## Tallaksen, Brandy L CIV NAVFAC LANT, AM

| | |
|---|---|
| **From:** | Tallaksen, Brandy L CIV NAVFAC LANT, AM |
| **Sent:** | Friday, July 01, 2016 13:36 |
| **To:** | 'heather@dabneyproperties.com'; 'steve@dabneyproperties.com' |
| **Cc:** | Gardner, Raymond F CIV Newport News Huntington Hall, N93; Hall, Michael J CIV NAVWPNSTA Huntington Hall, N93; McKnight, James I CIV Huntington Hall (SUPSHIP), N932 |
| **Subject:** | RE: SASR Documents LI-13075, LI-13076 & LI-13077 |
| **Signed By:** | brandy.tallaksen@navy.mil |

Good Afternoon,

Can you please bring the originals of the SASR documents referenced below when we meet on the 7th if they are not already in route via mail to our office? Or, I'm happy to print and bring two originals with me to have signed on the spot, just let me know which you prefer.

V/r

Brandy L. Tallaksen, MBA
Realty Specialist
NAVFAC Atlantic AM1
Work: 757-322-4116 Fax: 757-322-4913
Brandy.Tallaksen@navy.mil

-----Original Message-----
From: Tallaksen, Brandy L CIV NAVFAC LANT, AM
Sent: Tuesday, May 10, 2016 10:04 AM
To: 'heather@dabneyproperties.com'
Cc: 'steve@dabneyproperties.com'; Gardner, Raymond F CIV Newport News Huntington Hall, N93; Hall, Michael J CIV NAVWPNSTA Huntington Hall, N93; McKnight, James Ivan GS11 CNRMA; Blackwell, Robin S CIV NAVFAC LANT, AM; Buddenhagen, Carolyn L CIV NAVFAC LANT, AM
Subject: SASR Documents LI-13075, LI-13076 & LI-13077

Good morning,

Please find attached advanced electronic copies of SASRs for the subject leases. Originals are in the mail for signature.

V/r

Brandy L. Tallaksen
Realty Specialist
NAVFAC Atlantic AM1
Work: 757-322-4116 Fax: 757-322-4913
Brandy.Tallaksen@navy.mil

DEPARTMENT OF THE NAVY
NAVAL FACILITIES ENGINEERING COMMAND, ATLANTIC
6506 HAMPTON BLVD
NORFOLK VA 23508-1278

IN REPLY REFER TO

11011
Ser AM1/00202/LI-13075,
LI-13076, LI-13077
May 9, 2016

Mr. Steve George
Dabney Properties LLC
3409 Bartley Pond Place
Richmond, Virginia 23233

Dear Mr. George:

Enclosed for your records are three (3) each Government executed Settlement Agreement and Special Release documents for undamaged units under the following Leases:

1. N62470-15-RP-00039 (LI-13075)
2. N62470-15-RP-00040 (LI-13076)
3. N62470-15-RP-00041 (LI-13077)

Please sign and witness all copies and keep one Settlement Agreement and Special Release document per lease for your records and return the two other originals to:

NAVFAC Atlantic
Attn: Brandy Tallaksen AM1-BT
6506 Hampton Blvd. Bldg. D
Norfolk, VA 23508-1278

Your cooperation in this matter is greatly appreciated. If you have any questions or concerns, please do not hesitate to contact Brandy L. Tallaksen, Realty Specialist, at (757) 322-4116, or e-mail: brandy.tallaksen@navy.mil.

Sincerely,

Tammy S. Sadler

TAMMY S. SADLER
Real Estate Contracting Officer
By direction of the Commander

Enclosures

# SETTLEMENT AGREEMENT AND SPECIAL RELEASE

THIS SETTLEMENT AGREEMENT AND SPECIAL RELEASE, made effective on the 5th day of **May 2016**, by and Dabney Properties LLC hereinafter called **LESSOR**, and the UNITED STATES OF AMERICA, hereinafter called **GOVERNMENT**.

## W I T N E S S E T H:

WHEREAS, pursuant to Lease Number N62470-15-RP-00041, dated 08 May 2015, the **LESSOR** leased unto the **GOVERNMENT** Two (3), 3-Bedroom/2.5-Bath, fully furnished apartments identified as Apartment Nos. 106-G and 111-B located at Northampton Village Apartments, Friendly Drive, Hampton, Virginia, as more particularly described in said Lease; and

WHEREAS, it is mutually agreed that Apartment Nos. 106-G and 111-B located at Northampton Village Apartments, Friendly Drive, Hampton, Virginia, were undamaged when the move-out inspection was completed on the 5th day of **May 2016**.

