STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
BUREAU FOR PUBLIC HEALTH
OFFICE OF ENVIRONMENTAL HEALTH SERVICES

Earl Ray Tomblin
Governor

Michael J. Lewis, M.D., Ph.D.
Cabinet Secretary

February 15, 2011

Ms. Wanda Johnson, WV Program Manager
Safe Drinking Water Branch (3WP22)
U. S. Environmental Protection Agency
1650 Arch Street
Philadelphia, PA 19103

Dear Ms. Johnson:

The following information provides detail of vacancies as of December 31, 2010, in the Environmental Engineering Division. An explanation of the positions, reason for change, and the current status of each vacancy is provided.

Recently Filled Positions:

1. Office Assistant III – Wheeling District Office: This position became vacant when the previous employee retired. This position was posted and candidates interviewed. A suitable candidate was selected and filled the position.

2. Environmental Resources Specialist II – Certification and Training: This position became vacant when the previous employee decided to leave state government following maternity leave. This position was posted and candidates interviewed. A suitable candidate was selected and the position filled.

3. Engineer Senior – District Office Coordination/Compliance and Enforcement: This position became vacant when the previous employee retired. This position was posted and candidates interviewed. A suitable candidate was selected and the position filled.

Vacant Positions:

1. Environmental Resources Specialist III – Compliance and Enforcement: This position became vacant when the previous employee left state government after an extended medical leave of absence. The position had been posted. A suitable candidate was not selected. The position was reposted and a suitable candidate was selected. The process began to fill the position and the candidate refused the position. The position has been reposted candidates interviewed and a candidate selected.

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Charleston, West Virginia 25301-3713
Telephone: (304) 558-2981 Freedom Addendum_14932

2. Environmental Resources Specialist III – Compliance and Enforcement: This position became vacant when the previous employee was promoted within the Division. The position has been posted, candidates have been interviewed and a suitable candidate was selected to fill the position, but the candidate did not accept the position. The position has been reposted candidates interviewed and a candidate selected.

3. Engineer Associate – St. Albans District Office: This position became vacant when the previous employee retired. This position has been posted, but no suitable candidates applied. The position has been reposted candidates interviewed and a candidate selected.

4. Accountant/Auditor 1: This position became vacant when the previous employee advanced within the Bureau. This position was posted but prior to beginning interviews, the posting was pulled in an attempt to repost as an Accountant/Auditor II.

5. Environmental Resources Specialist III – Source Water Assessment and Protection: This position became vacant when the previous employee took a position outside of state government. This position was posted as a Geologist III and a candidate has been selected.

6. GIS Program Analyst – Source Water Assessment and Protection: This position became vacant when the previous employee advanced within the section. This position has been posted and a candidate has been selected.

7. Engineer Associate – Infrastructure & Capacity Development: This position became vacant when the previous employee took a position outside of state government. This position has been posted and a candidate has been selected.

8. Engineer Technician – Philippi District Office: This position became vacant when the previous employee took a position with another agency within state government. This position was posted in a different classification, Environmental Resources Specialist II and a candidate has been selected.

9. Environmental Resources Specialist III – Certification and Training: This position became vacant when the previous employee retired from state government. This position has been posted and candidates are scheduled to be interviewed.

10. Technical Analyst Associate – St. Albans District Office: This position became vacant when the previous employee took a position outside of state government. This position has been posted and interviews are being scheduled. A candidate has not been selected.

11. Office Assistant III – Philippi District Office: This position became vacant when the previous employee transferred to another Department in state government. This position has been posted and a candidate has been selected.

12. Engineer – St. Albans District Office: This position became vacant when the previous employee advanced within the Division. This position has been posted and a candidate has been selected.

13. Office Assistant II – Data Management: This position became vacant when the previous employee decided to leave state government. This position has been posted and candidates will be interviewed.

We continue to work to fill the vacant positions within the organization. If you have any questions about the above information, please let me know. You may reach me at 304-558-6715, or via e-mail at Walter.M.Ivey@wv.gov.

Very truly yours,

Walter M. Ivey, P.E., Director
Environmental Engineering Division

WMI:snj