AutoPen Sign Out/Sign In

Date	Signature	User Phone #	Document or Control	Time Signed Out	Time Signed In	A-suite Countersignature
1/8/20	(b) (6) [redacted]	202-273-4956	GSA order	2:52	259P	CVG
1/15		"	Multiple	11:23	4:02 PM	KDJ
1/17		(2) 297-1923	Various	4:20	4:30	KDJ
1/21/2020		202 208 2786	CC042583	5:12pm	5:26	KDJ
1/22/20		202-273-4956	Multiple	10:20	4:00	KDJ
1/23		(2) 297-1923	Audit GAO 20-299	10:15	10:27	KDJ
1/24		(2) 297-1923	CC042623	2:16	2:26	KDJ
1/24		"	Audit A180053	3:52	4:03	KDJ
1/27		202-273-4956	Multiple	4:03	4:30	KDJ
1/28		(2) 297-1923	CC042734	2:18	2:27	CVS
1/30		202-273-4956	CC042649	10:48	2:02	KDJ
1/30		(2) 297-1923	Contracts	3:02	3:13	KDJ
2/3		2 273-4956	CC042616	10:44	4:15	KDJ
2/4		(2) 297-1923	CC042696	12:53	1:25pm	CVS
2/5		2-273-4956	Multiple	9:51	3:57pm	JPC
2/6		(2) 297-1923	CC042577 (+)	9:50	10:01	KDJ
2/7		"	CC042526	10:0m	10:16	KDJ
2/10		202-273-4956	CC042773	12:59	4:05	KDJ
2/11		(2) 297 1923	CC042731	12:04	12:12	KDJ
2/11		"	CC042716	2:13	2:25	CVS
2/12		202-273-4956	CC042669	11:49	2:58	JCP
2/13		"	GAO	8:58	341P	CVS
2/14		202 208 2786	CC042681	2:10pm	221P	JCP
2/14		(2) 297 1923	CC042788	11:16am	4:47pm	KDJ
2/20		"	CC042790	9:56 am	3:55pm	KDJ
2/21		"	HR Documents	9:56 am	4:55 pm	KDJ
2/25		"	CC042736	3:43pm	3:53 pm	KDJ
2/26		"	42598	304P	319	KDJ
2/27		297-1923	42651	3:33	3:40	KDJ
3/2		202-273-4956	42789	9:19	3:40	KDJ
3/4		"	Reviews	3:27	3:49	KDJ
3/5		(2) 297 1923	Legal Svc Cat	3:45	3:53	KDJ
3/6		(2) 297 1923	CC042786	1:15	1:25	KDJ
3/6		"	CC042762	4:14	4:20	CVS
3/12		"	CC042847	3:43	3:51	KDJ
3/12		"	Audit	4:13	4:21	CVS
3/12		202 208 2786	CC042902	5:15pm	5:22	KDJ
3/12		(2) 297-1923	- - - -	10:13	4:44	KDJ

