Torrance Disposition Effort

Closure Plan -- December 1997

Facilities

March 21, 1996

BOE-C6-0113035

Torrance Disposition Effort - Facilities

- OBJECTIVE
  - Remove all Facilities Operations, DAC capital equipment and miscellaneous stock items by December 31, 1997.
- STRATEGY
  - Facilities Operations
    - Facilities and other miscellaneous operations at Torrance will be discontinued or downsized and transferred to C1, such as the Record Center and Video Library.
  - Facilities Stock Items
    - Utilize existing stock for MD-95 and other requirements until July 1997.
    - 80% of all Facilities items (furniture, partitions, bins, and racks) after July 1997 will be sold at auction.
    - 20% of all Facilities items remaining after July 1997 will be relocated to C1.

BOE-C6-0113036

Torrance Disposition Effort
Facilities Operations

Item #	Organization	Disposition	Completion Date	ROM	Comments
1	Record Center	C1-Bldg. 2	July 31, 1997	$350,000	Includes area in Building 11 (C6).
2	MD-12 Records	C1-Bldg. 2	July 31, 1997	$ 11,000	Incorporate into Record Center.
3	Communications System	Downsize	Dec. 31, 1997	$ 10,000	Relocate in June, 1996.
4	Credit Union	Terminate Lease	Nov. 1, 1997	$ 1,000	
5	Dispensary	C1-Bldg. 9	Aug. 26, 1996	$ 3,000	Move files and requested supplies.
6	Video Library	TBD	June 1, 1996	$ 41,000	
7	Hazardous Waste Yard	Abandon	Dec. 31, 1997	$ 25,000	Remove all hazardous materials & clean area.
8	Quality Assurance	Abandon	Dec. 31, 1997	$ 27,000	Move records, material, and equipment.
9	Salvage	Abandon	Dec. 31, 1997	$ 30,000	Clean area - includes moving trash compactor.
10	Security/Fire Service	Downsize	Dec. 31, 1997	$ 2,000	Move records, supplies, and equipment. Retain minimum requirements.
11	Training/LAPD	MDRC	June 1, 1996	$ 2,000	MDRC will utilize for meetings / presentations.
		Total		**$502,000**	

BOE-C6-0113037

Torrance Disposition Effort
Facilities Stock Items

Description	Disposition	ROM Completion Date	Relocation
Bldg. 37 Equipment	Sell	June 1, 1996	-
Remaining Equipment	Sell/Transfer	Nov. 1997	-
Steel Case Paritions	80% Sell / Transfer	Nov. 1997	-
	20% Retain in Bldg. 17	Oct. 1997	$11,000
Furniture	90% Sell / Transfer	Nov. 1997	-
	10% Retain in Bldg. 17	Oct. 1997	$12,500
Pallet Racks	50% Sell / Transfer	Nov. 1997	-
	50% Retain C1 Outside Storage	Oct. 1997	$13,000
Bins	20% Sell	Nov. 1997	-
	80% Retain Palletize Outside	Oct. 1997	$12,000
Rolling Stock	70% Sell	Nov. 1997	-
	30% Retain Outside Storage	Oct. 1997	$11,000
Control Expense	90% Sell	Nov. 1997	-
	10% Retain in Bldg. 17	Oct. 1997	$ 4,000
Misc. Items	80% Sell	Nov. 1997	-
	20% Retain in Bldg. 17	Oct. 1997	$ 5,000
	Total		**$68,500**

Note: Sell Through Auction, Date TBD

BOE-C6-0113038

Torrance Disposition Effort - Record Center

- <u>Preliminary Plan</u>
  - Relocate to C1 Building 2 (lst Floor) by July 31, 1997.
  - Clear lst Floor (Approximately 50,000 Sq. Ft.).
  - MD-12 Records will be incorporated into DAC Record Center.
- Review of outsourcing options will be completed by July 1996.
  - Previous outsourcing options have not been cost effective.
- Plan to reduce record storage requirements (i.e, CD-ROM, Photo-Imaging) will be completed by January 1997.

BOE-C6-0113039

Torrance Disposition Effort

ISSUE: RAMS (RECOVERY AND MODIFICATION SERVICES)

- Relocate to C1 by August 1, 1996.
- Area Requirement:
  - 40,000 Sq. Ft. Inside
  - 30,000 Sq. Ft. Outside
- Reviewing C1 Options in:
  - Building 2 - 10,000 Sq. ft.
  - Building 3 - 6,000 Sq. ft.
  - Building 5 - 4,000 Sq. ft.

