From:	Gebbie Eric N
To:	GRABHAM Cheryl; FLYNT Jennifer; Modie Jonathan N; DANAB Marcia; Smith, Judy; WICKSTROM Susan D
Cc:	SIFUENTES Julie; DECONCINI Nina
Subject:	RE: For input: JIC Process for finalizing meeting handouts this afternoon
Date:	Thursday, February 18, 2016 12:55:13 PM

On the posters: please just send them to all if they indicate future activities, commitments, or anything else that might be meaningful to others. If they are generic "how we do sampling" that's different.

For all, I think we are getting a sense of what is an innocuous update and you can hit "print" on if the clock is ticking. Dates and commitments for action are the sensitive piece and I know some plans are changing as I type.
-Eric

From: GRABHAM Cheryl [mailto:cheryl.grabham@state.or.us]
Sent: Thursday, February 18, 2016 12:44 PM
To: FLYNT Jennifer <Jennifer.FLYNT@state.or.us>; Modie Jonathan N <JONATHAN.N.MODIE@dhsoha.state.or.us>; DANAB Marcia <Marcia.DANAB@state.or.us>; Smith, Judy <smith.judy@epa.gov>; WICKSTROM Susan D <Susan.D.WICKSTROM@dhsoha.state.or.us>
Cc: Gebbie Eric N <ERIC.N.GEBBIE@dhsoha.state.or.us>; SIFUENTES Julie <Julie.SIFUENTES@dhsoha.state.or.us>; DECONCINI Nina <Nina.DECONCINI@state.or.us>
Subject: For input: JIC Process for finalizing meeting handouts this afternoon

DEQ is developing several documents to hand out at the open house tonight, and want to ensure we use proper JIC approval protocol in place. Does this schedule look ok?

1. **Fact sheet about Air Toxics Monitoring at Harriet Tubman School** – Updated 2011 DEQ fact sheet. Marcia sending for JIC review by 2 pm.

2. **DEQ's role in addressing air toxics in the Portland Metro Area –** DEQ specific. Marcia sending for JIC review by 4 pm.

3. **Testing by state agencies to address and respond to air toxics in the Portland Metro Area –** DEQ and OHA are developing. OHA will send to JIC for review. Timing TBD.

DEQ is also developing posters and images about DEQ sampling efforts for the open house table. Please confirm that we don't need JIC review. If so, please propose a method for doing so.

Also, after JIC approval, please send final documents to Cheryl Grabham, Marcia Danab and Mimi Meador for printing. Sorry for the late nature of this request. I know everyone is beyond busy.

Thanks,
Cheryl

Cheryl Grabham
Regional Solutions Team Liaison, Portland Metro area

Oregon Department of Environmental Quality
700 NE Multnomah St., Suite #600
Portland, OR 97232

503-504-7906