OE Week and D&R Incident video Feedback Form (*this discussion is intended to be self reflective*).

Supervisor:

Work Group:

Date of Event:

Number of Attendees: (please track attendance below)

#	Focus area of Discussion	Discussion Questions	Comments:
1	Overall	How did the D&R incident /video impact you?	
2	OD - Tools	What would it have taken for the outcome of this incident to have been even more serious, or prevented entirely by the tools and processes you have available to you?	
3	OD - Hazards and Risks	What are our critical tasks that always need to be done right every time? Are we identifying the hazards and potential consequences fully? If not, what needs to be done?	
4	Sense of Vulnerability	Can a similar incident happen to you or your coworkers? What situations trigger a greater level of attention in you? What do you do differently when those situations occur?	
5	Stop/ Pause Work Authority	Describe how and when Stop/ Pause Work Authority in your area could have been used to prevent this (or a similar) incident. What do we need to do to ensure successful Stop/ Pause Work Authority?	
6	Shift to Always	How did the D&R incident (or another incident) change your approach to work and keeping yourself, your family, and your Chevron family safe?	

7	OD	In our work, does the potential for an incident exist because expectations are situational or non-standardized? What are they? Example from the D&R Incident: During a start-up while O2 freeing a plant, the process for tagging bleeders was situational... Does a bleeder tag need to be used every time a bleeder is opened? Or just when you walk away from it? Discuss any similar scenarios.	
8	OD - Comm.	In the D&R Incident, there may have been two factors negatively impacting hazard communication - multiple people fulfilling a single role and modified field turnovers. In our work, are there gaps in communication about equipment status, regulations, requirements, or roles and responsibilities that creates the potential for an incident? What are they?	
9	OD - Job Aids to Procedures	Do you have job aids, procedures, or work processes that need revising? Or, Do you have job aids that should be procedures because of the risk associated with them? Discuss the course of action to bridge any gaps.	

	People Present:	Absent: