OLIN-WILMINGTON
LEVEL I DATA QUALITY EVALUATION
STANDARD OPERATING PROCEDURE AND CHECKLIST
WET CHEMISTRY PARAMETERS BY VARIOUS METHODS

Reviewer/Date Tige Cunningham / 6/22/10
Sr. Review/Date Chris Ricardi 6/25/10
Lab Report # TAL-Westfield 360-20874-1
Project # 610710001 6-12

Note: The following analyses will be evaluated according to the "MADEP QA/QC Guidelines for **Sampling, Data Evaluation and Reporting Activities.**" MADEP, however, may not list QA/QC criteria for every chemical analysis. Where not defined by MADEP, criteria will default to values stipulated in the QAPP. Where the QAPP does not define criteria, QA/QC requirements will default to limits employed by the laboratory.

• OC-PZ-17RR • OC-GW-202D
• OC-GW-25 • OC-GW-79S
• OC-GW-202S & DUP • OC-GW-78S

1.0 Laboratory Deliverable Requirements

1.1 Laboratory Information: Was all of the following provided in the laboratory report? Check items received. Yes [✓] No [ ] N/A [ ] Comments:

☑ *Name of Laboratory* ☑ *Address* ☑ *Project ID* ☑ *Phone #* ☑ *Sample identification – Field and Laboratory*

Client Information: ☑ *Name* ☑ *Address* ☑ *Client Contact* *(IDs must be cross-referenced)*

ACTION: If no, contact lab for submission of missing or illegible information.

1.2 Laboratory Report Certification Statement *Yes [✓] No [ ] N/A [ ] Comments:*

Does the laboratory report include a completed Analytical Report Certification in the required format?

***ACTION**: If no, contact lab for submission of missing certification or certification with correct format.*

1.3 Laboratory Case Narrative: *Yes [✓] No [ ] N/A [ ] Comments:*

☑ *Narrative serves as an exception report for the project and method QA/QC performance.* ☑ *Narrative includes an explanation of each discrepancy on the Certification Statement.*

***ACTION**: If no, contact lab for submission of missing or illegible information.*

1.4 Chain of Custody (COC) copy present with all documentation completed? Yes [✓] No [ ] N/A [ ] Comments:

Does the laboratory report include copies of Chain of Custody forms containing all samples in this SDG?

NOTE: Olin receives and maintains the *original* COC.

ACTION: If no, contact lab for submission of copy of missing completed COC.

1.5 Sample Receipt Information (*Cooler Receipt Form*): Were each of the following tasks completed and recorded upon receipt of the sample(s) into the laboratory?

Yes [✓] No [ ] N/A [ ] Comments:

☑ Sample temperature confirmed: must be 1° – 10° C. (If samples were sent by courier and delivered on the same day as collection, temperature requirement does not apply).

☑ Container type noted ☑ Condition observed ☑ pH verified (where applicable) ☑ Field and lab IDs cross referenced

ACTION: If no, contact lab for submission of missing or incomplete documentation.

1.5.1 Were the correct bottles and preservatives used? Yes [✓] No [ ] N/A [ ] Comments:

Ammonia,– 1 Liter polyethylene/H_2SO_4 to pH<2,cool to 4°C

Oil & Grease – 1 Liter glass/HCL or H2SO4 to pH<2,cool to 4°C

Alkalinity – 1 Liter polyethylene/cool to 4°C

Chemical Oxygen Demand – 50 mL polyethylene/H_2SO_4 to pH<2,cool to 4°C

Chloride, pH, sulfate, nitrate, nitrite - 50 mL polyethylene/cool to 4°C

Nitrate/nitrite - H2SO4 to pH<2,cool to 4°C

Organic Carbon – 500 mL amber glass bottle/HCl or H_2SO_4 to pH<2,cool to 4°C

Sulfide – 50 mL polyethylene/ZnAcetate + NaOH to pH>9, cool to 4°C

Phenolics - H_2SO_4 to pH<2,cool to 4°C

Specific conductance, TDS, TSS – 100 mL polyethylene/cool to 4°C

ACTION: If no, inform senior chemist. Document justification for change in container/volume (if applicable), qualify positive and non-detect data (J) data if cooler temperature exceeds 10°C. Rejection of data requires professional judgment

1.5.2 Were all samples delivered to the laboratory without breakage? Yes [✓] No [ ] N/A [ ] Comments:

1.5.3 Does the *Cooler Receipt Form* or Lab Narrative indicate other problems with sample receipt, condition of the samples, analytical problems or special circumstances affecting the quality of the data? Yes [ ] No [✓] N/A [ ] Comments:

1.6 Sample Results Section: *Was the following information supplied in the laboratory report for each sample?* Yes [✓] No [ ] N/A [ ] Comments:

☑ Field ID and Lab ID ☑ Date and time collected ☑ Analyst Initials ☑ Dilution Factor ☐ % moisture or solids N/A ☑ Reporting limits
☐ Clean-up method N/A ☑ Analysis method ☑ Preparation method ☑ Date of preparation/extraction/digestion clean-up and analysis, where applicable
☑ Matrix ☑ Target analytes and concentrations ☑ Units (soils must be reported in dry weight)

ACTION: If no, contact lab for submission of missing or incomplete information.

1.7 QA/QC Information: Was the following information provided in the laboratory report for each sample batch? Yes [✓] No [ ] N/A [ ] Comments:

☑ Method blank results ☑ LCS recoveries ☐ MS/MSD recoveries and RPDs ☐ Laboratory duplicate results (where applicable)

ACTION: If no, contact lab for submission of missing or incomplete information.

2.0 Holding Times Yes [ ] No [✓] N/A [ ] Comments:

Have any technical holding times, determined from date of collection to date of analysis, been exceeded? The holding times are as follows:

28 days = ammonia, chemical oxygen demand, chloride, organic carbon, oil & grease, specific conductance, total organic carbon and sulfate

Alkalinity = 14 days Sulfide, TDS, TSS = 7 days pH = analyze immediately Nitrate nitrogen as N = 48 hrs

Nitrite nitrogen as N = 48 hrs Nitrate + Nitrite as N = 28 days

NOTE: List samples that exceed hold time with # of days exceeded on checklist

ACTION: If technical holding times are exceeded qualify results (J). For water samples that are grossly exceeded (>2X hold time) reject (R) all non-detect results. Professional judgment used to qualify soils.

3.0 Laboratory Method Yes [✓] No [ ] N/A [ ] Comments:

3.1 Was the correct laboratory method used?

ACTION: If no, contact lab to provide justification for method change compared to the requested method. Contact senior chemist to inform Client of change or to request variance.

3.2 Are the practical quantitation limits the same as those specified by the ☑ QAPP/IRSWP ☐ Lab? **Yes** [✓] No [__] N/A [__] Comments:

Note: *The MADEP QA/QC Guidelines do not yet list PQLs for wet chemistry analyses, therefore all criteria will default to values stipulated in the QAPP*. Where the QAPP does not define criteria, QA/QC requirements default to limits employed by the lab**. Other criteria may also apply.*

Ammonia* ☑ = 0.1 mg/ L	Alkalinity**☐ = 1 mg/L	Bicarbonate Alkalinity** ☐ = 1 mg/L	Carbonate Alkalinity** ☐ = 1 mg/L
Nitrate Nitrogen as N* ☐ = .05 mg/L	Nitrite Nitrogen as N* ☐ = .01 mg/L	Chloride* ☑ = 1 mg/L	Hardness *☐ = 2 mg/L
Spec. Cond.** ☑ 3 umhos/cm	Total Organic Carbon** ☐ = 1 mg/L	Oil & Grease* ☐ = 5.5 mg/L	Sulfate (EPA 300.0)* ☑ = 2 mg/L
COD:* Low – 20 mg/L	COD* High - 50 mg/L ☐	TDS* ☐ = 10 mg/L	TSS* ☐ = 5 mg/L
pH* ☐ < 2 to > 12	Phenolic - 0.01 mg/L		

Other parameter(list) _____ PQL = _____ ☐ Source of PQL = _____

Other parameter(list) _____ PQL = _____ ☐ Source of PQL = _____

ACTION: If no, evaluate change with respect to sample matrix, preparation, dilution, moisture, etc. If sample PQL is indeterminate, contact lab for explanation.

3.3 Are the appropriate parameter results present for each sample in the SDG? **Yes** [✓] No [__] N/A [__] Comments:

ACTION: If no, check Request for Analysis to verify if method was ordered and COC to verify that it was sent, and contact lab for resubmission of the missing data

3.4 If *dilutions were required, were dilution factors reported?* **Yes** [✓] No [__] N/A [__] Comments:

ACTION: If no, contact the lab for submission.

4.0 <u>Method Blanks</u> **Yes** [✓] No [__] N/A [__] Comments:

4.1 Are the Method Blank Summaries present?

ACTION: If no, call the laboratory for submission of missing data.

