Tom,

Are these questions that Pete could handle?

Does Greenleaf have Missouri business license? yes

Is Greenleaf in Neosho city limits? Does Greenleaf have a Neosho city license? yes

Has Wal-Mart given Greenleaf MSDS sheets on all products? Where are they located? MOST - NOTEBOOK

Are full time employees hired through Springdale Roll Off office for Greenleaf? yes

Are temps from Labor Ready? ASAP - ONE

Who is Wal-Mart contact for incoming trailers, non conforming material, etc? ELLEN?

Does Robert have authority to hire <u>and</u> <u>fire</u> Greenleaf employees? NO

Greenleaf physical address and phone number is?

Need basics of Wal-Mart agreement with Greenleaf – i.e. what are Greenleaf's costs of material before processing.

How are resale prices determined – plans in place for wholesale or bulk pricing?

Are there any employee files with reviews or comments?

Will Robert have authority over employee's wages – employee hours – store hours?

Any received material explosive or hazardous to breathe?

Any safety protocol in place, i.e., dust masks, safety glasses, gloves, etc.?

Any design or plans for business cards, signs, advertising budget, uniforms?

What equipment does Greenleaf actually have? (Any maintenance program in place?)

Storm water run off plans?

More racking and shelving?

Any data on volume of receiving trends?

Does agreement with Wal-Mart preclude or forbid sales to competitors, i.e., Tractor Supply, Ace Hardware, Atwoods, nurseries, landscapers, etc.? NO

Length of Wal-Mart contract? 3yrs -2 left

How long has oldest material been on site? 1yr

What's stored at Crowder Industrial Park building? SAME AS 84 Lumber Buildings

Could bag design be redone? yes

How do we dolly down and transport trailers around lot? YARD TRACTOR

How often has Wal-Mart audited Greenleaf location? 1-2 months

Questions for Mindy

Visual Barrier

3-4 month process

#1 What exactly is our policy on pesticide sales now? (tell her Pete's vague understanding of protocol.. ie.. can rebag and sell to individuals with list of regs - but can't bag for resale - this makes no sense to me.

Template

#2 How to get labels for items not currently bagging (like grass patch)

#3 If and when get legal to bag and resale pesticide - what are regs or protocol for handling, bagging, labeling, etc. If we set up these pallet sized store displays, can bags of pesticide be included?

#4 I have made some calls, and have some businesses want mixed semi loads quantities - whats your feelings on volume pricing?

#5 Also have individuals wanting to buy export container loads - does export require whole new group of permits and licenses?

wants someone w/ environ background worked at FM as safety + engineer

#6 Any predictions of future incoming volumes? Are liquid pesticides + herbicides to be phased out of our incoming stream? (Pete not wanting to sell Round Up in bulk)

#7 What's this Ellen Day's title or expertise? Does Sue Eaton have any involvement

#8 The herbicides + fertilizers don't require the same level of permits and licenses? any interstate regs?

SUE E 419 721-3738

#9 Can or do any of our fertilizers be used in meth production? NO

#10 Is it possible that some of the products the showroom is out of are still in mixed unsorted pallets at Warehouse 2 or Love Box or Rockwell

#11 Some pricing makes no sense - ie 3-2-3 4.00 - 25# (16¢ lb)
5-3-3 75¢ per lb on sheet
6.00 for 5# on sign 1.20 lb

#12 3-4 ton of wood pellets (customer currently paying 145 ton

Bag and label 55¢ ea

Diesel - ACCT - Pete

EPA EST = Establishment (facility #)
EPA REG = Like DNA or Soc Sec # - each specific product has own EPA REG #

We're classified as only rebagger

Really should be sorting by first 2 EPA numbers

Weed+Feed ? Only way we really can sell herbicides + pesticides in bulk - if has active ingredient, we have to be licensed + regulated

Aug 20, 07 Questions for Mindy

Any indication of when shipping full barrels?

Where do we get barrels - on last one Hogmart Shannon 2nd 50-100

Please explain liquid pesticide processing report - doesn't cover liquid herbicides?
How would know WalMart generator?
What constitutes NON CONFORMING? TRASH - ANYthing we CAN'T Repackage

Problem with Park Dept - Roundup ONLY Thing we bill WalMart for

See you have 2 email addresses - which prefer me use?

When do you pick up paperwork? Should I make copies of incoming check in sheets?