NOW THEREFORE, in consideration of the premises, the parties hereto do mutually agree, one with the other, as follows:

1. That there is no money due by the **GOVERNMENT** to the **LESSOR** for the **GOVERNMENT's** use of said apartments, through the aforementioned date, pursuant to the subject lease.

2. That the **LESSOR** does for itself, and its successors and assigns remise, release, and forever discharge the UNITED STATES OF AMERICA, its officers,

agents, and employees, of and from all manner of actions and claims upon, or by reason of, any matter, cause, or thing whatsoever arising out of the **GOVERNMENT's** use of said apartments at Hampton Center Apartments, Hampton, Virginia, through the aforementioned date, pursuant to the subject Lease.

3. That the **LESSOR** does hereby accept the return of the property and assume full custody and control for the aforementioned apartments as of the above date.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be signed on their behalf.

WITNESS

_____

DABNEY PROPERTIES LLC

By_____

Title_____

UNITED STATES OF AMERICA

Tammy S. Sadler

TAMMY S. SADLER
Real Estate Contracting Officer
By direction of the Commander

## Tallaksen, Brandy L CIV NAVFAC LANT, AM

**From:** Tallaksen, Brandy L CIV NAVFAC LANT, AM
**Sent:** Monday, May 02, 2016 14:46
**To:** 'steve@dabneyproperties.com'
**Subject:** Move Out Inspection 5 May
**Signed By:** brandy.tallaksen@navy.mil

Steve,

Per our recent conversation, we are scheduled for 8am on 5 May to complete the move-out inspections of the following apartments:

1. Apartment Nos. 106-G and 111-B Friendly Drive, Northhampton Village, Hampton, Virginia 23605.
2. Apartment Nos. 1100-102, 1200-200, and 1300-203 Lake Ridge Rd. & 6000-100, 6000-300, 6200-201, 6200-300 and 6200-302 Breaker Court; and 9100-203 Tidal Lane, located at LakeRidge Apartments, Hampton VA.
3. Apartment Nos. 710-203 and 710-303 Bellows Way and Apartment No. 738-202 Brookside Drive located at Featherstone Apartments, Newport News.

I will be traveling straight to Northhampton Village, so if you need to reach me in transit, my cell phone number is 757-287-2351.

V/r

Brandy L. Tallaksen
Realty Specialist
NAVFAC Atlantic AM1
Work: 757-322-4116 Fax: 757-322-4913
Brandy.Tallaksen@navy.mil

# SETTLEMENT AGREEMENT AND SPECIAL RELEASE

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WHEREAS, it is mutually agreed that Apartment Nos. 106-G and 111-B located at Northampton Village Apartments, Friendly Drive, Hampton, Virginia, were undamaged when the move-out inspection was completed on the 5th day of **May 2016**.

NOW THEREFORE, in consideration of the premises, the parties hereto do mutually agree, one with the other, as follows:

1. That there is no money due by the **GOVERNMENT** to the **LESSOR** for the **GOVERNMENT's** use of said apartments, through the aforementioned date, pursuant to the subject lease.

2. That the **LESSOR** does for itself, and its successors and assigns remise, release, and forever discharge the UNITED STATES OF AMERICA, its officers,

agents, and employees, of and from all manner of actions and claims upon, or by reason of, any matter, cause, or thing whatsoever arising out of the **GOVERNMENT's** use of said apartments at Hampton Center Apartments, Hampton, Virginia, through the aforementioned date, pursuant to the subject Lease.

3. That the **LESSOR** does hereby accept the return of the property and assume full custody and control for the aforementioned apartments as of the above date.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be signed on their behalf.

