From: Greenberg, Marc
To: Lewis Steven; Walker Calvin
Cc: Goodfellow Bill; (b) (6) [redacted] ; Greg Schiefer
Subject: Re: SETAC GoM Focused Topic Meeting - Moderators of Seafood Contamination/Safety & Human Health Issues
Date: Tuesday, March 1, 2011 1:25:58 PM

Steven and Calvin,

Thanks, and we're happy to see that you've begun preparations with your panel. If you think it would be helpful for me to join conference call on 3/4, I'd be happy to do so. As your planning develops, please don't hesitate to call me with any questions or concerns that may arise. My cell phone is (b) (6) [redacted] 4.

You had a couple of questions in your note that I will attempt to answer here for you.

"We would like to know as soon as possible just how many abstracts/presentations we will need to accommodate in the latter 90-minutes of the session. Our thinking? If the full 90 minutes isn't needed for proffered papers, we can expand the time given to our 'featured speakers/panelists.' "

RIGHT NOW, WE HAVE TIME SET ASIDE FOR 4 PLATFORM PRESENTATIONS (20-MIN EA.). WE PRESENTLY HAVE THE PANEL SCHEDULED FOR WED 4/27 FROM 10:40 AM - 12:00 PM, FOLLOWED BY LUNCH, AND THEN THE PLATFORMS FROM 1:30 - 2:50 PM. THE STEERING COMMITTEE IS GETTING TOGETHER OVER THE WEEKEND TO REVIEW, SELECT, AND PLACE ABSTRACTS. IF ANY OF THE ABOVE CHANGES, WE'LL LET YOU KNOW EARLY NEXT WEEK.

"One item has occurred to me since the conversation with Calvin. If one or more of our panelists wants to project visual-aids, how should we instruct them about preparation, i.e., PowerPoint or what? When should we tell them the materials need to be sent in? To whom?"

SETAC USES POWERPOINT. FOR SETAC ANNUAL MEETINGS, WE USUALLY HAVE AN WEBSITE THAT IS MADE AVAILABLE TO MEETING PRESENTERS FOR UPLOADING THEIR PRESENTATIONS PRIOR TO THE MEETING. ADDITIONALLY, AT THE MEETINGS, UPLOADING IS ACCEPTABLE UP UNTIL 4:00 PM THE DAY BEFORE A PRESENTATION IS TO BE GIVEN. I WILL ASK THAT **GREG SCHIEFER** RESPOND TO CONFIRM THAT WE WILL HAVE THE SAME SYSTEM FOR THIS FOCUSED TOPIC MEETING. IF THAT IS THE CASE, WE WILL PROVIDE SPECIFIC DIRECTION IN THE NEXT WEEK OR TWO.

Also, would you please send us biosketches for yourselves? We are asking Moderators to provide a paragraph for addition to the meeting program.

Thanks again,

Marc

P.S. do you prefer Steven or Steve?

Marc S. Greenberg, Ph.D.

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From: Steven Lewis <(b) (6) [redacted]>

To: Marc Greenberg/ERT/R2/USEPA/US@EPA

Cc: Walker Calvin <calvin.walker@noaa.gov>, Saperstein Mark <mark.saperstein@bp.com>, Pelz Oliver <Oliver.Pelz@bp.com>, Mancini Eugene <e(b) (6) [redacted]m>, Goodfellow Bill <bgoodfellow@eaest.com>

Date: 02/25/2011 03:23 PM

Subject: Re: SETAC GoM Focused Topic Meeting - Moderators of Seafood Contamination/Safety & Human Health Issues

Marc:

First, please accept my apology for mis-spelling your name.

This note is just to let you know that Calvin Walker and I connected earlier today.

Calvin and I are both planning to make independent email contacts with our panelists (thanks to you, we have full contact info on all of them). We'll be asking each of the panelists for a brief summary of their comments, a bio-sketch (that Calvin and/or I can use for our introductions), and a commitment to join a conference call (we are proposing

Friday, 3/4, at noon, EST). Of course, you're welcome to join the conference if you like; just let Calvin know (he is setting up the call-in capability).

We would like to know as soon as possible just how many abstracts/presentations we will need to accommodate in the latter 90-minutes of the session. Our thinking? If the full 90 minutes isn't needed for proffered papers, we can expand the time given to our "featured speakers/panelists."

One item has occurred to me since the conversation with Calvin. If one or more of our panelists wants to project visual-aids, how should we instruct them about preparation, i.e., PowerPoint or what? When should we tell them the materials need to be sent in? To whom?

If there's anything you need or that Calvin and I should know, don't hesitate to call or email either of us...preferably, both.

Looking forward to a great session in

Steven C. Lewis, PhD, DABT

President and Principal Scientist

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908-689-8644 (office)

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stevenclewis@alumni.indiana.edu

(b) (6) [redacted]

[redacted] com (to transmit large files)

On Feb 21, 2011, at 4:54 PM, Greenberg.Marc@epamail.epa.gov wrote:

> Steven and Calvin,
>
> I'd like to thank you both for agreeing to co-moderate the session on Seafood Contamination/Safety & Human Health Issues during the upcoming SETAC Gulf of Mexico Focused Topic Meeting. To get us started on planning the panel discussion, I've attached a spreadsheet with relevant information on the tentative meeting

structure and schedule, the sessions and key topics/questions that were identified by the meeting Steering Committee (not exhaustive by any means), and a listing of the panelists that have agreed to participate on your panel. Here's a brief summary of your panel (also see spreadsheet):

Person

Affiliation

Role

Sector

Discipline (chem, tox, bio, eng, other)

Primary Role (science, manager)

Primary Function (spill response, environ impacts, other)

Accepted

Steven Lewis ExxonMobile (ret); Integ. Policy & Science, Inc. **Moderator** IND tox & chem (human health) science seafood safety YES

Calvin Walker NOAA NMFS **Moderator** GOV fisheries manager & scientist seafood safety YES

Walt Dickhoff NOAA NMFS Panelist GOV fisheries manager & scientist seafood safety YES

Jonathan Maul Texas Tech Univ. Panelist ACAD chem science fate and effects YES

Robert Dickey FDA Panelist GOV tox & chem (human health) manager & scientist seafood safety YES

Kevin Armbrust Director & Chief , State Chem Lab MS Panelist GOV chem and risk manager & scientist seafood safety YES

What we currently have planned for the Seafood Contamination/Safety & Human Health Issues session is a 3-hour session on the afternoon of Wed April 27, 2011. The panel discussion is envisioned to be at least 90 minutes, followed by an additional period of up to 90 minutes of platform presentations with Q&A. The exact duration of each of these components will ultimately be subject to the number of abstracts that are selected for presentation in your session by the meeting Steering Committee. We are assuming that you will also serve as co-chairs for the presentations (it just makes sense). Abstract submission closed yesterday, so the meeting committee will be reviewing and placing accepted abstracts over the next two weeks, so we'll get back to you on this.

In coming days/weeks, we will be sending along more information on meeting logistics and specific responsibilities of Steering Committee members and Session Moderators such as yourselves. I don't want you to get worried that we're going to dump a large amount of work on your plates...what we're thinking of is how to best document the proceedings. We want the moderators to be very observant during the meeting and take notes on the proceedings. There are daily summaries of the tracks and discussions on the schedule, and we're looking to the moderators to

provide brief highlights here. We are also hoping that moderators will contribute to writing up the proceedings with us (Steering Committee) in an appropriate publication form (e.g., white paper, manuscript for submission to SETAC Integrated Environmental Assessment and Management Journal, etc.). Again, we are working out the specific details and expectations on this as we move forward in the planning.

At this time, we encourage you to begin communicating with your confirmed panelists. Their full contact information is in the attached Word file.

Again, on behalf of the Steering Committee, I'd like to thank you for your willingness to co-moderate this session. Please also feel free to contact me and my Steering Committee Co-chair, Bill Goodfellow, with questions.

Sincerely,

Marc

Marc S. Greenberg, Ph.D.

Environmental Toxicologist

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greenberg.marc@epa.gov<Spreadsheet for Steven and Calvin.xls><Seafood contact Info.doc>