EA

Return: 06:20 PM ***Fri Jan 9***
Returning to:Los Angeles US (LAX)

Additional Details

Rate: $11.00 USD daily rate, unlimited miles; $74.00 USD extra daily rate, unlimited miles; $24.00 USD extra hourly rate, unlimited miles

Total rate: $29.67 USD

Corporate Discount: FGORDRS

Rental Details

Full-size / Car / Automatic transmission / Air conditioning

Flight Los Angeles, CA (LAX) to Oakland, CA (OAK)

Southwest 3588

Departure: 06:20 PM
Seat:No seat assignment
Los Angeles Intl (LAX)
Duration: 2 hours
Nonstop

Confirmation: FDBE5J
Status: **Booked directly in Southwest /FDBE5J**

Arrival: 07:35 PM
Metro Oakland Intl Arpt (OAK)

Additional Details

Distance: 337 miles

E-Ticket

Emissions: 144.9 lbs CO_2

Cabin: Anytime (Y)

Total Estimated Cost

Air

Airfare quoted amount:	$**167.44** USD
Taxes and fees:	$**40.76** USD
Air Total Price:	$**208.20** USD
Car:	$**29.67** USD
Total Estimated Cost:	$**237.87** USD

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE ISSUED.

Remarks

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GOVERNMENT CITY-PAIR PROGRAM/CPP
AIR RESERVATIONS ARE SUBJECT TO
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE.
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
ACCORDANCE WITH YOUR AGENCYS BUSINESS RULES BUT NO LESS.
THEN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THEN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.
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