From: Greenberg, Marc
To: Jason F. Andersen
Cc: Bruce Vigon; schiefer@setac.org; Bill Goodfellow
Subject: Fw: Re: GOMFTM: Tues Jan 25 Steering Committee Call - Agenda and Materials Attached
Date: Wednesday, January 26, 2011 8:01:32 PM

Jason,

Would you please check over the current GOMFTM bounce list and verify that the email addresses for the following are correct? When you're done with this, please let me know and I will send out a message asking everyone to confirm with me that they got the message. Debbie French-McCay emailed me earlier tonight and let me know that she hadn't seen any messages until I sent one to the list below (I created my own steering committee only list). Therefore, I think there may be a typo in her name, and potentially others on the steering committee. Here's the list"

"French-McCay Deborah" <dfrenchmccay@asascience.com>, "Gala Will" <wgala@chevron.com>, "Gerould Sarah" <sgerould@usgs.gov>, "Goodfellow Bill" <bgoodfellow@eaest.com>, "Henry Charlie" <charlie.henry@noaa.gov>, "Hodson Peter" <peter.hodson@queensu.ca>, "Murray Michael" <murray@nwf.org>, "Nikki Turman" <nikki@setac.org>, "Pardue John" <jpardue@lsu.edu>, "Ringwood Amy" <ahringwo@uncc.edu>, "Schiefer Greg" <schiefer@setac.org>, "Vigon Bruce" <bruce.vigon@setac.org>, "Gene Mancini" (b) (6) [redacted] >, George.Cobb@TIEHH.TTU.edu

Thank you,

Marc

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-----Forwarded by Marc Greenberg/ERT/R2/USEPA/US on 01/26/2011 07:57PM -----

> To: "French-McCay Deborah" <dfrenchmccay@asascience.com>, "Gala Will" <wgala@chevron.com>, "Gerould Sarah" <sgerould@usgs.gov>, "Goodfellow Bill" <bgoodfellow@eaest.com>, "Henry Charlie" <charlie.henry@noaa.gov>, "Hodson Peter" <peter.hodson@queensu.ca>, "Murray Michael" <murray@nwf.org>, "Nikki Turman" <nikki@setac.org>, "Pardue John" <jpardue@lsu.edu>, "Ringwood Amy" <ahringwo@uncc.edu>, "Schiefer Greg" <schiefer@setac.org>, "Vigon Bruce" <bruce.vigon@setac.org>, "Gene Mancini" (b) (6) [redacted] >, George.Cobb@TIEHH.TTU.edu
> From: Marc Greenberg/ERT/R2/USEPA/US
> Date: 01/26/2011 02:55PM
> Subject: Re: GOMFTM: Tues Jan 25 Steering Committee Call - Agenda and Materials Attached
>
> Dear Steering Committee:
>
> Gentle reminder to those of you who could not join us on the call yesterday. **I need your final thoughts on the "call list."** Please send me your constructive feedback by tonight to keep things moving forward.
>
> We are entering a period where we need full participation of all Steering Committee members, so we hope to hear from you on our next call (Tues. Feb 8; 4:00 PM Eastern).

Thanks,
Marc

Marc Greenberg---01/24/2011 06:14:22 PM---Dear Steering Committee, I hope you are doing well. We are making progress on the preparations for

From: Marc Greenberg/ERT/R2/USEPA/US
To: "GOMFTM List" <gomftm@lists.setac.net>
Date: 01/24/2011 06:14 PM
Subject: GOMFTM: Tues Jan 25 Steering Committee Call - Agenda and Materials Attached

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Dear Steering Committee,

I hope you are doing well. We are making progress on the preparations for the FTM. First, I'm pleased to announce that Bill Goodfellow has volunteered to serve as Co-Chair of the Steering Committee. Thanks to Bill! Bruce and the SETAC Office are working finalize the web site so that it can go live in the next day or so.

Attached below you will find an updated spreadsheet plan. There are 3 tabs. The new tab is "Call List" and contains the names of people that we need to begin calling this week to seek their participation in the meeting as either a session chair, or a speaker/panelist. Before we do that, I wanted everyone to have a chance to review this for discussion tomorrow. This list was compiled by taking your input, and that of a select few advisors to the Committee on candidates, then weighing many factors. These included subject matter relevant to the meeting topics; experience with oil spills response, assessment, or research; frequency of recommendation; sector (i.e., industry, academia, government, other); gender; and comments about the candidate. These are people that I would classify as Group 1 (key individuals in the "must have category"). I am assuming that not all of them will be available or interested--my expectation is about 1/4 of those listed here will be unavailable for one reason or another. Most of the remaining names that are on the tab "FTM MeetingTopicsDraft" are people who would add critical balance and depth to the discussions (Group 2), and a few would contribute depth to the dialogue, but whose absence will not be detrimental to the proceedings (Group 3). I suggest that those additional individuals should be contacted with a direct emailing of the meeting announcement and web page address to alert them of the upcoming meeting (action for SETAC office).

Bill and I need to know if the Steering Committee can move forward with the names on the "Call List" as compiled, so if you cannot make the conference call tomorrow to share any feedback, please send us any final constructive input by Tuesday (tomorrow) COB. The follow-up action will be to assign names to SC members to make the phone calls. It would be ideal if we could get a start on making calls later this week.

The conference call agenda for tomorrow includes the following items:

(1) Plenary speaker(s) to kick off the meeting--should we have one or two? (Marc) (5 min)
(2) List of chairs and panelists/speakers to invite as per the "Call List" tab in the spreadsheet (Marc) (30 min)
(3) Website, announcement of the GOMFTM (Bruce) (5 min)
(4) Ideas for advertising the meeting to a wide audience--identify groups, mailing lists, channels, etc. for us to advertise through (Bruce) (5 min)
(5) Follow up on idea of bringing research funding agencies/institutions to the meeting to share opportunities with the audience (John Pardue) (10 min)

If you wish to add an agenda item, please send me a message. I hope to hear from the entire committee on the call tomorrow.

Lastly, here is the info for attending the call.

Call in: 866-613-5217

Passcode: 2592121#

Sincerely,
Marc

[attachment "Oil FTM Meeting 01_22_2011 (v3).xls" deleted by Marc Greenberg/ERT/R2/USEPA/US]