From: Risko, Dianna
To: Love, Shea; McIntosh, Karen
Cc: Engels, Alan; Aldinger, Dayle
Subject: Admin review needed on FOIA Closeout Letter, EPA-R8-2021-001460
Date: Friday, January 15, 2021 12:44:24 PM
Attachments: EPA-R8-2021-001460 Closeout Letter.docx
image001.png

Good afternoon ladies-

Could you please review the attached letter? I have never done letters for your division before, so if there are particulars you prefer please let me know.

Once I receive the final version from you I will send to the Division Director for signature and cc you for records purposes.

Thank you so much!
Dianna

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