ROUTING AND TRANSMITTAL SLIP

Date 11/15/02

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. Clay		
2.		
3.		
4.		
5.		

	Action		File		Note and Return
	Approval		For Clearance		Per Conversation
	As Requested		For Correction		Prepare Reply
	Circulate		For Your Information		See Me
	Comment		Investigate		Signature
	Coordination		Justify		

REMARKS

Per my voice mail message today, I suggest you prepare a letter to Mr. O'Rourke clarifying that they must address whether they ever operated/disposed in the Study Area & must certify. Also, clarify in the letter that conversations were with you, not me.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
Seth	Phone No.

5041-102 U.S. GPO: 1986—181-246/40016 OPTIONAL FORM 41 (Rev. 7-76) Prescribed by GSA FPMR (41 CFR) 101-11.206

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