From: Greenberg, Marc
To: Bruce Vigon
Cc: Goodfellow, Bill; Greg Schiefer
Subject: Re: FTM SC call
Date: Tuesday, January 25, 2011 11:51:08 AM

Thanks Bruce,

Your bullet #2 was incorporated into the agenda within item 4 [Ideas for advertising the meeting to a wide audience--identify groups, mailing lists, channels, etc. for us to advertise through (Bruce) (5 min)]

I thought we had decided as a committee that short courses might be biting more off than we could chew for the FTM; but maybe we just postponed the discussion(sorry, I can't remember and I don't have a decision clearly described in my notes)--we can discuss on the call. Perhaps a short course could be developed for the annual meeting? Has the Office received proposals to conduct short courses (e.g., have any gulf region universities contact SETAC to offer a course)?

Marc

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From: Bruce Vigon <bruce.vigon@setac.org>

To: Marc Greenberg/ERT/R2/USEPA/US@EPA, "Goodfellow, Bill" <bgoodfellow@eaest.com>

Cc: Greg Schiefer <schiefer@setac.org>

Date: 01/25/2011 11:36 AM

Subject: FTM SC call

Marc and Bill,

A couple more items for today's call agenda –

- short course(es) pre-meeting – was brought up to the SC some time ago but there were other priorities that took precedence. This needs to be addressed now though as the advertising package is developed and distributed

- on a somewhat related matter, we requested SC members to submit organizations, points of contact, list serves of candidates for advertizing the FTM. I'm not sure anything specific has been provided to help Sabine with the mailing list assembly.

Bruce