WITNESS

DABNEY PROPERTIES LLC

By

Title

UNITED STATES OF AMERICA

TAMMY S. SADLER
Real Estate Contracting Officer
By direction of the Commander

FILE NO.: LI-13077

# Move-out CONDITION REPORT

COMPLEX NORTHAMPTON VILLAGE APARTMENTS APT # 111-B

STREET FRIENDLY DRIVE

#BDR 3 #BATHS 2.5 #OCCUPANTS 3

SMOKE ALARM: AREA LR / BR WORKING: Yes / Yes

SPRINKLER SYSTEM: YES _____ NO ✓

ENTRANCE HALL:

Front Door: ND

Floor N/D/S

Covering Vinyl

Walls P/P

Ceiling P/P

Lights ND

Closets ND

OTHER: _____

PATIO/BALCONY:

Floor _____

Walls _____

Ceiling _____

Lights _____

Storage Area _____

OTHER: _____

NA

**SOFTWARE CHECKED:** YES or NO

**MAINTENANCE CONCERNS TO BE COMPLETED BY:** _____ (date)

5-5-15 Move out

LESSOR

U.S. GOVERNMENT (AM1-CB) 5-7-15 Date

Move out 5/5/15

U.S. GOVERNMENT (SUPSHIP) Ray Hardman 5-5-15

**TBR** (To Be Replaced/Repaired) **TBP** (To Be Provided) **NWT** (Normal Wear & Tear) **DC** (Discolored)
**ND** (No damage) **N** (New) **W** (Worn, not new) **P/P** (Patched & Painted) **N/D/S** (Nicks/Dents/Scratches)

LIVING ROOM AREA:

Floor N - Stains

Covering Carpet - Requires stretching/re-tucking TBE by LL

Walls P/P

Ceiling P/P

Windows/Screens ND

Doors NA

Lights ND

Closets ND

Fireplace NA

Sofa 1 New

Chairs 2 NWT

End Tables 2 NDS

Lamps 2 ND

Coffee Table 1 NDS

DINING AREA:

Floor NDS

Covering Vinyl

Walls P/P

Ceiling P/P

Windows/Screens ND

Doors NA

Lights ND

Dinette Table 1 ND

Dinette Chairs 6 ND

OTHER:

**TBR** (To Be Replaced/Repaired) **TBP** (To Be Provided) **NWT** (Normal Wear & Tear) **DC** (Discolored)
**ND** (No damage) **N** (New) **W** (Worn, not new) **P/P** (Patched & Painted) **N/D/S** (Nicks/Dents/Scratches)

KITCHEN:

Floor Vinyl

Walls P/P

Ceiling P/P

Lights ND/P

Refrigerator NDS

Stove/Oven NDS

Sink NDS

Garbage Disposal Working

Trash Compactor NA

Dishwasher NDS

Cabinets NDS

Counter Top NDS

Windows/Screens NA

Doors ND

OTHER: Microwave ND

s/s/ne Fire suppressant - TBR - By LL

UTILITY CLOSET (Within Unit):

Floor NDS

Covering Vinyl

Walls P/P

Ceiling P/P

Lights ND

Closets door ND

OTHER: W/D NDS

**TBR** (To Be Replaced/Repaired) **TBP** (To Be Provided) **NWT** (Normal Wear & Tear) **DC** (Discolored)
**ND** (No damage) **N** (New) **W** (Worn, not new) **P/P** (Patched & Painted) **N/D/S** (Nicks/Dents/Scratches)

BEDROOM# 3

Location Bedroom (Front/Back/Left/Right from entrance)

Flooring ND

Walls NWT

Ceiling ND

Door NWT

Closets NWT - Door Chipped - TBR By LL

Lights ND

Windows/Screens NWT

Beds NWT

Headboards NWT

Night tables NWT

Lamps NWT / WORKING

Dressers/mirrors NWT / NO MIRROR

Full Length Mirrors NWT

OTHER:

BATH:

Loc: DOWNSTAIRS (from entrance) Size: (master/2nd/1/2)

Flooring NWT

Walls NWT P/P

Ceiling NWT

Tub/Shower N/A

Commode NWT

Sink NWT

Vanity NWT

Medicine Cabinet NWT

Mirror(s) NWT

Lights NWT / WORKING

Exhaust Fan NWT / WORKING

Accessories

Door NWT

Windows/Screens N/A

OTHER:

**TBR** (To Be Replaced/Repaired) **TBP** (To Be Provided) **NWT** (Normal Wear & Tear) **DC** (Discolored)
**ND** (No damage) **N** (New) **W** (Worn, not new) **P/P** (Patched & Painted) **N/D/S** (Nicks/Dents/Scratches)

BEDROOM# 1

Location 111-B (Front/Back/Left/Right from entrance)

