Appointment

From: Casburn, Tracey [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=33161E7F790F4D60A3929AF9F01160E0-CASBURN, TRACEY]
Sent: 6/10/2020 2:49:57 PM
To: Singletary, DeAndre [Singletary.DeAndre@epa.gov]; Gulliford, Jim [gulliford.jim@epa.gov]; Chu, Ed [Chu.Ed@epa.gov]; Casburn, Tracey [casburn.tracey@epa.gov]
CC: Smith, John [Smith.John@epa.gov]
BCC: R7-Confline-913-551-7613-P10XXXX/Phone/R7-RO [R7-Confline-913-551-7613-P10XXXX@epa.gov]

Subject: Bi-Weekly Discussion - LCRD
Attachments: R7 Priority Trackerlcrd 6-10-20.docx
Location: R7-Confline-913-551-7613-P10XXXX/Phone/R7-RO

Start: 6/10/2020 4:00:00 PM
End: 6/10/2020 4:30:00 PM
Show Time As: Tentative

Recurrence: Weekly
every 2 week(s) on Thursday from 9:00 AM to 9:30 AM
Required Attendees: Singletary, DeAndre; Gulliford, Jim; Chu, Ed; Casburn, Tracey
Optional Attendees: Smith, John

<!--[if lte mso 15 || CheckWebRef]-->

Casburn, Tracey has shared a OneDrive for Business file with you. To view it, click the link below.

R7 Priority Trackerlcrd 6-10-20.docx

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iPhone friendly call-in number: 913-551-7613 Ex. 6 Personal Privacy (PP)

Deputies are welcome to attend.

Bi-Weeklies – Standard Discussion Topics

1. What are your Division's top priorities for the next 2-4 weeks and what are their current status/milestones?
2. Are there any projects/sites/issues that have new risks or challenges?
3. Is there anywhere we are falling behind regionally or nationally *(e.g. timelines, milestones, programmatic targets, or national competitions)*?
4. What issues/andons are you seeing from your Division's ELMS visual management tools and what is your strategy for addressing them?

Here is the direct link to the tracker itself:
https://usepa.sharepoint.com/sites/R7_Work/seniorstaff/Other%20Documents/Forms/AllItems.aspx