Talk about Atlanta

Mindy needs to know when we get liquids

Need to color code liquid pallets when receiving

OR NUMBER

Augustin Sana
409 Northfield
Neosho
417-455-0911
479-872-9098

Bart's cell phone

Answers to Robert's Questions

1. Greenleaf has both a state and city business license along with a MO tax id number. Both of which are displayed at the Neosho facility. I also have copies that I can provide if you cannot locate them.
2. Yes we are in the city limits.
3. Wal-Mart does not provide MSDS sheets. However, I have compiled a book of MSDS sheets based on a product inventory. The book needs to be maintained as new products are carried. I can show you where to obtain the MSDS sheets from Wal-Mart and manufacturer websites.
4. Employees are hired by Glenda. It will speed up the process if you are able to hand out applications to individuals that come in and inquire and prescreen them. (ask them basic questions to see if you would want them to work for you). Once the application is completed, make a copy of their driver's license and send them to Glenda. Give her information about the person as to whether or not you would want them to be hired. She will then do background checks, schedule drug screens, and provide you with a hiring packet of information for them to fill out.
5. We generally don't use temps. We do have two temps currently working on the liquids project. Once that project is complete we will either offer them full time employment on the solids side, or discontinue using them. We are currently using ASAP.
6. Communicate with Smith Trucking on all details of incoming and outgoing loads, paperwork, etc. If you have non-conforming materials (items we do not accept such as aerosol cans, lighter fluid, etc.) simply accumulate them on a pallet. We generally don't have too much. We just sent about 6 pallets of non-conforming material back to wal-mart rc 8098 that we had accumulated over a year. If you obtain an entire pallet of something we do not accept, let me know right away. Otherwise, just accumulate it and let me know when we have a pallet or more.
7. Tom went over the hire and fire policy. If you have additional questions, communicate with him.
8. Greenleaf llc 13960 Palm Rd, Neosho, MO 64850. 417-451-9996, fax 417-451-3960. Ask Pete for a phone list of all facilities. This will be very helpful.
9. Tom went over our agreement with Wal-Mart. They pay for freight. No cost/ no pay for products.
10. I have a spreadsheet of competitor's pricing that I will attach and send to you. Tom and I agreed upon a price list and a bulk discount. We also meet and agree upon any monthly specials. If you want to adjust the pricing I would suggest that you get your research together and present it to Tom for approval.
11. All employee files are maintained by Glenda.

12. Employees wages, hours and store hours are already determined. If you want to adjust them you should discuss that with Tom.
13. None of the items we receive are considered explosive. Some items are considered hazardous. Charcoal containing lighter fluid (Matchlight) and any pesticide or insecticide products are considered hazardous. I will give you a chart to explain the classifications and regulations further.
14. All employees must wear work gloves any time they are handling any items. Dust masks must be worn when processing anything dusty; sweeping the floors, bulking up fertilizers, pesticides and grass seed, etc. Anyone working to pour up liquids MUST wear Nitrile gloves, Nitrile aprons, and safety glasses at all times. They should work in a well ventilated area. The PPE (personal protective equipment) is kept in the manager's office and is obtained from Memco. Assess the amount we have on hand now and I can show you to reorder what is needed.
15. I gave you the business card, brochure, etc. that depict our current logos. We do have a budget with $500 per month assigned for advertising. Although, most months we have not utilized that money.
16. As we discussed, Greenleaf has a skid steer, 2 forklifts, drum dollys, pallet jacks, drum grabber & tipper, bagger, bag sealer, and a bag breaker on order. We have pre-trip inspection reports for the equipment. Check with Pete for any other maintenance programs.
17. We don't have a storm water plan at this time. But, I will be working on that in the near future.
18. Tom explained the plans for racking and shelving.
19. I have information on the incoming loads. I will attach an overview spreadsheet.
20. The Wal-Mart agreement simply states that we cannot sell, donate, or giveaway anything in its original packaging. We cannot advertise it as "Wal-Mart, Scott's, etc. material". We must abide by all state and federal laws as applicable.
21. Tom said the agreement was for 3 years. I'm not sure when that started. I started around Christmas of 06. They had been receiving material since July 06.
22. Materials began arriving in Neosho around Jan 1, 07. However, the materials had been stored in AR starting in July 06.
23. The building at Crowder Industrial Park was obtained in June. Items stored there are unsorted incoming pallets, charcoal, and soil. We also have about 80 drums of non-hazardous pesticide liquids that have been poured up. They will be shipped off for disposal within the next 2-3 weeks.
24. Bag design can be altered. We opted to go with this particular bag because it is a bag within a bag and you can insert any printed labels. Most bag printers print in minimums of 20,000 or more of one bag. Due to the small quantities of each category of items we sell, we didn't want to

invest in such large quantities for each item. I have the labels printed at a printer in Springdale. We need to discuss this further because I am at the point where we need to look at having printed bags created for the regulated items.

25. We have a yard truck.
26. They audit whenever they feel like it. But, they generally come up every 3 months or so.

Gerry Lynn Applegarth

From: <robertapplegarth@mycingular.blackberry.net>
To: "Gerrylynn Applegarth" <applegarth@centurytel.net>
Sent: Thursday, September 20, 2007 8:04 AM
Attach: Facility Inspection 9-12-07.xls
Subject: Fw: Facility Inspection 9-12

Sent via BlackBerry by AT&T

-----Original Message-----
From: "Mindy Becker" <mindy@goteambecker.com>

Date: Wed, 19 Sep 2007 13:32:21
To:"Applegarth, Robert" <robertapplegarth@mycingular.blackberry.net>, "Smith, Tom" <toms@rsi.cc>
Subject: Facility Inspection 9-12

Tom & Robert-

Attached you will find a Weekly Facility Inspection Form to assist in weekly inspections. This is just a place to begin. I'm sure over time you will find more items to check and want to add to this document. I inspected the facility on 9-12 and tried to look through an inspector's eyes (every kind of inspector). There are many things that look good and the team is doing a lot of things right. However, there are many areas of compliance that need attention. So, try to keep an open mind while reviewing this inspection and understand that I am not trying to be critical, just reporting what I see.

