From: Walters, Donn
To: Miller, Garyg; Fanning, Cynthia
Subject: RE: I need to talk with you about the San Jac comm team meeting tomorrow
Date: Thursday, February 20, 2014 9:34:16 AM

Cindy, as Sr. CIC and RPL I have handled all communications, public interaction, and facilitation for this site in close coordination with the site team.

From: Miller, Garyg
Sent: Thursday, February 20, 2014 6:35 AM
To: Fanning, Cynthia
Cc: Walters, Donn
Subject: RE: I need to talk with you about the San Jac comm team meeting tomorrow

Donn,

Please see Cynthia's email below.

Cynthia,

I would suggest that Donn discuss the communications plan that's in place now.
On the new topics, I would suggest development of a plan for elected briefings (scope/method/etc.); and
Development of a plan for community outreach between now & the Proposed Plan this summer.

Thanks,

Gary Miller
EPA Remedial Project Manager
214-665-8318
miller.garyg@epa.gov

From: Fanning, Cynthia
Sent: Wednesday, February 19, 2014 1:36 PM
To: Miller, Garyg
Subject: I need to talk with you about the San Jac comm team meeting tomorrow

I'd like to have an agenda. I'd like to start out with you talking about the communication needs you have (letters and briefings). The team can discuss how to work together to help the effort succeed. For example, I've invited David Reazin to talk about electronic means of briefing, such as webinars and Adobe Connect. He has helped train people on these methods and can give us advice on strengths/weaknesses.

Please call me.

****

Cynthia Fanning
U.S. Environmental Protection Agency, Region 6

214-665-2142
****