Message

From: brazauskas.joseph@epa.gov [brazauskas.joseph@epa.gov]
Sent: 3/7/2019 2:44:51 PM
To: Stachowiak, Robert [Stachowiak.Robert@epa.gov]
Subject: Fwd: Budget Hearing Program Fact Sheets - DUE TUESDAY 3/19
Attachments: 03-06-2019 - Fact Sheet List for Refresh - Budget Hearings.docx; ATT00001.htm; BFS Database Approved Fact Sheets.zip; ATT00002.htm; 2019.01.29 - FINAL - Acting-Administrator Nomination Hearing Binder.zip; ATT00003.htm

Rob, I haven't had a chance to review OGCs obligation for this, but wanted to loop you in on this. Would you please send out to the appropriate law offices as necessary. Thanks, Joe

Sent from my iPhone

Begin forwarded message:

> **From:** "Moody, Christina" <Moody.Christina@epa.gov>
> **To:** "Kime, Robin" <Kime.Robin@epa.gov>, "Feeley, Drew (Robert)" <Feeley.Drew@epa.gov>, "Williams, Maria" <Williams.Maria@epa.gov>, "Baden, Beth" <Baden.Beth@epa.gov>, "Linkins, Samantha" <Linkins.Samantha@epa.gov>, "Cooper, Marian" <Cooper.Marian@epa.gov>, "Bell, Matthew" <Bell.Matthew@epa.gov>, "Dieu, Martin" <Dieu.Martin@epa.gov>, "Grantham, Nancy" <Grantham.Nancy@epa.gov>, "Johnston, Khanna" <Johnston.Khanna@epa.gov>, "Brennan, Thomas" <Brennan.Thomas@epa.gov>, "Brazauskas, Joseph" <brazauskas.joseph@epa.gov>
> **Cc:** "Williams, Thea" <Williams.Thea@epa.gov>
> **Subject: Budget Hearing Program Fact Sheets - DUE TUESDAY 3/19**
>
> **All, it is time once again to begin our annual budget hearing preparations for the Administrator. In an effort to help speed up this process, attached please find the list of all the program fact sheets we'll need for the Administrator's briefing binder based on the January confirmation hearing list and incorporates topics that we produced previously for the FY19 budget briefing binder (highlighted in yellow). Additionally, attached are the zip files containing both the FY19 budget fact sheets and January EPW confirmation hearing fact sheets so that each program offices can simply look at the list and pull the corresponding sheet to update with current info. Those topics we don't believe need to be included are struck through and those that we know for certain need to be updated are in red font (however I'm sure there will be a number of additional sheets that need updating).**
>
> **In order to ensure timely review, OCIR has a TIGHT deadline of Tuesday, March 19th COB so we can begin putting together the briefing binder for the Administrator to review. As I'm sure you all know, this list is certain to change as we move through the process (additions/deletions) so I appreciate your continued diligence in working with your respective staff to ensure we make this deadline.**
>
> **As always, please ensure that any updates and additions have been cleared up through your management chain before sending them back to me. As an aside, please advise your staff (both career and political) that these fact sheets should be sent to only me in OCIR so as not to circumvent the internal review process. I appreciate your diligence here and thank you in advance.**

Not for Public Distribution

OCIR truly appreciates everyones support in making this annual task go as smoothly as possible. If you have questions, please feel free to reach out.

Christina J. Moody | Office of Congressional & Intergovernmental Relations
U.S. Environmental Protection Agency | 1200 Pennsylvania Ave NW (MC-1301A) | Washington DC | 20460
Moody.Christina@epa.gov

Not for Public Distribution