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| **From:** | Corbett, Krysti |
| **To:** | O"Grady, John; Morrison, Denise; Tim Seidman; McBride, William; Mills, Lesley; Pitchford, Ann; Sims, Mark; Oliver, Leah |
| **Cc:** | Doolan, Stephanie; Johnson, StacyD; Glazier, Kelly; Rivera, Carlos R.; Couch, Charles; Reynolds, Edna |
| **Subject:** | Notice: Transition from EPASS System to USAccess System |
| **Date:** | Wednesday, March 21, 2018 4:48:00 PM |

Greetings,

Homeland Security Presidential Directive 12 (HSPD-12) requires federal agencies to issue Personnel Identity Verification (PIV) compliant badges to its employees. EPA has been operating its own EPASS badge program internally; however, federal requirements are ever changing, and fewer resources can be dedicated to operate and maintain our own internal program. As a result, the Agency sought and found an acceptable option to assist us in meeting this ongoing requirement; USAccess. The USAccess program is a GSA managed service for HSPD 12 lifecycle services. GSA has hundreds of badging locations nationwide and agencies participating in the USAccess program gain economies of scale from the shared services model. EPA anticipates that once we transition to USAccess, the agency will save upwards of about $1 million annually. **This change will result in a requirement that all EPA employees receive a new PIV badge.**

The Agency will provide outreach and communications to employees prior to transition. Starting later this spring or early summer, employees will be able to enroll in USAccess and receive a new badge. Employees can choose to enroll at any one of EPA's badging locations once GSA has installed them within selected EPA regional offices or laboratories or they can enroll at any one of GSA's badging locations nationwide. Enrollment means showing up at a badging location, presenting two forms of ID (e.g. current EPASS badge and a driver's license) and getting photographed and fingerprinted. The employee will later return to the badge location designated for their duty station, to have the new card issued and activated.

The migration to USAccess will occur over the next 9 months. EPA will continue to operate badging stations wherever an EPASS badging station exists today. The exception will be 8 locations where GSA already operates a USAccess badging station in the same building or in close proximity. These 8 locations are: Region 2 Headquarters, Region 4 Headquarters, Region 5 Headquarters, Athens, Jacksonville (CID), El Paso, Honolulu and Anchorage.

A briefing will be given on April 3, 2018, at 2:00 p.m. Stacye Johnson is the lead specialist on this issue. If you have any questions, she can be contacted at (202) 564-3941 or Johnson.stacyd@epa.gov.

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