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To: O"Grady, John; Morrison, Denise; Tim Seidman; McBride, William; Mills, Lesley; Pitchford, Ann; Sims, Mark; Oliver, Leah
Cc: Johnson, StacyD; Coryell, Mark
Subject: Courtesy Notice: EPA Virtual Desktop
Date: Wednesday, May 24, 2017 6:44:00 PM

All,

EPA is implementing a new way for employees to access EPA's secure network via a Virtual Desktop. The virtual desktop will allow employees, from any computer with a modern browser to securely access an EPA standard desktop, EPA standard applications and EPA internal resources (i.e., the EPA Intranet).

There are several benefits for use of Virtual Desktop Infrastructure (VDI):

1. VDI allows remote access to the EPA from non-EPA devices by our business partners (contractors) EPA from their own devices securely while meeting the federal security requirements.

2. If an employee utilizes VDI from their PCs the data remains on the EPA VDI, on another Agency server or Office 365. No data resides on the employee's PC unless the employee manually stores the information to his PC.

3. VDI allows EPA employees to remotely access the EPA network from their own personal computers and have the same experience as they have within the office i.e. access to a standard EPA desktop, with all the applications, and access to all the same resources, including mapped network drives.

4. VDI provides access to the standard image from a thin client on site. A thin client is a piece of hardware that only has a browser and connects to the internet. This will be particularly useful for short term employees (such as interns) and administrative staff.

The Enterprise VDI service allows users to:

- Access standard EPA desktop applications including: Microsoft Office 365 ProPlus (i.e., Word, PowerPoint, Excel, SharePoint, etc.), Adobe Connect, Adobe Reader, etc.
- Access published applications including: PuTTY, RDP, Active Directory Users and Computers (MMC), Group Policy Management Console (MMC), Oracle SQL Developer, WordPerfect Office X3, Microsoft Project, Microsoft Visio, Skype for Business, Internet Explorer 11, Google Chrome, WinSCP, Notepad ++.
- Access network drives: Network drives are automatically mapped when you login to the virtual desktop.
- Print: Default printers installed on your machine will automatically be carried over to the Citrix desktop. Home printers may have limited functionality.

The EPA will run a pilot from June 5 – 23, 2017. The purpose of the pilot is to obtain feedback prior to rolling VDI out to all employees on June 26, 2017. A survey will be sent to voluntary participants

between June 14-23, 2017, to obtain feedback on VDI . The pilot will consist of staff and business partners identified by the Program and Regional Offices. To participate in the pilot, Offices will need to order the VDI service in eBusiness (service VI). Since licensing is based on concurrent use, an Office can procure "seats" that are shared amongst multiple users.

The use of VDI is a **voluntary** program for EPA staff. During production implementation, EPA Regional and Program Offices will place additional orders in eBusiness for the number of seats that they wish to consume and will make the determination as to who will have access to the VDI service.

I have provided the link to the VDI site for additional information. We will provide training on how to use VDI for enrolled individuals.

Stacye Johnson is the lead LER specialist on this issue. Please let her know if you have any questions or concerns. She can be reached via email at Johnson.stacyD@epa.gov or by telephone at 202-564-3941.

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