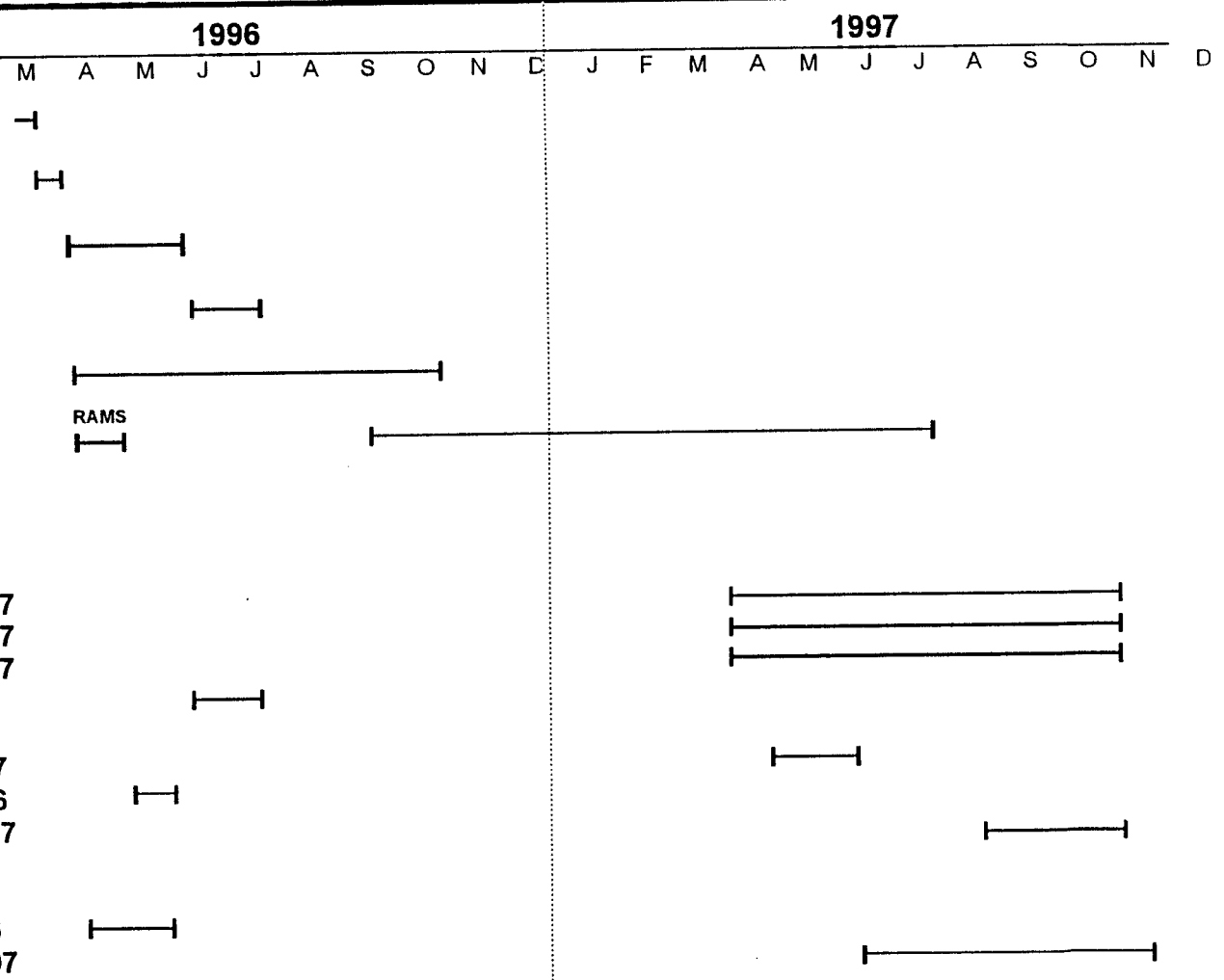
Requirement	40,000 Sq. ft.
Available	20,000 Sq. ft.
Additional Area Required	20,000 Sq. Ft.

Total - 20,000 Sq. Ft.

BOE-C6-0113040

Torrance Disposition Effort
C6 Evacuation Plan

Activity	ECD
Subdivision Proposals	3/21/96
MDC-HQ Review & Recomm.	3/31/96
Integrated Plan	5/30/96
MDC-HQ Approval (Includes $)	7/31/96
Develop Facility Plans	9/30/96
Build-out In-Locations	5/31/96
Relocation	
C-17	TBD
MDA	TBD
Raw Stk	11/30/97
DADSC	11/30/97
PRC	11/30/97
RAMS	8/1/96
Facilities	8/1/96
Records	7/31/97
Video	5/30/96
Stk	11/30/97
Auction	
B/37 Equip. Liquidation	6/1/96
Facilities	12/31/97



OPERATIONS
Facilities

BOE-C6-0113041