To: Cirian, Mike[Cirian.Mike@epa.gov]; Vranka, Joe[vranka.joe@epa.gov]
From: Moler, Robert
Sent: Mon 10/31/2016 7:27:44 PM
Subject: RE: Policy on media inquiries

FYI – I've asked the reporter for a list of topics/questions she wants to cover. Hope to hear back soon.

Robert Moler

Community Involvement Coordinator

EPA – Montana

406.457.5032

From: Cirian, Mike
Sent: Monday, October 31, 2016 1:23 PM
To: Vranka, Joe <vranka.joe@epa.gov>
Cc: Moler, Robert <Moler.Robert@epa.gov>
Subject: FW: Policy on media inquiries

Hi Joe,

Per Bill's message. I have been contacted by Montana Public Radio and would like to meet about CFAC on Thursday. I will be in Kalispell per the Liaison Panel meeting Thursday evening.

Please advise

Mike Cirian, PE

Libby On-site Project Manager

US EPA

108 East 9th Street

Libby, MT 59923

(406) 293-6194 Office

From: Murray, Bill
Sent: Wednesday, October 26, 2016 10:01 AM
To: Andrew Schmidt <schimidt.andrew@epa.gov>; Saenz, Armando <Saenz.Armando@epa.gov>; Nelson, Barbara <Nelson.Barbara@epa.gov>; Burns, Betsy <Burns.Betsy@epa.gov>; Progess, Christina <Progess.Christina@epa.gov>; Coleman, Charles <COleman.Charles@epa.gov>; Coursen, Robin <Coursen.Robin@epa.gov>; Zinner, Dania <Zinner.Dania@epa.gov>; Rathke, David <Rathke.David@epa.gov>; Dutton, Diann <Dutton.DiAnn@epa.gov>; Fagen, Elizabeth <Fagen.Elizabeth@epa.gov>; Waterman, Erna <Waterman.Erna@epa.gov>; Costanzi, Frances <Costanzi.Frances@epa.gov>; Greene, Nikia <Greene.Nikia@epa.gov>; Hargreaves, Greg <Hargreaves.Greg@epa.gov>; Hoogerheide, Roger <Hoogerheide.Roger@epa.gov>; Powell, Jodi <Powell.Jodi@epa.gov>; Jenkins, Joy <Jenkins.Joy@epa.gov>; Kathryn Hernandez <Hernandez.Kathryn@epa.gov>; Wangerud, Ken <wangerud.ken@epa.gov>; Fiedler, Kerri <Fiedler.Kerri@epa.gov>; Sims, Leslie <Sims.Leslie@epa.gov>; Kiefer, Linda <Kiefer.Linda@epa.gov>; Jensen, Carol <Jensen.Carol@epa.gov>; Aguilar, Mark <Aguilar.Mark@epa.gov>; McAdams, Tillman <Mcadams.Tillman@epa.gov>; Cirian, Mike <Cirian.Mike@epa.gov>; Smith, Patricia <Smith.Patricia@epa.gov>; Paula Schmittdiel <schmittdiel.paula@epa.gov>; Thomas, Rebecca <Thomas.Rebecca@epa.gov>; Rob Parker <parker.rob@epa.gov>; Stites, Rob <Stites.Rob@epa.gov>; Forrest, Sabrina <Forrest.Sabrina@epa.gov>; Garcia, Sam <Garcia.Sam@epa.gov>; Bourgeois, Sandra <Bourgeois.Sandra@epa.gov>; Winters, Scott <Winters.Scott@epa.gov>; Sparks, Sara <sparks.sara@epa.gov>; Christensen, Stanley <Christensen.Stanley@epa.gov>; Wharton, Steve <Wharton.Steve@epa.gov>; Moritz, Vera <Moritz.Vera@epa.gov>; Vranka, Joe <vranka.joe@epa.gov>
Cc: Stavnes, Sandra <Stavnes.Sandra@epa.gov>; Faulk, Libby <Faulk.Libby@epa.gov>; Mutter, Andrew <mutter.andrew@epa.gov>; Smith, Paula <Smith.Paula@epa.gov>
Subject: Policy on media inquiries

Dear Superfund Remedial Staff,

We are in the midst of a season of change and I need your help to successfully manage

our program over the coming months. It is critical that we handle our interactions with the media (print, internet, radio & TV) with extreme care. Here are some basic guidelines related to all media inquiries. When you are contacted by the media via email, face to face, or over the phone, please do not immediately respond to their inquiry. Record their questions and find out what the deadline is for their story. Immediately inform your Unit Chief and work with your CIC and the press staff in OCPI to develop answers to their questions.

If you have any questions on this policy, please contact me.

Bill Murray, Program Director

Superfund Remedial Program

US EPA Region 8

(303)312-6401