Flooring N

Walls NWT

Ceiling ND

Door ND

Closets ND

Lights N/A

Windows/Screens ND

Beds N

Headboards NWT

Night tables NWT

Lamps NWT

Dressers/~~mirrors~~ NWT (8 HOLES ON TOP)

Full Length Mirrors N

OTHER:

BATH:

Loc: 111-B (from entrance) Size: FULL (master/2nd/1/2)

Flooring NWT

Walls NWT

Ceiling ND

Tub/Shower ND

Commode ND

Sink ND

Vanity NWT

Medicine Cabinet NWT

Mirror(s) ND

Lights ND (WORKING)

Exhaust Fan ND (WORKING)

Accessories PLUNGER/BRUSH

Door ND

Windows/Screens N/A

OTHER:

TBR (To Be Replaced/Repaired) TBP (To Be Provided) NWT (Normal Wear & Tear) DC (Discolored)
ND (No damage) N (New) W (Worn, not new) P/P (Patched & Painted) N/D/S (Nicks/Dents/Scratches)

North Hampton
111-B

Hous , Unit Furnishings- Minimum Requirem s

**KITCHEN PER UNIT**

1 Range/Oven Comb.
1 Refrigerator min 14 CF (2-person Apts) (Frost- Free) w/2 Ice Trays or Ice maker
1 Full-sized Dishwasher
1 Cutting Board (Min 9"X12")
6 Beverage Glasses (10-12 oz.)
6 Coffee Cups w/Saucers or Mugs
6 Bread/Butter Plates
6 Dinner Plates
6 Cereal/Salad Bowls
1 Casserole Dish
1 Serving Platter
2 Serving Bowls
1 Measuring Cup/Set
6 Knives
6 Forks
6 Teaspoons
6 Soup Spoons
1 Paring Knife
1 Butcher Knife
3 Serving Spoons/Forks
1 Utensil Tray
1 Set of Cooking Utensils
1 Tea Kettle/ or Stove-Top Coffee Pot 8-Cup Minimum
1 Can Opener
1 Salt and Pepper Shakers
2 Cookware Skillets
3 Cookware Set**
2 Cookie Sheet/Baking Pans
3 Kitchen Towels
2 Dish Cloths
2 Pot Holders
1 Broom
1 Dust Pan
1 Trash Can

**DINING ROOM-PER UNIT**

1 Dining Table/Dinette
4 Dining (Matching) Chairs (some have 6)

**LIVING ROOM-PER UNIT**

1 Sofa (Min. 72")
1 Coffee Table
2 End Tables
2 Table Lamps
1 Occasional Chair per Bedroom

**BEDROOM-PER OCCUPANT**

1 Full Length Mirror- per Bedroom
1 Double Bed W/Firm Mattress & Foundation
1 Full/Twin Mattress w/foundation
1 Dresser or Chest
1 Night Stand/Table with Lamp

**HOUSEHOLD FURNISHINGS**

1 Bedspread or Comforter w/Bed skirt
1 Mattress Pad
1 Blanket
2 New Hypo-Allergenic pillows per double bed
4 Pillow Cases per double bed
2 Fitted Sheets
2 Flat Sheets

**BATH-PER OCCUPANT**

2 Bath Towels
2 Hand Towels
2 Wash Cloths
Per Bathroom
1 Shower Curtain with Hooks
1 Toilet Brush/Plunger

**MISCELLANEOUS ITEM-PER UNIT**

1 Smoke Alarm
1 Vacuum Cleaner; request bags if needed
1 Mop
1 Bucket
1 Fire Extinguisher

The items on this list are approximate to each apartment and should be in the apartment upon check in. There are many different apartments and apartment companies, so there are variations; however, if you have concerns over missing or damaged items, notify the Huntington Hall Housing Office via your check in form.