AutoPen Sign Out/Sign In

Date	Signature	User Phone #	Document or Control	Time Signed Out	Time Signed In	A-suite Countersignature
2/28	[redacted] (b) (6)	202-273-4956		10:35 AM	10:46	CVS
2/28		297-1923		2:25	2:28 pm	JPF
2/28		273-4956		2:55	3:08	CVS
3/1		297-1923		~~[illegible]~~ 4:35	4:28	JF
3/1		2025907465	4FISMA	5:10	6:00	TCB
			Keep need to retain til Monday			
3/4		202-2734956	FISMA	12:30	12:35	JF JF
3/4		202-273-4956	40367	1:44 pm	1:50 pm	JF
3/4		"	"	3:19	3:26	JF
3/5		7032544584	40346	12:00	12:05	TCB
3/8		(703) 863-5824	40347	4:15 pm	4:24	
3/8		1	A170092	1	1	
3/12		202-297-1923	GAO Audit	10:00 am	10:06 am	JPF
3/12		1	GSA Audit	1:58 pm	2:10 pm	JF JF
1		1	Retirement letters			JF JF
3/12		2023220959	EPW Resp.	4:20	5:40	TCB JF
3/14		202-273-4956	Fluct Studies	11:32 ~~9:07~~	11:43	CVS
3/14		"	CP	2:48	2:55	TCB
3/18		40368 →		8:54	9:03	CVS
3/		Prospectus →		4:02 (keep overnight)	9:55 am	TCB
3/19		202-297-1923	Prospectus	3:35	3:43 pm	
3/19		CC040500	Letter	5:10	6:00	
3/20		CC040492	Audit Report	5:15	9 AM 3/21	
3/21		202-273-4956	Audit/ CDT	1:18	1:33	
3/21		"		3:54	3:59	
3/22		CC040479	Decision Paper	9:23 am	9:30 am	CVS
3/27		202-273-4956	RET Letters	10:32	10:39	JPF
3/28		"	PBS	10:10	10:18	JPF
3/29		297-1923	PBS	11 am	11:06	JPF
3/29		604-3774	HIE	1:15	1:25	
3/29		297-1923	SE19-002	3:39	3:46	
3/29/2019		(202) 208-2786	R9 Audit CC040497	5:12 pm	5:42 pm	
4/1/19		202-273-4956	NO FEAR	10:56 AM	11:12	
4/1/19		"		12:46 pm	12:53	
4/2		297-1923	GAO-19-281	1:20 pm	1:27 pm	JPF JPF
4/4		297-1923	Loyal Service Ct	11:31	11:40	JPF
4/11		2-604-3774	OGC	3:55	4:00	JPF
4/12		202-273-4956	CC04558	3:40	3:19	JF
4/12		(202) 208-2786	~~[illegible]~~ CC040438 Major R8A	~~[illegible]~~ 5:05 pm	~~[illegible]~~ 5:41 pm	JF
4/19		2) 297-1923	CC040594/571	2:43 pm	3:01 pm	
4/19		1	CC040599	3:44	3:51	
4/23		2) 297-1923	OIG Hotline	1:26	1:34	CVS

AutoPen Sign Out/Sign In

Date	Signature	User Phone #	Document or Control	Time Signed Out	Time Signed In	A-suite Countersignature
4/24	(b) (6) [redacted]	02-273-4956	CC040493	11:51 Am	12:03	
4/24		02-431-5394	Procurement Through E Commerce Posters	5pm	5:15 Remi	
4/26		02) 297-1923	Attestation	1:30pm	1:37pm	CVS
4/29		02-273-4956	Multiple	12:50	1:33 pm	
4/30		202-297-1923	Progress Rpt Dp	2:26 pm	2:33 pm	CVS
5/1		202-273-4956	40660	8:48	2:12	CVS
5/2		297-1923	Retirement letters	2:25	2:33	
5/7		-297-1923	various	3:15	3:40pm	
5/9		297-1923	various See email	2:25pm	3:01pm	
5-10		6043774		3 47p	3 58	CVS
5/16		7032544664	R+A Spend	5:15		
5/21		202-297-1923	Various	4:25	4:32	KDJ
5/22		02-273-4956	Multiple	10:30	10:49	KDJ
5/23		202 297-1923	Ret letter	11:50	11:55	KDJ
5/24/2019		202)208-2786	Autopen Volume	4:20 pm	1:38 pm	KDJ
5/28/19		297-1923	CC040085	1:38 pm	1:38 pm	KDJ
5/29/19		02-431-5394	CC040650	4:18 pm	4:25 RS	~~RS~~ KDJ
5/30		202)272-1923	A170047	3:25 pm	3:32 pm	KDJ
5/30/2019		202)208-2786	EC 2 contracts	5:02pm	5:45 am	
5/31/19		202) 297-1923	IG Report	8:45	8:45 am	CVS
6/3/19		202 273-4956	CC040879	11:16	11:33 am	KDJ
6/5/19		"	41015	11:50	11:55	KDJ
6/6		6043774	Rpt	10:14	10-19	KDJ
6/6		A180073	OIG 2 report	2:26	2:38pm	KDJ
6-7		6043774	LtR DDA	10:56	11:00	
6/7		297-1923	CC040861	1:35	1:48 pm	KDJ
6-7		"	LtR	4 14	4 19	KDJ
6/10		3220697	LPOE	4:00	4:06	KDJ
6/11		297-1923	715 Report	12:40pm	12:47pm	CVS
6/12		202-273-4956	GAO	9:34	9:41	KDJ
6/12		"	Multiple	1:12	1:30	KDJ
6/13		2 297 1923	GAO-19-500	2:05pm	2:13pm	
6/13		"	Reg-waste cstr	4:08	4:20pm	CVS
6/17		202 5576762	Directive-Psign	4:46	4:56	
6/18		2) 297-1923	Various	1:24 pm	1:48 pm	CVS
6/18		0077220	Lease	5:00	5:04	CVS
6/18		202-273-4956	GAO	1:38	1:46	CVS
6/25		202) 297-1923	Various	4 20	4:32	KDJ
6/26		202-273-4956	Multi	11:51	11:58	KDJ
6/26		"	Hold Over	4:02	5:16	KDJ
6/28		202 297 1923	A170047-3	4:00	4:08pm	CVS
7/1		202-273-4956	Enrolled Bill	11:35	11:45	KDJ
7/1		"	Multiple	2:57	3:06	KDJ

