From: Greenberg, Marc
To: Bill Goodfellow
Cc: Bruce Vigon; schiefer@setac.org; jason@setac.org
Subject: Re: Oil Spill Meeting requested schedule change
Date: Monday, February 14, 2011 5:44:49 PM

Bill,

I think this could work, but with only 4 hours before lunch for panels and presentations, we will likely only be able to place no more than 2 presentations per session and reserve the remainder for panel discussions. We'll have to see what comes into the abstract submission. What do you think?

Jason--thanks for running the logistics down.

Marc S. Greenberg, Ph.D.
Environmental Toxicologist
U.S. EPA - Environmental Response Team
2890 Woodbridge Ave., Bldg. 18
Edison, NJ 08837
+ 732 452 6413 (T)
+ 732 321 6724 (F)
greenberg.marc@epa.gov

-----"Jason F. Andersen" <jason@setac.org> wrote: -----

> To: Marc Greenberg/ERT/R2/USEPA/US@EPA, Bill Goodfellow <bgoodfellow@eaest.com>, Greg Schiefer <schiefer@setac.org>, Bruce Vigon <bruce.vigon@setac.org>
> From: "Jason F. Andersen" <jason@setac.org>
> Date: 02/14/2011 11:25AM
> Subject: Oil Spill Meeting requested schedule change
>
> Hello Marc and Bill,
>
> With the uncertainty of the number of attendees and the limited size and configuration of the session rooms for the Oil Spill meeting, I propose the following change to the schedule. With this change, the room will still need to be reset once Tuesday, twice Wednesday and once Thursday. A room reset takes about an hour to move the wall, staging, chairs and screens. With this proposed change all resets will be done during the daily 1.5 hour lunch break and at the end of the day.
>
> Current Wednesday schedule:
> Panel 1A and 2B (two rooms)
> Coffee Break
> Oil Spill Response... (one room)
> lunch break
> Communication Challanges... (one room)
> Coffee Break
> Panel 1B and 2C (two rooms)
>
> Proposed Wednesday schedule:
> Panel 1A and 2B (two rooms)
> Coffee Break
> Panel 1B and 2C (two rooms)

lunch break (reset room)
Oil Spill Response... (one room)
Coffee Break
Communication Challanges... (one room)

Cheers,

Jason F. Andersen
Manager, Information Technology
SETAC North America
1010 North 12th Avenue
Pensacola, Florida, USA 32501-3367
850 469 1500 x101 * www.setac.org

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