If you have any questions, you know how to reach me.

Mindy Becker
GreenLEAF llc
PO Box 1157
Lowell, AR 72745
479-721-8551

Weekly Facility Inspection Report

Date	9/12/2007
Person Inspecting	Mindy Becker
Location Inspected	Greenleaf 13960 Palm Rd, Neosho, MO 64850

Facility Lot	Yes	No	Comments
Regulated Items Stored Outside	X		Ready Light Charcoal & Pesticides Stored Outside, Uncovered
Items Marked "Haz-Mat" Outside	X		Several Pallets with Haz-Mat Stickers and Labels Stating Haz-Mat Stored Outside. Even if the items are not haz-mat (dirt), a fine could be issued for having it labeled haz-mat and being stored outside. Suggestion- work with Wal-Mart to have them quit labelling it haz-mat or remove stickers as they come off the truck.
Appearance Neat and Orderly	X	X	Some areas look neat. Specifically the area along the south fence was totally full and a lot of the pallets were
Lot clear of trash	X		Other than pallets, lot appeared to be clear of trash.
Able to Drive Through Lot		X	South area near dirt pit was almost impossible to drive around. Also, 8 trailers on the lot blocking ability to
Compactor Area Clean	X		Free of trash & debris
Visible Signs of Fert/ Pest in or around Compactor	X		Visible quantities of fertilizer and what appeared to be loose pesticides were note around the compactor and also on the ram. Robert and I discussed the importance of making sure this material stays out of the compactor (except de minimus amounts) and the need to routinely inspect & clean the area.
Empty Barrells Neatly Stacked	X		
Labels Removed from Empty Barrells		X	Some empty barrells still had labels from the product previous contained in the barrells. All markings must be removed or covered (spraypaint) as soon as the drums reach the facility.
Full Barrells Stored Outside		X	
Portion of Bldg Facing Hwy 71 is empty/ clear of pallets		X	Area is full and not aesthetically pleasing to passing traffic on Hwy 71. Unsorted and sorted pallets of pesticides very visible. These should be stored inside at all times.
Other			Pallets of charcoal along west fence by pond. It's not a good idea to store anything but plain potting soil along this fence due to the risk of contaminating the ecosystem in the pond.

Inside Warehouse			
Visible spills of non-regulated material	X		Both in sort room and also in storage warehouse.
Visible spills of regulated material	X		Back of sales area had several visible spills of regulated materials (pesticides). These should be cleaned up as soon as noted and placed into hazardous waste drum.
Aisle space between pallets		X	Each room is packed (back of sales room, sort room and storage warehouse). No room for aisle space. You must be able to walk between each row of pallets to inspect for spills, etc.
Exits clear		X	Exit in sorting room was blocked by pallets (fire code violation)
Materials properly labeled	X		Everything I could see was properly labeled. But, most of the pallets were inaccessible due to lack of aisle space.
Overall appearance neat and orderly		X	Sales floor and office area were neat and orderly. However, due to the volume of product stored on site, the rest of the warehouse space was not.
Hazardous Waste Drums are properly sealed			Couldn't locate. They should be in the storage warehouse. But, unable to get to them due to the amount of product stored in front of them.
Hazardous Waste Drums are properly labeled and accumulation start dates are within 180 days			(See above)
Liquid Drums are properly labeled			Didn't see any on site. (Could have been in storage warehouse, but unable to properly inspect due to no aisle space. Or, could be located at the other site.)
Liquid Drums are closed tightly			(See above)
Signs of leakage around drums			(See above)
Permits Posted & Current	X		
Eye Wash Station Present & Working		X	Present, but not hooked up to the plumbing. Needs to be installed or bring a portable eye wash station.
No Smoking Signs Present	X		
Employee Only Areas Posted	X		
Fire Extinguishers Present & Charged	X	X	Only saw 4 fire extinguishers over entire site. Should be one every 50 feet of building. The fire extinguisher in the office area's inspection expired on 2/07.
First Aid Kit Present & Stocked	X		
MSDS Book Present & Neat	X		Located in sales area. Looks good.
Equipment Inspection Reports are on file			Didn't check at this inspection

Weekly safety meeting notes are on file			Didn't check at this inspection
Employee Training Records on File			Didn't check at this inspection
Copies of Sales Invoices are on File			Didn't check at this inspection
Copies of Permits are on File			Didn't check at this inspection
Copies of Bill of Ladings for Past Shipments of liuqids are on File			Didn't check at this inspection
Other			