AutoPen Sign Out/Sign In

Date	Signature	User Phone #	Document or Control	Time Signed Out	Time Signed In	A-suite Countersignature
7/2/2019	(b) (6) [redacted]	(202) 208-2786	CC040072	12:35 pm	12:41	KDJ
7/5/19		(2) 297-1923	DoA	11:30	11:41	KDJ
7/5/19		"	"	1:55 pm	2:04	KDJ
7/5		"	GAO-19-384	3:40 pm	3:45 pm	
7/10		202 273 4956	CC040855	12:54	1:00	CVS
7/15		CCO 1473	202 273 4956	4:05	4:10	CVS
7/16		Retirement letters	202-297-1923	10:55 am	11:03	KDJ
7/16		certificate	"	3:10 pm	3:16	KDJ
7/17		202-273-4956	MULTIPLE	1:00	1:15	KDJ
7/18		"	CC041803	10:37	1044	
7/18		"	"	2:43	2:50	KDJ
7/19		(2) 297-1923	CC041031	1:44 pm	2:43	KDJ
7/24		202-273-4956	MULTIPLES	1:06	1:17	CVS
7/24		"	"	3:26	3:38	CVS
7/25		(2) 297-1923	Assume station	4:45 pm	4:50	
7/26		"	41789 /	11:37 pm	11:53	
7/29		202-273-4956	HOTLINE	1:53	2:00	KDJ
7/29/2019		202 208-2786	CC041809 Follow Com	4:45 pm	4:52	KDJ
7/30		202 590 7465	41910	4:30	522	CVS
8/1		(2) 297-1923	CC041480	1:36	1:53	
8/1		"	CC041899	4:33	4:40	KDJ
8/2		(2) 297-1923	CC041451	11:30	11:40	KDJ
8/5		(2) 273-4956	CC041804	3:41	3:57	CVS
8/8		297-1923	A180073	10:40	10:45 am	CVS
8/8		"	"	1:55 pm	2 pm	CVS
8/8		"	CC041812	4:10 pm	4:17	CVS
8/8		297-1923	Sec Award	4:41	4:50 pm	CVS
8/9		297-1923	41966	8:58	9:05 am	CVS
8/9		"	Prospects	1:30	1:45 pm	CVS
8/12		202 273 4956	CMO	2:39	2:45 pm	JPC
~~8/13~~		~~(2) 297-1923~~	~~CC041933~~	~~11:22~~		
8/13		(2) 297-1923	CC041933	11:58	12:21 pm	KDJ
"		"	Report (PBS)	3:45 pm	3:55 pm	KDJ
8/15		(2) 297 1923	DP	3:00	3:10 pm	KDJ
8/16		"	CC041894	4:06	4:13	KDJ
8/19		202-273-4956	CC041481	9:37	9:45	KDJ
8/19		"	CC042018	11:58	12:17	KDJ
8/19		"	CC039972	1:36	1:50	KDJ
"		"	CC043987	3:27	3:34	KDJ
8/20		(2) 297 1923	Ref ltr (Robert Faulk)	11:52	11:59	KDJ
8/20			CC041459	4:30	4:37	KDJ
8/21		202 273 4956	CC041802	1:27	1:38	KDJ
8/21	[redacted]	202-431-5334	"	2:34	4:24	KDJ