4.2 Was a method blank analyzed for each analysis batch of wet chemistry field samples of 20 or less? **Yes** [✓] No [__] N/A [__] Comments:

ACTION: If no, document discrepancy in case narrative and contact lab for justification. Consult senior chemist for action needed.

4.3 Is the method blank less than the PQL? (See Section 3.2 for PQLs). **Yes [✓]** No [__] N/A [__] Comments:

4.4 Do any method blanks have positive results for wet chemistry parameters? Qualify data according to the following: Yes [__] **No [✓]** N/A [__] Comments:

If the sample concentration is < 5 × blank value, flag sample result non-detect "U" at the PQL or the concentration reported if greater than the PQL.

If the sample concentration is > 5 × blank value, no qualification is needed.

ACTION: If any blank has positive results, list all the concentrations detected and flagging level (flagging level = 5 × blank value) on the checklist. List all affected samples and their qualifiers.

5.0 Laboratory Control Standards

5.1 Was a laboratory control standard (LCS) run with each analytical batch of 20 samples or less? **Yes [✓]** No [__] N/A [__] Comments:

ACTION: If no, call laboratory for LCS form submittal. If data is not available, use professional judgment to determine qualification actions for data associated with the batch.

5.2 Is a LCS Summary Form present? **Yes [✓]** No [__] N/A [__] Comments:

ACTION: If no, contact lab for resubmission of missing data.

5.3 Is any wet chemistry analyte LCS recovery outside the control limits? Yes [__] **No [✓]** N/A [__] Comments:

LCS Limits:

Alkalinity** ☐ = 80-120%	Bicarbonate Alkalinity** ☐ = 80-120%	Carbonate Alkalinity** ☐ = 80-120%	Specific Conductivity *☑ = 80-120%
Total Organic Carbon** ☐ = 80-120%	TDS** ☐ = 80-120%	Oil & Grease* ☐ = 80-120%	Ammonia Nitrogen as N* ☑ = 80-120%
COD Low* ☐ = 80-120%	COD High* ☐ = 80-120%	Nitrate Nitrogen as N**☐ = 80-120%	Nitrite Nitrogen as N** ☐= 80-120%
Hardness* ☐ = 80-120%	Chloride* ☑ = 80-120%	Sulfate (EPA 300.0)* ☑ = 80-120%	pH* ☐ = 98-102% TSS* NA

Other parameter(list) _____ %R = _____ ☐ Rec Limits= _____

Other parameter(list) _____ %R = _____ ☐ Rec Limits = _____

(MADEP has not yet defined LCS recovery limits for wet chemistry analyses.)

ACTION: If recovery is above the upper limit, qualify all positive sample results within the batch as (J). If recovery is below the lower limit, qualify all positive and no-detect results within the batch as (J). If LCS recovery is <10%, non-detect results are rejected (R).

6.0 Matrix Spikes

Matrix spikes may be collected at different frequencies based on monthly, quarterly, or task specific schedules. Confirm spike requirements for each set with the senior chemist.

6.1 Were project-specific MS/MSDs analyzed? List project samples that were spiked.

ACTION: If no, contact senior chemist to see if any were specified.

Yes [✓] No [ ] N/A [ ] Comments: Not Requested on COC but analyzed for Sulfate & Chloride on sample OC-P2-17RR

6.2 Is the MS/MSD Recovery Form present?

ACTION: If no, contact lab for resubmission of missing data.

Yes [✓] No [ ] N/A [ ] Comments:

6.3 Were matrix spikes analyzed at the required frequency of 1 per 20 samples per matrix?

ACTION: If any matrix spike data is missing, call lab for resubmission.

Yes [✓] No [ ] N/A [ ] Comments:
↳ only for Chloride & Sulfate

6.4 Are any wet chemistry analyte spike recoveries outside of the QC limits?

Yes [ ] No [✓] N/A [ ] Comments:

NOTE: $\%R_{SA} = \frac{(SSR-SR)}{} \times 100\%$ Where: SSR = Spiked sample result; SR = Sample result

SA = Spike added

MS/MSD Recovery Limits:

Alkalinity* = NA	Bicarbonate Alkalinity* = NA	Carbonate alkalinity* = NA	Ammonia* (LACHAT) ☐ = 75-125%
Chloride*(SM 4500 Cl) ☑ = 75-125%	Specific Conductivity * = NA	Total Organic Carbon* = NA	TDS** = NA
Oil & Grease* = NA	COD Low* ☐ = 75-125%	COD High* ☐ = 75-125%	Nitrate Nitrogen as N** ☐ = 75-125%
Nitrite Nitrogen as N** ☐ = 75-125%	Hardness* ☐ = 75-125%	Sulfate (EPA 300.0)* ☑ = 75-125%	pH* = NA TSS* = NA

