From: Goodfellow, Bill
To: "mmeredith@setac.org"; "schiefer@setac.org"; Greenberg, Marc
Subject: Re: Great meeting: Remember session highlights
Date: Wednesday, April 27, 2011 5:36:26 PM

Thank you Mimi, nice email.

Bill

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From: Mimi Meredith [mailto:mmeredith@setac.org]
Sent: Wednesday, April 27, 2011 04:52 PM
To: Mimi Meredith <mmeredith@setac.org>
Cc: Bruce Vigon <bruce.vigon@setac.org>; Sabine Barrett <sabine.barrett@setac.org>
Subject: Great meeting: Remember session highlights

Hi, everyone.

On behalf of Marc and Bill, Iâ€™m writing to let you know that the meeting is going great (in case you hadnâ€™t already noticed), that comments from participants are enthusiastic, and that youâ€™re doing a terrific job as panel moderators.

Weâ€™ve already begun to receive summaries and notes from several of you or your designees, whoâ€™ve done an excellent job of documenting the highlights of some of the sessions thus far.

So please remember that, if your session took place yesterday or today, we need those notes, bullet points, or summaries â€" however you choose to represent the highlights â€" by 9PM this evening if at all possible. If your session finishes tomorrow, please be sure we receive them at lunchtime tomorrow. Please email them to me at mimi.meredith@setac.org or deliver hand-written notes to any SETAC staff member at the registration desk.

The input from your sessions is critical for many reasons, but particularly so for the closing plenary and press conference, as well as for a press release that will do justice to the outcomes of the meeting.

Again, thanks for your efforts, and I look forward to hearing from you today and tomorrow.

Best,

Mimi

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