Response to
IG 7/26/19
Decision Paper

Executive Secretariat Personnel Authorized to Autopen

4-5h

Andrea (Angie) Johnson-Stewart

Bobbi Conde

Deshawn Butler

Kim Butler

Kirby Richards

Mary (Molly) Thomas

Maury Mungin

Rasmi Simhan

Reza Motamedamin

Ron White

Theresa Ottery

Last update: 2019/02/27

AutoPen Sign Out/Sign In

Date	Signature	User Phone #	Document or Control	Time Signed Out	Time Signed In	A-suite Countersignature
8/26/20	(b) (6) [redacted]	(202) 208-2786	CC041893 CC041996 CC041990 CC042005	5:08pm	5:28	KDJ
8/29		202 297 1923	Test card	9:11	9:18 AM	JD
8/30		1	CC041846	2:09	2:22 PM	ZC
8/30		202-606-0541	CC041023	5:08 pm	5:15 pm	KDJ
9/3		202 297-1923	CC039188	3:20pm	3:42	KDJ
9/4		202-273-4956	CC041023	1:19 pm	1:28	CVS
9/6		(2) 297-1923	CC041950	3:26	4:05	KDJ
9/6		(202) 208-2786	CC042026	5:17pm	5:27	KDJ
9/9		202-273-4956	Multiple	4:11 pm	4:40	KDJ
9/9/2019		202 208-2786	CC042055 CC042039 CC042056 CC041948	5:16pm	5:31	KDJ
9/10		(2) 297-1923	CC042008 Plus	12:00	12:30	KDJ
9/10		(2) 297-1923	Retirement letter	3:40pm	3:45pm	KDJ
9/12		(2) 297 1923	CC041763	1:08 pm	1:23 pm	KDJ
9/13		(2) 297-1923	CC042090	11:05 am	11:13 am	KDJ
9/13		1	Direction 5450	2:07	2:16 pm	KDJ
9/13/2019		202 208 2786	CC041297	5:13pm	5:23 pm	KDJ
9/16/19		202-273-4956	Multi-Doc	1:25 pm	1:40 pm	KDJ
9/17		(2) 297-1923	CC042028	4:25pm	4:38 pm	KDJ
9/18		202-273-4956	Audit	4:02 pm	11:55pm (9/19)	JD
9/19		(2) 297-1923	Various	11:55pm	11:55 pm	JD
9/20		1	1	10:49am	11am	KDJ
9/20		1	1	1:55	2:08pm	KDJ
9/20		1	CC042197	4:25	4:33pm	KDJ
9/23		202 273-4956	CC042236	12:08	12:22	KDJ
9/25		202-431-5394	Tecate LPOE Site Acquisition	1:15 pm	1:30 pm	LM
9/25		1111	Texarkana VA prospectus	4:02pm	4:38	KDJ
9/26		202 297 1923	CC042214	3:15pm	3:30pm	JD
9/30		2 (297) 1923	CC042257 GAO	9:07am	9:20 AM	KDJ
10/1		202 1590746	GAO-19-384	3:30pm	3:40pm	KDJ
10/2		202-273-4956	Multiple	9:22 am	3:56 PM	KDJ
10/4/2019		202 208-2786	CC042293 CC042048	3:49pm	4:08 pm	KDJ
10/7/2019		202-2734956	Multiple	9:00	1:38 pm	KDJ
10/15		(2) 297-1923	Appointment	10:25	10:39 am	KDJ
10/16		202-273-4956	Multiple	9:36	10:02	KDJ
11		11	11	3:39	3:58	KDJ
11		11	GAO	12:42	12:48	KDJ
10/22		202/297/1923	CC04255	2:30 am	2:35	KDJ
10/23		202-273-4956	Multiple	11:34	3:45	KDJ
10/25		(2) 297 1923	CC040464 (+)	3:35pm	4:06	KDJ
10/30		202-273-4956	CC042345	1:19	3:04	KDJ
10/31		(2) 297-1923	FISMA	3:45	3:58	KDJ
11/5		(2) 1	CC042314	9:15 am	9:38 am	KDJ
11/5		1	CC037327	3:32 pm	3:40	KDJ

