UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

AUG 08 2014

Return Receipt Requested
Certified Mail#: 7004-1160-0002-3622-9551

In Reply Refer to:
EPA File No.: 10R-14-R9

(b) (6) [redacted]
Portland, OR 97205

Re: Notification of Receipt of Administrative Complaint

Dear (b) (6) [redacted]

This letter is to notify you that the U.S. Environmental Protection Agency (EPA), Office of Civil Rights (OCR), received your letter of administrative complaint against the Lane Regional Air Protection Agency (LRAPA), on August 5, 2014, alleging violation of Title VI of the Civil Rights Act of 1964, as amended 42 U.S .C. 2000d et seq, and the EPA's nondiscrimination regulations found at 40 C.F.R Part 7.

Pursuant to the EPA's nondiscrimination regulations, the OCR conducts a preliminary review of complaints to determine acceptance, rejection, or referral (40 C.F.R. §7.120(d)(1)). To be accepted for investigation, a complaint must meet the jurisdictional requirements described in the EPA's nondiscrimination regulations. First, the complaint must be in writing. Second, it must describe an alleged discriminatory act that, if true, would violate the EPA's nondiscrimination regulation (i.e., an alleged discriminatory act based on race, color, national origin, age, sex, or disability). Third, it must be filed within 180 days of the alleged discriminatory act. Finally, the complaint must be filed against an applicant for, or recipient of, the EPA assistance associated with the alleged discriminatory act (40 C.F.R. § 7.15).

The OCR will review the complaint for acceptance, rejection, or referral to another Federal agency (40 C.F.R. §7.120(d)(1)). Once this jurisdictional review is complete, the OCR will notify you about its decision.

If the complaint is accepted for investigation, it may become necessary for the OCR to reveal your identity to LRAPA. Please read the enclosed consent/release form, as well as the information about your rights and protections. Please complete the consent/release form and return the form to the address below within ten (10) calendar days after your receipt of this letter.

The EPA's nondiscrimination regulations also provide that the OCR must attempt to resolve complaints informally whenever possible (40 C.F.R. §7. 120(d)(2)). Accordingly, if the complaint is accepted for investigation, the OCR may discuss offers to informally resolve the complaint, and may, to the extent appropriate, facilitate an informal resolution process with the involvement of affected stakeholders.

In the interim, if you have any questions about the status of this complaint, please contact Jerett Yan of my staff at (202) 564-3113, via e-mail at yan.jerett@epa.gov, or via mail at U.S. EPA, Office of Civil Rights (Mail Code 1201A), 1200 Pennsylvania Avenue, N.W., Washington, D.C. 20460.

Sincerely,

Katsumi Keeler
Acting Assistant Director
Office of Civil Rights

Enclosures

cc: Elise Packard, Associate General Counsel
Civil Rights and Finance Law Office (MC 2399A)

Alexis Strauss, Deputy Civil Rights Official
EPA Region 9

Betsy Shaw, Deputy Civil Rights Official
Office of Air and Radiation