STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
BUREAU FOR PUBLIC HEALTH
OFFICE OF ENVIRONMENTAL HEALTH SERVICES

Earl Ray Tomblin
Governor

Michael J. Lewis, M.D., Ph.D.
Cabinet Secretary

February 15, 2012

Ms. Wanda Johnson, WV Program Manager
Safe Drinking Water Branch (3WP22)
U. S. Environmental Protection Agency
1650 Arch Street
Philadelphia, PA 19103

Dear Ms. Johnson:

The following information provides detail of vacancies as of December 31, 2011, in the Environmental Engineering Division. An explanation of the positions, reason for change, and the current status of each vacancy is provided.

Recently Filled Positions:

1. Accountant/Auditor II: The position of Accountant/Auditor I became vacant when the previous employee advanced within the Bureau. This position was posted but prior to beginning interviews, the posting was pulled in an attempt to repost as an Accountant/Auditor II. The position was posted as an Accountant/Auditor II. Candidates were interviewed and a suitable candidate was selected and filled the position.

2. Geologist II – Source Water Assessment and Protection: This position became vacant when the previous employee advanced within the Division. The position was posted and candidates interviewed. A suitable candidate was selected and filled the position.

3. Office Assistant II – Data Management: This position became vacant when the previous employee retired from state government. This position was posted and candidates were interviewed. A suitable candidate was selected and filled the position.

Vacant Positions:

1. Engineer – Infrastructure and Capacity Development: This position became vacant when the previous employee transferred to another agency in state government. The position was posted and candidates were interviewed. A suitable candidate has been selected to fill the position.

2. Environmental Resources Specialist II – Capacity Development: This position became vacant when the previous employee advanced within the Division. The position was posted and a suitable candidate has been selected to fill the position.

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3. Engineer – Compliance and Enforcement: This position became vacant when the previous employee transferred to another agency in state government. The position will be posted and candidates will be interviewed.

4. Environmental Resources Specialist II – Compliance and Enforcement: This position became vacant when the previous employee advanced within the Division. The position was posted and candidates were interviewed. Candidates were considered but were not available to take the position. The position will be reposted to select a candidate.

5. Office Assistant II – Data Management: This position became vacant when the previous employee decided to leave state government. This position was posted, candidates were interviewed and one was selected. The candidate was approved to start work but was not available at that time. The position will be reposted to seek a candidate.

6. Geologist I – Kearneysville District Office: This position became vacant when the previous employee transferred to another agency in state government. We are considering posting this position as a Geologist II since this position is stationed in a field office. The position will be posted and candidates will be interviewed.

7. Engineering Technician – Philippi District Office: This position became vacant when the previous employee advanced within the Division. This position was posted in two classifications but no candidates applied. The position will be reposted in an attempt to fill the position.

8. Programmer – Data Management: This position became vacant when the previous employee advanced within the Division. This position was posted and a candidate selected but was not available for employment. The position will be reposted to select a candidate.

9. Office Assistant III – Philippi District Office: This position became vacant when the previous employee transferred to another agency in state government. This position was posted and candidates interviewed. A candidate has been selected to fill the position.

10. Information Systems Coordinator II – Central Office: This position became vacant when the previous employee advanced within the Bureau. This position will be posted and candidates will be interviewed.

11. Office Assistant III – Infrastructure & Capacity Development: This position became vacant when the previous employee took a different position within the Office. This position has been posted and candidates will be interviewed.

12. Secretary I – Infrastructure & Capacity Development: This position became vacant when the previous employee transferred to another agency in state government. This position has been posted and candidates will be interviewed.

13. Office Assistant II – Certification & Training: This position became vacant when the previous employee advanced within the Office. This position will be posted and candidates will be interviewed.

We continue to work to fill the vacant positions within the organization. If you have any questions about the above information, please let me know. You may reach me at 304-356-4272, or via e-mail at Walter.M.Ivey@wv.gov.

Very truly yours,

Walter M. Ivey, P.E., Director
Environmental Engineering Division

WMI:snj