AutoPen Sign Out/Sign In

Date	Signature	User Phone #	Document or Control	Time Signed Out	Time Signed In	A-suite Countersignature
11/6/19	(b) (6)	202-273-4956	Check Lock	10:57	1:15	KDJ
"		"	CC042341	1:35	3:51	KDJ
11/6/20		202 208-2786	CC040392	4:43 pm	4:58	KDJ
11/7		2)297-1923	CC042286	11:43	12:06	KDJ
11/7		202-273-4956	CC042407	12:55 pm	1:33	[illegible]
11/8		(2)297 1923	Donna Mss (Ref)	10:53	11:02 am	KDJ
11/12		"	CC042365	3:00 pm	3:38 pm	KDJ
11/13/2019		(202) 208-2786	CC042420	4:55 pm	5:06	RCS
11/14		(2)297-1923	CC042356	1:57 pm	2:10 pm	[illegible]
11/15/2019		(202) 208-2786	CC042277	4:05 pm	5:09	KDJ
"		"	CC042372	"	5:09	KDJ
"		"	CC042374	"	5:09	KDJ
11/18		202-273-4956	MULTIPLE	12:48	5:30	KDJ
11/19		(2) 297 1923	AFR Docs	10:15 am	4:30	KDJ
11/20		202-273-4956	HOLD	3:40 pm	4:30 11/21	KDJ
11/22		(2) 297-1923	CC042330	4 pm	4:07	KDJ
"		"	PBS order	4:15	2:58	KDJ
11/26		202-2734956	CC042476	4:06	10:41 am	DB
12/2		(2) 297-1923	Ret letter	9:02 am	9:11 am	KDJ
12/2		"	CC042109	3:35	4:00 pm	KDJ
12/3		202-273-4956	CC042424	9:22	4:00 pm	[illegible]
12/5		297-1923	CC042042	2:03 pm	2:35 pm	KDJ
12/5		"	CC042428	1:40	2:10 pm	[illegible]
12/5		"	CC042435	[illegible] 4:20	4:25 pm	KDJ
12/9		202-273-4956	GEO	3:00	3:05	KDJ
12/10		(2) 297 1923	CC042437	10:50 am	11:02	KDJ
"		"	AL Response	3:05	3:12	KDJ
12/12		202 273 4956	MULTIPLE	1:02	"	KDJ
12/12		(2) 297 1923	GAO [illegible]	4:35	4:44	KDJ
12/13		"	Retirement letter	2:55	3:03 pm	KDJ
12/16		202-273-4956	MULTIPLE	11:45	3:58 PM	JPC
12/17		(2) 297 1923	CC042434	10:30 am	10:59	JPC
"		"	CC042426	2:23	2:50	KDJ
12/17		"	A170119 (Audit)	3:50	3:57	KDJ
12/18		202-273-4956	CC042482	12:58	3:56	KDJ
12/19		"	MULTIPLE	12:18	4:00	KDJ
		"	"	11:00		KDJ
12/26		"	CC042600	9:50		KDJ
12/30		"	MULTIPLE	10:14	3:56	KDJ
1/2		(2) 297-1923	CC042366	11:20	11:26	KDJ
1/2		"	CC042601	2:43	2:53 pm	KDJ
1/6		202-273-4956	CC042530	9:34	2:57 pm	CVS
1/7		(2) 297 1923	CC042626	9:15 am	9:23 am	CVS