From: Garges, J. Brian
To: Lobdell, Danelle
Cc: Drumm, Heather; Tarpley, Keith
Subject: RE: printing of the fact sheet for East Liverpool Community Meeting
Date: Tuesday, June 18, 2013 9:29:31 AM

Hi Danelle,

Happy to print the fact sheets for you. Please just send Keith Tarpley an email when you are ready. If you could give a weeks notice that would be the best.

Thanks,
Brian

From: Lobdell, Danelle
Sent: Monday, June 10, 2013 4:37 PM
To: Garges, J. Brian
Cc: Drumm, Heather
Subject: printing of the fact sheet for East Liverpool Community Meeting

Hi Brian,

Can you print for me the fact sheet that will be going to East Liverpool? In my discussions today with Liz Blackburn, she indicated that you could possibly print for me the fact sheet for the East Liverpool Community Meeting. I will need 100 copies. There are 4 pages to the fact sheet which can be printed duplex. I think I can probably carry with me on plane. If that is true, I will need to have the copies by July 9th. I leave for the meeting on July 10th. I am awaiting for final clearance from Liz on the fact sheet which I think should be coming within the next week or so. If you are able to print, when would you need the fact sheet?

Thanks,

Danelle

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