Other parameter(list) _____ % R = _____ ☐ Rec Limits = _____

* = Laboratory Limits ** = Olin QAPP Limits *(MADEP has not yet defined LCS recovery limits for wet chemistry analyses.)*

NOTES: 1) If only one of the recoveries for an MS/MSD pair is outside of the control limits, no qualification is necessary. Use professional judgment for the MS/MSD flags.
2) If the MS/MSD was performed by the laboratory on a non-project sample, no qualification is required.

ACTION: MS/MSD flags only apply to the sample spiked. Do not evaluate if sample concentration is > 4X spike. If the recoveries of the MS and MSD exceed the upper control limit, qualify positive results as estimated (J). If the recoveries of the MS and MSD are lower than the lower control limit but > 30%, qualify both positive results and non-detects (J). If the MS/MSD recovery is < 30% and the sample is non-detect, the results are considered unusable and flagged (R).

ACTION: Laboratory control limits apply when spiked sample results fall within the normal calibration range. If dilutions are required due to high sample concentrations, the data is evaluated, but no flags are applied.

6.5 Are any RPDs for MS/MSD recoveries outside of the QA/QC limits?

NOTE: $RPD = \frac{S - D}{(S + D)/2} \times 100\%$ Where S = MS result, D = MSD result

Yes [ ] **No [✓]** N/A [ ] Comments:

MS/MSD RPD Limits:

RPD ≤ 20

7.0 Laboratory Duplicate

Are the RPDs for the laboratory duplicates <20% unless otherwise specified below?

Yes [ ] No [ ] N/A [✓] Comments: not analyzed

ACTION: If the RPD is greater than specified limits, qualify all results for that analyte as estimated (J).

pH* ☐ = 3% Specific Conductivity *☐ = 5% TSS** ☐ = 6% TDS** ☐ = 6%

8.0 Sampling Accuracy

The majority of ground water samples are collected directly from a tap, process stream, or with dedicated tubing. Rinse blanks will not be collected.

8.1 Were rinsate blanks collected? Prior to evaluating rinsate blanks, obtain a list of the associated samples from the senior chemist. Yes [ ] No [✓] N/A [ ] Comments:

8.2 Do any rinsate blanks have positive results? Yes [ ] No [ ] N/A [✓] Comments:

ACTION: Evaluate rinsate results vs. blank results to determine if contaminant may be laboratory-derived. If not lab-related, qualify according to the table below.

If the sample concentration is < 5 × blank value, flag sample result non-detect "U" at the PQL or the concentration reported if greater than the PQL.

If the sample concentration is > 5 × blank value, no qualification is needed.

NOTE: MADEP does not require the collection of rinsate blanks.

9.0 Field Duplicates

9.1 Were field duplicate samples collected? Obtain a list of samples and their associated field duplicates. Yes [✓] No [ ] N/A [ ] Comments: OC-GW-202S OC-GW-202S-DUP

9.2 Were field duplicates collected per the required frequency? Yes [✓] No [ ] N/A [ ] Comments:

QAPP/IRSWP ☐ *MADEP Option 1(1 per 20)* ☐ *MADEP Option 3 (1 per 10)* ☐

9.3 Was the RPD ≤ 30% for waters ≤ 50% for soils? Calculate the RPD for results and attach to this review. Yes [✓] No [ ] N/A [ ] Comments:

ACTION:. Qualify data (J) for both sample results if the RPD exceeded.

Was any of the data qualified? Yes [ ] No [✓] N/A [ ] Comments:

If so, apply data qualifiers directly to the DQE copy of laboratory report and flag pages for entry in database.

REFERENCES:-

MACTEC, 2007. "Draft Interim Response Steps Work Plan"; Olin Chemical Superfund Site, 51 Eames Street, Wilmington, Massachusetts.; Project No. 6300-06-0010/41.1; July 25, 2007.

Massachusetts Department of Environmental Protection (MADEP), 2004. "The Compendium of Quality Assurance and Quality Control Requirements and Performance Standards for Selected Analytical Methods Used in Support of Response Actions for the Massachusetts Contingency Plan (MCP)"; Bureau of Waste Site Cleanup; 1 Winter Street, Boston, Massachusetts 02108; WSC-CAM; May 2004.