Residents may be held accountable for damaged or missing items

FILE NO.: LI-13077

# Move-out CONDITION REPORT

COMPLEX NORTHAMPTON VILLAGE APARTMENTS APT # 106-G

STREET FRIENDLY DRIVE

#BDR 3 #BATHS 2.5 #OCCUPANTS 3

SMOKE ALARM: AREA LR / BR WORKING: Yes / Yes

SPRINKLER SYSTEM: YES NO ✓

ENTRANCE HALL:

Front Door: ND

Floor ND N/D/S

Covering Vinyl

Walls P/P

Ceiling P/P

Lights ND

Closets NA

OTHER:

ND

PATIO/BALCONY:

Floor

Walls

Ceiling

Lights

Storage Area

OTHER:

NA

N/A

**SOFTWARE CHECKED:** YES or NO

**MAINTENANCE CONCERNS TO BE COMPLETED BY:** Carl Buddenhagen (date)

move out 5/5/15

LESSOR

U.S. GOVERNMENT (AM1-CB) 5-7-15 Date

Move out 5/5/15

U.S. GOVERNMENT (SUPSHIP) Ray Hanson 5-5-15

**TBR** (To Be Replaced/Repaired) **TBP** (To Be Provided) **NWT** (Normal Wear & Tear) **DC** (Discolored)
**ND** (No damage) **N** (New) **W** (Worn, not new) **P/P** (Patched & Painted) **N/D/S** (Nicks/Dents/Scratches)

LIVING ROOM AREA:

Floor N

Covering Carpet

Walls P/P

Ceiling P/P

Windows/Screens ND

Doors ND

Lights NA

Closets ND

Fireplace NA

Sofa 1 N

Chairs 2 NWT

End Tables 2 NDS

Lamps 2 ND

Coffee Table 1 NDS

Good

DINING AREA:

Floor NDS

Covering Vinyl

Walls P/P

Ceiling P/P

Windows/Screens ND

Doors NA

Lights ND

Dinette Table 1 ND

Dinette Chairs 6 ND

OTHER:

Good

**TBR** (To Be Replaced/Repaired) **TBP** (To Be Provided) **NWT** (Normal Wear & Tear) **DC** (Discolored)
**ND** (No damage) **N** (New) **W** (Worn, not new) **P/P** (Patched & Painted) **N/D/S** (Nicks/Dents/Scratches)

KITCHEN:

Floor Vinyl
Walls P/P
Ceiling P/P
Lights ND
Refrigerator NDS
Stove/Oven NDS
Sink NDS
Garbage Disposal ~~[illegible]~~ works
Trash Compactor NA
Dishwasher NDS
Cabinets NDS
Counter Top NDS
Windows/Screens NA
Doors ND
OTHER: Microwave ND

Good

UTILITY CLOSET (Within Unit):

Floor NDS
Covering Vinyl
Walls P/P
Ceiling P/P
Lights ND
Closets door ND
OTHER: W/D NDS

Good

**TBR** (To Be Replaced/Repaired) **TBP** (To Be Provided) **NWT** (Normal Wear & Tear) **DC** (Discolored)
**ND** (No damage) **N** (New) **W** (Worn, not new) **P/P** (Patched & Painted) **N/D/S** (Nicks/Dents/Scratches)

BEDROOM# 1

Location 106-G (Front/Back/Left/Right from entrance)

Flooring N + 1 small carpet stain - TBR By LL

Walls NWT

Ceiling ND

Door ND

Closets ND

Lights N/A

Windows/Screens ND

Beds N

Headboards NWT

Night tables NWT

Lamps NWT

Dressers/~~mirrors~~ NWT (8 HOLES ON TOP)

Full Length Mirrors N

OTHER:

Good

BATH:
Loc: 106-G (from entrance) Size: FULL (master/2nd/1/2)

Flooring N

Walls NWT

Ceiling ND

Tub/Shower ND

Commode ND

Sink ND

Vanity ND

Medicine Cabinet NWT

Mirror(s) ND

Lights ND (WORKING)

Exhaust Fan ND (WORKING)

Accessories PLUNGER/BRUSH

Door ND

Windows/Screens N/A

OTHER:

Good

**TBR** (To Be Replaced/Repaired) **TBP** (To Be Provided) **NWT** (Normal Wear & Tear) **DC** (Discolored)
**ND** (No damage) **N** (New) **W** (Worn, not new) **P/P** (Patched & Painted) **N/D/S** (Nicks/Dents/Scratches)

BEDROOM# 2

Location Bedroom (Front/Back/Left/Right from entrance)

Flooring ND

Walls NWT

Ceiling ND

Door NWT

Closets NWT

Lights ND

Windows/Screens NWT

Beds NWT

Headboards NWT

Night tables NWT

Lamps NWT / WORKING

Dressers/mirrors NWT / NO MIRROR

Full Length Mirrors NWT

OTHER:

BATH:

Loc: UPSTAIRS (from entrance) Size: (master/2nd/1/2)

Flooring NWT

Walls NWT

Ceiling ND

Tub/Shower NWT

Commode NWT

Sink NWT

Vanity NWT

Medicine Cabinet N/A

Mirror(s) NWT

Lights NWT / WORKING

Exhaust Fan NWT / WORKING

Accessories

Door NWT

Windows/Screens N/A

OTHER:

TBR (To Be Replaced/Repaired) TBP (To Be Provided) NWT (Normal Wear & Tear) DC (Discolored)
ND (No damage) N (New) W (Worn, not new) P/P (Patched & Painted) N/D/S (Nicks/Dents/Scratches)

BEDROOM# 3

Location Bedroom (Front/Back/Left/Right from entrance)

Flooring ND
Walls NWT
Ceiling NWT
Door NWT
Closets NWT
Lights Working / NWT
Windows/Screens NWT

Beds ND
Headboards NWT
Night tables NWT
Lamps NWT / working
Dressers/mirrors NWT / No mirror Provided
Full Length Mirrors ND
OTHER:

BATH:

Loc: Bathroom Downstairs from entrance) Size: Shared (master 2nd 1/2)

Flooring NWT
Walls NWT
Ceiling NWT
Tub/Shower N/A
Commode NWT
Sink NWT
Vanity N/A
Medicine Cabinet NWT
Mirror(s) NWT
Lights Working / NWT
Exhaust Fan Working
Accessories plunger / Brush

Door NWT
Windows/Screens N/A
OTHER:

TBR (To Be Replaced/Repaired) TBP (To Be Provided) NWT (Normal Wear & Tear) DC (Discolored)
ND (No damage) N (New) W (Worn, not new) P/P (Patched & Painted) N/D/S (Nicks/Dents/Scratches)

ABTH HAMPTON
106-G

# Housing Unit Furnishings- Minimum Requirements

## KITCHEN PER UNIT

1 Range/Oven Comb.
1 Refrigerator min 14 CF (2-person Apts) (Frost- Free) w/2 Ice Trays or Ice maker
1 Full-sized Dishwasher
1 Cutting Board (Min 9"X12")
6 Beverage Glasses (10-12 oz.)
6 Coffee Cups w/Saucers or Mugs
6 Bread/Butter Plates
6 Dinner Plates
6 Cereal/Salad Bowls
1 Casserole Dish
1 Serving Platter
2 Serving Bowls
1 Measuring Cup/Set
6 Knives
6 Forks
6 Teaspoons
6 Soup Spoons
1 Paring Knife
1 Butcher Knife
3 Serving Spoons/Forks
1 Utensil Tray
1 Set of Cooking Utensils
1 Tea Kettle/ or Stove-Top Coffee Pot 8-Cup Minimum
1 Can Opener
1 Salt and Pepper Shakers
2 Cookware Skillets
3 Cookware Set**
2 Cookie Sheet/Baking Pans
3 Kitchen Towels
2 Dish Cloths
2 Pot Holders
1 Broom
1 Dust Pan
1 Trash Can

## DINING ROOM-PER UNIT

1 Dining Table/Dinette
4 Dining (Matching) Chairs (some have 6)

## LIVING ROOM-PER UNIT

1 Sofa (Min. 72")
1 Coffee Table
2 End Tables
2 Table Lamps
1 Occasional Chair per Bedroom

## BEDROOM-PER OCCUPANT

1 Full Length Mirror- per Bedroom
1 Double Bed W/Firm Mattress & Foundation
1 Full/Twin Mattress w/foundation
1 Dresser or Chest
1 Night Stand/Table with Lamp

## HOUSEHOLD FURNISHINGS

1 Bedspread or Comforter w/Bed skirt
1 Mattress Pad
1 Blanket
2 New Hypo-Allergenic pillows per double bed
4 Pillow Cases per double bed
2 Fitted Sheets
2 Flat Sheets

## BATH-PER OCCUPANT

2 Bath Towels
2 Hand Towels
2 Wash Cloths

Per Bathroom

1 Shower Curtain with Hooks
1 Toilet Brush/Plunger

## MISCELLANEOUS ITEM-PER UNIT

1 Smoke Alarm
1 Vacuum Cleaner; request bags if needed
1 Mop
1 Bucket
1 Fire Extinguisher

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