From: Greenberg, Marc
To: Goodfellow Bill
Cc: Greg Schiefer
Subject: Fw: RE: GOMFTM: Time Sensitive Task Message to Steering Committee - Contacting Candidate Participants 1/2
Date: Monday, February 14, 2011 9:56:38 AM

Bill,

Please take this from here. I am on jury duty right now. Hopefully just for today. According to my records, we want Roger as a panelist for BOTH the openin Plenary and Panel Discussion, and Session 2C on Oil Tracking Technology.

Thanks,
Marc

Marc S. Greenberg, Ph.D.
U.S. EPA Environmental Response Team (ERT)
609-865-3924 cell

Message sent via EPA wireless device

-----Forwarded by Marc Greenberg/ERT/R2/USEPA/US on 02/14/2011 09:53AM -----

==========
To: Marc Greenberg/ERT/R2/USEPA/US@EPA
From: thomas.f.parkerton@exxonmobil.com
Date: 02/14/2011 09:30AM
Cc: "Goodfellow, Bill" <bgoodfellow@eaest.com>, roger.c.prince@exxonmobil.com
Subject: RE: GOMFTM: Time Sensitive Task Message to Steering Committee - Contacting Candidate Participants 1/2
==========

Marc:

Roger is in my section and I believe he is planning to attend the SETAC focus meeting .. not sure what you are requesting him to do ... serve as a session chair?

I've cc'd him on this response so you have his email.

Regards

Tom Parkerton
Environmental Sciences Section Head
ExxonMobil Biomedical Sciences Inc.
1545 US Highway 22 East
Annandale, NJ 08801-3059
thomas.f.parkerton@exxonmobil.com
Office: 908-730-1068
Fax: 908-730-1151

The information transmitted in this message is intended only for the person(s) to which it is addressed and may contain confidential infromation. If you have received this message in error, please delete

this message and contact the sender immediately.

Greenberg.Marc
@epamail.epa.g
ov

To
"Goodfellow, Bill"
<bgoodfellow@eaest.com>

02/13/11 02:13
PM

cc
thomas.f.parkerton@exxonmobil.com

Subject
RE: GOMFTM: Time Sensitive Task
Message to Steering Committee -
Contacting Candidate Participants
1/2

Still trying to track down Roger Prince's contact info.

I am not sure that this will work: Roger.C.Prince@ExxonMobil.com

However, maybe TOM PARKERTON can help with contact info for Dr. Prince.
I've cc'd Tom on this message.

From: "Goodfellow, Bill" <bgoodfellow@eaest.com>
To: Marc Greenberg/ERT/R2/USEPA/US@EPA
Date: 02/08/2011 09:05 AM
Subject: RE: GOMFTM: Time Sensitive Task Message to Steering Committee - Contacting Candidate Participants 1/2

Marc,

Do we contact information for Roger Prince?

Bill

From: Greenberg.Marc@epamail.epa.gov [mailto:Greenberg.Marc@epamail.epa.gov
]
Sent: Thursday, February 03, 2011 6:16 PM
To: “French-McCay Deborah”; “Gala Will”; “Gerould Sarah”; Goodfellow, Bill; “Henry Charlie”; “Hodson Peter”; “Murray Michael”; “Nikki Turman”; “Pardue

John"; "Ringwood Amy"; "Schiefer Greg"; "Vigon Bruce"; Gene Mancini; George.Cobb@TIEHH.TTU.edu
Subject: GOMFTM: Time Sensitive Task Message to Steering Committee - Contacting Candidate Participants 1/2

Dear Steering Committee Members,

We are at a point in the planning process—actively contacting candidate participants—where we all need to be engaged in completing the task at hand in a timely manner. To facilitate this, you will find a number of items associated with this message: (1) a list of candidate moderators and session presenters and panelists that you are responsible for contacting; (2) a form invitation letter; (3) the spreadsheet that we've been updating; (4) full contact information for most of the candidate participants; (5) CVs or biographical information for as many candidates as could be found on the internet. Item (5) will be sent in a separate email.

We have prioritized the "Call List" into primary and secondary preferences within each subject from the spreadsheet that was distributed last week. The list below contains the primary preferred candidates only (note: if we need to go to the secondary preferences, we'll do that in a second round).

What Bill and I need you to do is contact/invite these people by next Wed, Feb 9. Please try to call them before resorting to email. Here are some items that you will want to mention during the call:

- The session the person is invited to participate in as a moderator or presenter and panelist (use the Call List tab in the spreadsheet to match names with sessions)
- The tentative day and time (morning or afternoon) of the session. This will be confirmed in early March.
- The website address for the meeting http://gulfoilspill.setac.org/

- Our request that the person submit an abstract for their presentation (to be done on the meeting webpage)
- Note that registration is currently open for the meeting (to be done on the meeting webpage)

After the call, if the person agrees to participate you should follow by emailing the attached form invitation letter (you'll have to modify it for each person). It's a good idea to tell the invitee that you will be sending this follow-up email. You can also send this invitation if you cannot reach the individual by phone.

PLEASE confirm you receipt of this message by replying to me and Bill Goodfellow (bgoodfellow@eaest.com)

PLEASE let me and Bill know whether your contacts respond affirmatively or negatively as soon as you can, but no later than Wed, Feb 9.

Thank you for your immediate action on this critical task.

Sincerely,
Marc & Bill