From: MacDonald, Jennifer
To: Padilla, Jocelyn B.; Fleming, Sheila
Cc: R10 SEMD FOIA Team; Andrews, Marie; Tonel, Monica
Subject: RE: FOIA 2022-000917 Jorgensen - Ready for Release
Date: Tuesday, November 30, 2021 11:35:43 AM
Attachments: 211130 Final Release 22-000917_JP JM.docx

Hello,

Great job with the letter, Jocelyn, and with managing the steps of the SEMD FOIA process! I revised the letter – see attached and in the G:/drive. I also modified the name and the foldering. Jocelyn, I'm happy to talk it through, but I'll share for now that the benefit of putting the year first in the date within the file name is that the documents will order by date which can be super handy, especially where there are multiple versions. Also, we don't include the partial denial verbiage in the letter name or within the record – that's insider FOIA talk – there's no benefit to using such a negative term as denial – especially where as here, we've only redacted a few phone numbers as PII. Finally, we don't include the FOIA requester's name in the file name, and please be sure to remove our initials before the letter goes to Calvin for signature. I organized/renamed the folders the way that we usually use them. Hopefully you'll find that helpful. We really appreciate your stepping in and keeping our FOIAs moving along!

My review time was less than 15 minutes and so is not chargeable.

Thank you.
-Jennifer

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206-553-8311
MacDonald.Jennifer@epa.gov

From: Padilla, Jocelyn B. <padilla.jocelyn@epa.gov>
Sent: Tuesday, November 30, 2021 9:55 AM
To: Fleming, Sheila <fleming.sheila@epa.gov>; MacDonald, Jennifer <Macdonald.Jennifer@epa.gov>
Cc: R10 SEMD FOIA Team <R10_SEMD_FOIA_Team@epa.gov>; Andrews, Marie <Andrews.Marie@epa.gov>; Tonel, Monica <Tonel.Monica@epa.gov>
Subject: RE: FOIA 2022-000917 Jorgensen - Ready for Release

Ms. Sheila and Jennifer,

Attached and in the share drive is the Final Release-Partial Denial release letter for your review and concurrences.

Marie,

Mr. Jorgensen provided a $25.00 fee limit for his Commercial request and the Admin Costs in FOIAonline are still $0.
Please let me know if any of you have any search or review time to report so that this request can be

closed.

Upon receipt of concurrences, I will send the letter to Mr. Calvin's signature.

Thank you.

Jocelyn Padilla
Acting FOIA Case Manager
US Environmental Protection Agency, R10
Office of Regional Counsel
1200 6th Avenue, Suite 155, M/S ORC 11-C07
Seattle, WA 98101-3144
Phone #: 206.553.0309
Email: padilla.jocelyn@epa.gov

From: Andrews, Marie <Andrews.Marie@epa.gov>
Sent: Tuesday, November 30, 2021 9:07 AM
To: Padilla, Jocelyn B. <padilla.jocelyn@epa.gov>
Cc: R10 SEMD FOIA Team <R10_SEMD_FOIA_Team@epa.gov>; Tonel, Monica <Tonel.Monica@epa.gov>
Subject: FOIA 2022-000917 Jorgensen - Ready for Release

Hi Jocelyn,

This record is ready for release: G:\Denali\ECL FOIA\FOIA Requests - ACTIVE\22 - 000917 Jorgensen\2 RC Docs\Ready for Release 11.30.2021

There are (b)(6) redactions in this document, which is noted in the file name.

Please let me know if you need anything else.

Marie Andrews
Booz | Allen | Hamilton
EPA R10 Superfund Records Center
Staffed by ASMS

On site: Thursdays & Fridays
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